



Budget Committee
March 30, 2022 - 5:45 PM
Public Safety Building: 401 E. Third Street
ZOOM Webinar ID: 868 5875 8584

- 1. CALL TO ORDER: Molly Olson, Chair**
- 2. PUBLIC COMMENTS (5 minutes maximum per person)**
- 3. NEW BUSINESS (equipment check and ending procedure)**
 - A. Meeting etiquette including the use of the shared mike and muting.
Test of mobile devices to ensure that they can join the internet and browse.
 - B. Discussion and vote on the ARPA ending procedure.
- 4. NEW BUSINESS (Project review and Q & A) – in order of project submission**
 - 3.1 The Good Life / ADec
 - 3.2 SubTerra
 - 3.3 Honey Pie Pizza
 - 3.4 Discover Fused Glass Art
 - 3.5 Orange Brothers LLC
 - 3.6 Old Town Bar & Grill
 - 3.7 Sprinkles of Joy Bakery
 - 3.8 City Of Newberg
 - 3.9 Its Party Time Catering
 - 3.10 Chehalem Valley Chamber of Commerce
 - 3.11 Nurture Newberg
 - 3.12 United Way
 - 3.13 El Tala Mini Market
 - 3.14 Neighborhood Theater Co
 - 3.15 CPRD
 - 3.16 Ruddick/Wood
 - 3.17 Homeward Bound Pets Humane Society

ADA Statement Contact the City Recorder's Office for physical or language accommodations at least 2 business days before the meeting. Call (503) 537-1283 or email cityrecorder@newbergoregon.gov. For TTY services please dial 711.

4. NEW BUSINESS (Project review and Q & A) - continued

- 3.18 North Valley Friends / Providence
- 3.19 Chehalem Valley Brewing
- 3.20 Chehalem Valley Dance Academy
- 3.21 Coffee Cats refrigeration upgrade
- 3.22 Newberg Animal Shelter

5. NEW BUSINESS (Digital voting and display of results)

- A. Selection of projects that we can still fund.
- B. Recording the results of voting.

6. NEXT MEETINGS / STEPS

- A. April 13 Training Day
- B. May 4 Budget Committee #1
- C. May 11 Budget Committee #2
- D. May 18 Budget Committee #3

7. ADJOURNMENT

March 30, 2022, Budget Committee Meeting

American Rescue Plan Act (ARPA) Projects Submitted for Consideration

The City of Newberg received \$5.3 Million in ARPA Funds. A total of \$4.3M has been allocated based on decisions at the December 15 and February 23 budget meetings. The remaining \$937K will be allocated based on decisions at the March 30 meeting.

Proposed Project Summaries:

1. \$220,000 for Childcare Center Expansion Project – The Good Life Childcare/ A-dec, Inc.

The Good Life Childcare and A-dec, Inc. request \$220,00 to open a childcare infant/ toddler center in Newberg for the public, including A-dec work force. The center would provide special funding for families in need of financial assistance towards childcare.

2. \$300,000 for Revitalization Project – SubTerra Kitchen & Cellar

SubTerra Kitchen & Cellar requests \$300,000 for kitchen renovations, capital funds to launch a new Bottle Shop marketplace, and to support catering operations. The revitalization project aims to grow SubTerra's service capabilities and nurture Newberg's growing tourist market.

3. \$209,500 for Alley and Building Upgrades – Honey Pie Pizza

Honey Pie Pizza requests \$209,500 for an outdoor dining structure with heaters, enclosed multi-business dumpster, and to expand catering operations. The alley and building upgrades aim to increase Honey Pie's customer capacity and provide its employees, residents, and visitors a safe and welcoming space. Catering expansion includes the purchase of a catering vehicle, trailer, oven, refrigeration, and set up equipment.

4. \$124,750 for Labor Cost for Youth Outreach – Discover Fused Glass Art

Discover Fused Glass Art requests \$124,750 to hire and train an assistant, develop new educational material, promotional video production, and website upgrades. Discover Fused Glass Art seeks to maintain their business healthy and continue to provide a unique and hands-on art experience to Newberg's youth.

