

Memorandum



CITY OF DALLAS

DATE May 3, 2024

TO Honorable Mayor and Members of the City Council

SUBJECT **Charter Review Amendment Submission and Consideration Process**

Following the City Council's receipt of the Charter Review Commission's Final Report ("Final Report"), the City Council has until August 19 to call an election for November 5, 2024, for voter consideration of proposed Charter amendments. Staff recommends that the City Council vote on the ordinance calling the election on or before, Wednesday, June 26.

Below is a summary of the procedure for upcoming meetings and guidance regarding how to submit new amendments for consideration.

City Council Consideration of Recommendations Included in the 2024 Charter Review Commission Final Report

On May 15, the City Council may move to enter into a Committee-of-the-Whole to straw vote on the Charter amendments in the Final Report only. No other Charter amendments will be considered by the City Council at this briefing meeting. Councilmembers may make motions that amend the recommendations of the Charter Review Commission. Councilmembers who wish to amend any of the recommendations in the Final Report are encouraged to work with the City Attorney's Office to draft motions in advance of the meeting.

Straw voting will begin with the technical amendments, which will be taken as one item if no objection is raised. The City Council will then straw vote on each individual operational amendment and policy amendment.

While all amendments at this point are considered recommendations to the governing body, successful amendments will be incorporated into the draft ordinance that will be brought to the City Council for a vote in its complete form in June.

If the City Council does not complete straw voting on the Final Report on May 15, straw voting on the Final Report will continue on June 5.

Consideration of City Councilmember Amendments

Councilmembers may submit their new Charter amendments to the Office of Government Affairs no later than 5:00 p.m. on Friday, May 17, 2024. [The link to the submission form can be found here.](#) Please consult with the Office of Government Affairs staff and the City Attorney's Office to help draft proposed amendments. Amendments made after the 5:00 p.m. deadline must be made on the floor at the posted meeting after all submitted amendments are considered.

After the City Council has concluded straw voting on the Charter amendments in the Final Report, the City Council will commence straw voting on Charter amendments submitted by Councilmembers by the May 17 deadline.

The following table contains information about the four meeting dates and potential action.

Date	Type	Description of Action
May 15, 2024	Briefing	Committee-of-the-Whole – Straw voting on recommendations contained in the Commission’s Final Report
May 17, 2024		5:00 p.m. deadline for City Councilmembers to submit proposed Charter amendments for consideration
June 5, 2024	Briefing	Committee-of-the-Whole – Continued straw voting on the Commission’s recommendations, if necessary; commence straw voting on new amendments submitted by Councilmembers
June 18, 2024	Briefing	Committee-of-the-Whole – Continued straw voting on new amendments submitted by councilmembers
June 26, 2024	Voting	Vote on the final ordinance calling the election, including ballot language for each proposition

Upcoming Information

Staff is working diligently to answer questions raised by councilmembers during the May 1 briefing. Those will be provided to you by memorandum prior to the May 15 City Council briefing.

If you have any questions, please contact Jake Anderson, Manager of Government Affairs, at james.anderson1@dallas.gov.

Sincerely,



Carrie Rogers
 Director
 Office of Government Affairs

- c: Kimberly Bizzor Tolbert, City Manager (I)
- Tammy Palomino, City Attorney
- Mark Swann, City Auditor
- Biliera Johnson, City Secretary
- Preston Robinson, Administrative Judge
- Jon Fortune, Deputy City Manager
- Majed A. Al-Ghafry, Assistant City Manager
- M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
- Dr. Robert Perez, Assistant City Manager
- Donzell Gipson, Assistant City Manager (I)
- Robin Bentley, Assistant City Manager (I)
- Jack Ireland, Chief Financial Officer
- Genesis D. Gavino, Chief of Staff to the City Manager
- Directors and Assistant Directors