5. \$16,000 for Hauling Trailor and Vehicle Signage – Orange Brothers Remodeling LLC

Orange Brothers Remodeling LLC requests \$16,000 for the purchase of a hauling trailer and vehicle signage to increase project capacity and capabilities. These purchases will help launch the business, which has been hindered from growth due to the financial impact of COVID-19.

6. \$ 75,000 for Outdoor Seating – Old Town Bar & Grill

Old Town Bar & Grill requests \$75,000 to construct an outdoor dining structure to increase customer capacity and create a safe environment for their employees and everyone they serve.

7. \$15,000 Operations and Equipment – Sprinkles of Joy Bakery

Sprinkles of Joy Bakery requests \$15,000 to cover losses experienced due to extended closure caused by COVID-19 and for the purchase of equipment to begin Donut sales. This would allow for the business to expand its offerings, increasing revenue, and become the only bakery donut supplier in Newberg.

8. \$ 30,000 for Mental Health/ Homelessness Consultant – City of Newberg

The City of Newberg requests \$30,000 to contract a consultant that would evaluate the homelessness/ mental health needs of the community to inform future programs and collaborations that address these issues.

9. \$40,618 for Equipment (Refrigerated Trailer) – Its Party Time Catering, Inc.

Its Party Time Catering, Inc. requests \$40,618 for the purchase of a refrigerated trailer to address shortage of space in the business' refrigerator. It will also facilitate regular operations and sustain business needs during supply chain difficulties and losses due to COVID-19. This unit is especially critical during summer month catering events.

10. \$5,370 for Visitor Center – Chehalem Valley Chamber of Commerce (CVCC)

CVCC requests \$5,370 for interior renovations to their visitor center. They seek to create a more attractive and inviting space for the organizations, groups, and individuals that utilize the multi-use space.

11. \$5,000 for Nurture Newberg Study – Values to Action/ United Way/ Ford Family Foundation

Nurture Newberg requests \$5,000 for a social campaign that seeks to unite Newberg by establishing a digital community that shares and promotes positive behaviors and interactions. The campaign is hosted by the Nurture Newberg Website and Facebook.

12. \$200,000 Good360 Warehouse – United Way

United Way requests \$200,000 for the development of a Good360 warehouse that receives returned or back stock item donations from major retailers such as Amazon or Walmart. The warehouse is intended to regularly supply area schools, service providers, faith-based organizations, and other groups with tangible goods.

13. \$63,244 for Storefront Renovations and Security – El Tala Mini Market

El Tala Mini Market requests \$63,244 for El Tala Mini Mart, requests \$63,224 to replace the vandalized store front windows, entrance door, outdated AC unit, and to install a security system. El Tala seeks to discourage and protect against future vandalism, theft, and lost revenue from food spoilage, as well as increase retail activity by making the space safer and more attractive for local and pass-through customers.

14. \$25,700 for “Our Town” Community Theatre Production – Neighborhood Theatre Co.

Neighborhood Theatre Co. requests \$25,700 for a local theatre production that addresses the controversial topics and events that have placed Newberg on the national spotlight with a rendition of Thornton Wilders “Our Town”, a story that explores the universal human experience. Newberg and surrounding Yamhill County residents will be cast in acting roles, and production staff is local to stimulate Newberg's Theatre Scene. Funds will cover various production costs.

15. \$230,000 for Butler Property Enhancements – Chehalem Parks & Recreation District (CPRD)

CPRD requests \$230,000 to develop an all-season multiuse plaza area with a mobile stage to host events, markets, concerts, and performances on the Butler property, located at 411 East 1st Street, across from Newberg City Hall. This project seeks spark economic flow in the downtown area.

16. \$120,000 for Building Updates and Marketing – Ruddick/Wood

Ruddick/Wood requests \$120,000 to renovate several points of infrastructure, including: outdoor seating, dining room, point-of-sale systems, internet connectivity, kitchen equipment, and water heater. The funds would also cover a year of marketing expenses and the purchase of merchandise. This support would bolster the business' economic health and sustainability.

17. \$136,000 Shelter Water Line – Homeward Bound Pets Humane Society (HBPets)

HBPets requests \$136,000 to install a 470 ft main water line that runs from HWY 18 to its new shelter site in McMinnville. The funds would help cover half of the total cost for this project, which supports the larger facility relocation project. The relocation is a critical need for HBPets as their current shelter has deteriorated beyond repair.

18. \$695,800 Peace Trail Village Housing – North Valley Friends/ Providence

North Valley Friends/ Providence request \$695,800 to provide transitional housing and wrap-around services to support unhoused people in Newberg. Peace Trail Village will consist of 9 tiny homes, each with connection to water, sewer, and electricity and access to a laundry facility. Case management services will also be provided to address any medical or behavioral health concerns and to secure long-term housing.

19. \$44,402 for Wastewater Reclamation – Chehalem Valley Brewing

Chehalem Valley Brewing requests \$44,402 to install a wastewater reclamation system that allows the brewery to process its own large quantities of wastewater used in daily operation. This system would be of economic benefit to the brewery and the City of Newberg, allowing the brewery to reclaim an estimated 50,000 gallons of water annually.

20. \$50,000 for Community Classes – Chehalem Valley Dance Academy (CVDA)

CVDA requests \$50,000 to fund free community dance classes and support staffing to run the classes. This includes free 6-week sessions and basic dancewear/ footwear. These sessions will be in the summer and fall and cater to local families and young adults in Newberg, providing a service that is not currently available in the valley.

21. \$20,000 for Refrigeration Upgrade and Grill – Coffee Cat Coffeehouse

Coffee Cat Coffeehouse requests \$20,000 to upgrade the current outdated refrigeration unit and purchase a grill that would expand the business' offerings to drive sales. The additions of these two items would also allow Coffee Cat to expand its catering capabilities and boost its

22. \$14,192 for Animal Shelter Meet & Greet Area – Newberg Animal Shelter

Newberg Animal Shelter requests \$14,192 to build an outdoor meet and greet area to allow one on one interactions between potential pet adopters and the animals, while keeping a safe distance.

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Project

The Good Life Childcare and A-dec, Inc. - Childcare Center Expansion Project

Justification

Overview

Since the start of the pandemic, large companies, small business owners, and public services have rallied together to understand the needs of our local communities and work together to meet them. One of the most urgent needs for residents of the City of Newberg is access to quality childcare.

There is currently a quality childcare shortage in Newberg, primarily for infants and toddlers (6 weeks up to 3 years old). With a limited number of childcare centers in Newberg, those that are operating have waitlists, particularly for the infant and toddler age groups. This becomes a challenge for working families to find local childcare openings and in turn, forces them to not return to work or to look for private individual childcare such as a personal caregiver/nanny, which is not feasible financially for many families. A local childcare shortage also poses a challenge for working families by creating longer commutes if they are transporting their child to neighboring towns, even though they work and live in the Newberg/Dundee community. This childcare shortage has been magnified by COVID with more childcare providers deciding to close their doors or retire. When this happens our local employers lose their skilled workforce which creates an imbalance to our local economy.

A-dec, Inc., the largest privately owned company in Yamhill County, employs over 1,300 individuals, 23% of which are residents of The City of Newberg (62% of A-dec's workforce resides in Yamhill County). In Summer 2020, A-dec's employees were asked to provide feedback about areas of support they needed: 8.5% of survey respondents listed childcare, with many anticipating that childcare would continue to be an area of need for them. By Fall 2020, 12% of employees cited childcare as an active area of concern since the pandemic, with 13% stating they would need ongoing support. Employee also indicated:

- 15% said they would use a full-day childcare center
- 14% said they would use a partial-day (before school / after school) childcare center

"Love the idea of having childcare available at/near A-dec campus, especially during the summer when I have my kids more often... it's really hard to keep up with everything as a single parent." ~Survey respondent

"Multiple school age kids at home, balancing a spouse that works part time outside the home is a challenge, especially because our past childcare isn't very compatible with work from home, nor the kids' education." ~Survey respondent

At this time, A-dec identified The Good Life Preschool as a potential childcare provider partner. We have worked together to outline plans to expand their ability to serve more families, with A-dec working to help identify resources to help fund the expansion,

possible locations more central to families working in Newberg, and preparing to help subsidize the cost of childcare for employee families that would utilize this location.

The Good Life Preschool currently operates two childcare locations, a full day program in Dundee and a half day program out of the Chehalem Cultural Center. They are a five star rated quality program and have been in business for six years. Both locations are currently full, with a waitlist. They currently enroll 3-5 year aged children through their Preschool/Pre-K programs each year, providing services to up to 60 local families.

How it addresses one of these issues specifically.

This project would expand The Good Life Program to open a Childcare Infant/Toddler Center in Newberg, for the age range of 6 weeks to 3 years, providing childcare to an additional 40 local families, with a plan to be centrally located within downtown Newberg. The new center would be in partnership with A-dec, Inc. to provide childcare enrollment to the public, including A-dec's growing workforce. The new childcare center would also accept DHS funding for those families who need to bridge the gap of childcare costs.

Why it needs to be done.

This project helps to build a sustainable local workforce by removing barriers and provides local quality childcare options. The Newberg/Dundee area is attracting a younger workforce with young children. In 2021 alone, A-dec hired over 300 permanent full-time employees, more than any other year in the company's 58 years of operation in Newberg. The Company has continued staffing growth plans for 2022. The growth of our entire community and health of our local economy can be strengthened by keeping local businesses here in Newberg, with local jobs and long-tenure careers, so long as we address the current gap of childcare providers. If employees don't have the resources available to them locally for childcare, we will start to see more of them choosing to live elsewhere and work remotely or choose alternative employment in better resourced communities.

Of equal concern, another startling trend we are monitoring is the ongoing rise of mental health strain that residents continue to endure in the face of the pandemic. While A-dec's Summer 2020 survey showed that 6.5% of their employees listed mental health as an area of additional support, more recent surveys found that number had jumped to 16%, stating that they would need ongoing mental health support. Although A-dec has responded by investing in even more mental health resources, benefits and relief programs, the company is greatly concerned that this growing trend of stress and anxiety, particularly for working parents with kids at home, will only continue to increase unless additional support measures can be rapidly identified and implemented.

What is included in the cost?

The initial start-up costs for this project, is estimated at \$220,000 (not including staffing costs, rent or on-going operational expenses), with the following breakdown of estimated costs:

- \$40,000 (Classroom set up-including furniture and supplies).
- \$60,425 (Estimated City of Newberg Transportation SDC charges changing from current office space to childcare center).
- \$32,050 (Estimated City of Newberg Water SDC charges to add additional two bathrooms-estimated for 2" Meter).
- \$7,500 (Estimated City of Newberg Wastewater SDC Charges for additional bathrooms/sinks).
- \$50,000 (Renovation costs to add additional toilets, sinks and handwashing sink in kitchen to operate as a childcare center per requirements of childcare division.)
- \$5,000 (Portable Sinks for rooms without bathrooms for infant care).
- \$25,000 (Estimate of adding Commercial Sprinkler System for Childcare).

An estimate (if known) of how long it might take to implement.

We currently have a potential location in downtown Newberg that is currently zoned for childcare and available for lease. The building previously served as an office space and would need to be modified with additional sinks and toilets, to meet the requirements set forth by the Oregon Childcare Division and local sanitation requirements for childcare. Once these modifications were in place, we would be able to aim for opening the doors in the Spring/early Summer of 2022.

Project Sustainability

The Good Life Childcare expansion project helps bring sustainable economic recovery benefits to Newberg by removing current barriers to the availability of quality childcare. The project is formed by two strong community partners, The Good Life and A-dec, with stated support from SEDCOR-Strategic Economic Development Corporation (see attached letter). With a strong community partnership and additional financial support, the sustainability of this project would be able to serve an additional 40 local families year over year. The Good Life Childcare is an inclusive program open to the community that accepts DHS funding and need-based scholarship opportunities throughout the year. The expansion of their services will allow them to continue working closely with families to provide a quality, affordable option for childcare, helping sustain growth in Newberg to attract younger families to live and work here, benefiting the community for years to come.

We appreciate your review of this project and believe that it would have a positive impact for local young families going into 2022 and beyond. Thanks so much for your consideration.

ARPA Expenditure Categories (EC)

This project would be serving Expenditure Categories:

- 3.6 Healthy Childhood Environments: Child Care
- 3.1 Education Assistance: Early Learning



January 26th, 2021

Re: SubTerra Revitalization Project

Budget Committee -

Thank you for taking the time to consider our ARPA Application.

When my wife and I first considered purchasing SubTerra, we were excited for all we felt SubTerra could be. There was vast untapped potential in the space, both for our family and for the community. From the beginning of this project our passion and drive included finding ways in which we could support the community and create an environment where every person that walked through our doors would feel celebrated and served.

From working with Anvil Academy and other local vendors during our renovation, to building our menu around the food resources this community has to offer, our goal is to pour into and support this community.

SubTerra has been a staple in Newberg for over a decade, and our hope is to continue its legacy by creating spaces for the community to gather and celebrate for decades to come. To accomplish this, we strongly feel the importance of developing an array of services to enhance the community as well as diversifying our revenue to support the future of our business, suppliers, local purveyors and employees.

For those of you who haven't had the opportunity to dine with us, we are Javier & Stephanie Santos. Stephanie is a graduate of George Fox University. Her mother grew up in Newberg and her extended family is still in the area. Stephanie works in finance with a career background in customer service. Oregon has been my home for over 15 years and my background has been in the restaurant industry from the start. I love serving the community and creating a place local's love to experience.

For Stephanie and me, SubTerra is the fruit of years of loving food, eating well and dreaming about what service could look like in the restaurant industry. We feel the best experiences happen when the environment, food and service collide to produce memorable moments in life. Our ethos is "with you in mind", meaning every decision we make is "with you in mind". To us, "you" encompasses not just our guests, but our staff, our vendors and community.

Since we reopened in 2021, Newberg has become our home. We're excited about the future of SubTerra and the continued service to the community. We hope you'll consider our application for revitalization funding.



Project:

SubTerra Renovation and Growth

Justification for this project

Opening a business in the middle of a global pandemic has presented a unique set of challenges with regards to funding and growing our business. Due to restrictions put in place in response to COVID, we have run into many barriers in accessing funding to build our business. As a result, we have personally funded most of our renovation and startup costs and are asking for support in completing our vision for the items included below.

Newberg is quickly becoming a destination for food and wine tourism. By giving new life to our space and providing our unique brand of service, we are providing a rich opportunity to support the growth of Newberg. Our experience from the past five months of being open has shown us how excited and grateful our guests have been by what we're doing. We hope that continuing to develop our brand and services can help nurture Newberg as a great food destination for people traveling through town AND local businesses and community who we are honored to serve. Since July 2021, we have consistently worked with 10 local farms and purveyors which represents over 50% of our menu, represented 40 local wineries and served over 4,400 guests.

Included below are the three main aspects of our business that require additional funds to complete:

- SubTerra Kitchen & Cellar "the restaurant":

We have made great strides in updating the restaurant – modernizing the look and feel of the space, updating the bar and soundproofing in the dining room. To continue enhancing our guest experience and keep people coming back despite COVID, our goal is to expand and remodel our kitchen to meet the growing needs of the restaurant, with tourist season approaching, these improvements will go a long way to serve both in house needs as well as providing a launchpad for our catering operation.

- SubTerra Provisions "the marketplace":

We are excited for the opportunity of our marketplace and aim to be a natural "first stop" on the way to wine country. Enhance a day of wine tasting by stopping in to pick up a basket of assorted snacks and food items to feast on. Our hope is, with the high visibility from the highway and great signage, to become a natural part of Newberg's burgeoning tourism industry by offering assorted gourmet options for the wine enthusiasts that



frequent the valley. We've already had interest from tour companies around the area as a regular stop on the way to wine tasting throughout the region.

Additionally, we will provide "to go" items for locals to fuel their day. From baked goods and breads to dinner entrées to go, there is great potential to provide great food.

By completing these two items on the list, we will be fully ADA compliant and ensure we are accessible to all and turn the south side of our building into a formal entrance to get guests in and out of our building safely. We also will become more energy efficient by upgrading equipment in the building to become more sustainable.

- Catering Operation:

With restrictions beginning to ease and events / larger gatherings becoming more prevalent, we see the need for a local solution for catering. We plan for a portion of the funds in our request to accommodate our growing catering needs. A few examples of recent catering experiences include The Chehalem Cultural Center's annual gala, Paella night at Raptor Ridge Vineyards, and a multitude of holiday parties for local businesses in town.

To complete all aspects of our project, we are asking for \$189,000 from the ARPA funds that City of Newberg has made available. Please see Exhibit A for a list of items that we will work on.

Project Sustainability

We have seen over the last five months that our concept of hospitality and service works! From the beginning of our business' life in Newberg, we have intentionally strived to included and support local businesses in the community. By stepping in as owners in early 2021, we prevented the closure of a business, retained 12 employees, and have created the opportunity for an additional estimated 12-15 jobs by project completion. We also were able to support local farms and food purveyors during this difficult economic time. Continuing to operate and expand brings economic activity to Newberg from our guests as well as our employees who live and contribute to the local economy all year round.

We also contribute to the long-term economic success of Newberg via tourism by offering services that will enhance the experience of visiting Newberg and the Willamette Valley.

We believe strongly in supporting locally whenever we can. By avoiding scarcity of products, working with local farmers and purveyors to purchase their seasonal offerings, we become a consistent resource throughout the year.

A good example of working with local vendors is the work we have done with our friends at Drake Farms in Yamhill. They have provided a consistent source of duck for our menu, and through



building close working ties with them are able to mutually benefit each other throughout the year while enhancing our guest experience.

Being that we are a women and minority owned business, we look to foster and create opportunities to work with similar businesses whenever we can. A great example of how we partner with both minority and female owned business is the relationship we've built with Gonzales Wine Company, who is currently working on our very own house blend of wine!

From inception, our intention has been to work locally whenever we're able, and I don't see that changing. The relationships we've built and the stories we've been able to tell have become an important part of who we are and the service we provide to the guests at our table.

Thank you for your time and consideration.

ARPA Expenditure Categories (EC)

- 2.9 small business economic assistance (general)
- 2.11 aid to tourism, travel or hospitality
- 2.12 aid to other impacted industries
- 2.13 other economic support

Exhibit A

Exterior Improvements

Canvas awning, Awning lighting, ADA access modifications, 36" Commercial Entry Door, Minor parking lot elevation changes for vehicular ingress/egress/parking configuration. Permitting, plans, fees

Front Entry @ parking level: Steel lattice rusted out. Replacement, lighting.

Interior Improvements

Bottle Shop Flooring

Bottle Shop Electrical/Lighting

Bottle Shop Plumbing

Bottle Shop Drywall/Painting

Bottle Shop Storage

Bottle Shop Demising Wall & Bar Swing Doors

Bottle Shop Retail Point of Sale Counter & Glass

Employee Bathroom & Secured Storage

Restaurant to Bottle Shop Flooring (Raised trip hazard)

Restaurant Bar Floor - Corrective Action Needed, Slippery Surface Hazard

Equipment

Kitchen build out – new hood and exhaust systems – including permitting, plans and fees

Furniture – small equipment - energy efficient kitchen and restaurant equipment - POS systems for retail operation

ARPA Submission

Honey Pie Pizza

Restaurant Upgrades to support Downtown Newberg Economy and Tourism

Project:

Honey Pie Pizza Alley Facing Improvements:

- Build covered seating/waiting area in front of Honey Pie Pizza main entrance
- Install safe heaters for front and back patio at Honey Pie Pizza to facilitate year-round dining
- Multi-capability service expansion for Honey Pie Pizza via mobile catering infrastructure
- Engage with city planning and neighboring business for long term alley development

Justification:

Honey Pie Pizza exists to support the community of Newberg and Yamhill County. As a restaurant, they operate with the continued purpose of providing a safe and enjoyable space for humans of all walks of life to enjoy the goodness of the Willamette Valley. By purchasing local, Honey Pie Pizza is able to keep its economic impact within the community. Honey Pie Pizza also utilizes the Pies with Purpose program to support local nonprofits monthly. The employees and owners of the restaurant are Newberg residents. As Newberg recovers from the pandemic and looks toward a future of growth and development via its master plan, local businesses are key inputs, drawing tourism and community engagement as a consistent source of revenue and employment opportunities.

Honey Pie Pizza has shifted to meet the needs of the community offering takeout, experimenting with delivery, expanding catering options, and prioritizing outdoor seating. Prior to the pandemic, very few outdoor dining options were available in downtown Newberg - and Honey Pie Pizza was early to invest in a temporary tent covering. Permanent build outs of the front and back patio provide outdoor expanded and safe dining options. Increasing outdoor seating will also allow Honey Pie Pizza to continue to operate in support of safe public health practices throughout the continuation of the pandemic supporting year round tourism for Newberg and Yamhill County. Honey Pie Pizza's commitment to outdoor dining has revitalized the need to increase safety, visibility, and visual enjoyment for foot traffic.

Honey Pie Pizza's location supports the economic development of Downtown Newberg by drawing those who would just be passing through from busy 99W into a growing downtown business corridor, supporting the surrounding businesses of Pollinate, Little Lavender Farm, Rosmarino Osteria Italiana, Ruddick/Wood, Valley Wine Merchants, Bravuro, Ella Bleu's and the Downtowner, Coffee Cat, Uflora, Blue Trout Gallery, Pulp & Circumstance, Herbs in Jars, The Painted Lady, and more. There are many thriving businesses whose successes build upon one another. Honey Pie Pizza's relationships with local wineries helps to encourage an uptick in

weekend lunch visitors heading to or from wineries in Newberg's thriving downtown economic hub offering dining and retail opportunities.

Honey Pie Pizza commits to using local, women-owned, and minority vendors whenever possible. Examples include Even Pull Fam, Nottinghamshire Farms, Vibrant Valley farms, Baird Family Orchards, Champoeg Farms, Ray's Produce, Pollinate Flowers, and Godspeed Hollow . Local contractors support local investment. Honey Pie Pizza has coordinated with local artists including Christine Joy and will pursue the existing relationship between Rotary and the George Fox University artists to secure a community-centered mural visible to all who visit the alley. Honey Pie Pizza is committed to reusing materials and recycling materials when available.

The Problem

The front facing upgrades will elevate the experience of the alley for locals and tourists alike. The driveway to Honey Pie Pizza needs a sustainable weather cover that complements the architectural history of the alleyway. This cover will include signage, lighting, ADA access, heating, and electrical.

The Solution

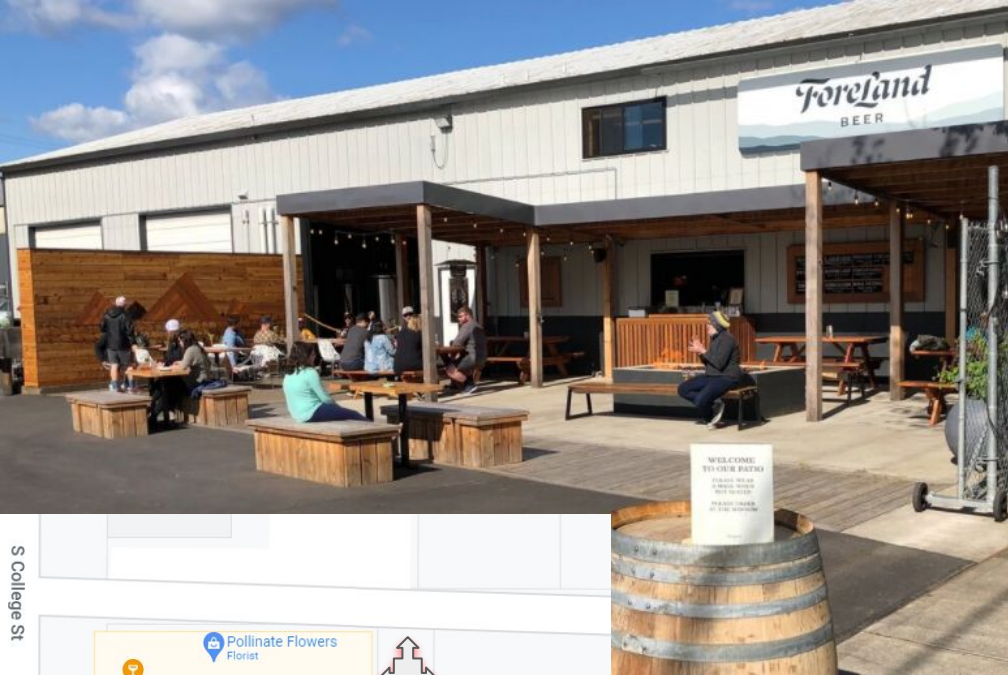
Honey Pie Pizza Building upgrades (Code 1.4) : Estimated \$123,000

- Permanent outdoor dining structure in front of Honey Pie Pizza with alley facing branding: \$50,000
- Lighting upgrade for restaurant/outdoor dining: \$15,000
- Dumpster enclosure for Honey Pie Pizza and three businesses \$8,000
- Heating for dining patios \$50,000

Other (Code 2.13): Estimated \$86,500

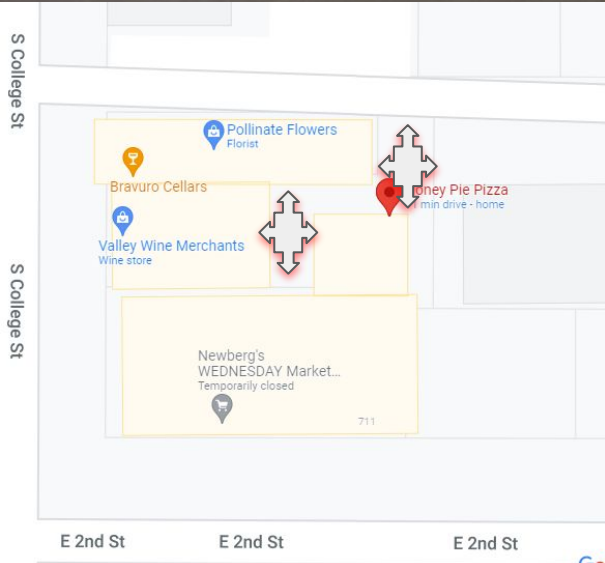
- Catering vehicle \$55,000
- Trailer \$5,000
- Weatherproofing \$7,000
- Catering oven \$12,500
- On board refrigeration \$3,000
- Mounted Prep tables, sink, and storage \$4,000

Total of Honey Pie Pizza Building and Other (excluding Alley): Estimated \$209,500



Proposed Improvements

Honey Pie Pizza ARPA Proposal



Recently constructed cover at
Wolves & People Brewing



Covered outdoor dining spaces for Honey Pie Pizza

ARPA Newberg - Discover Fused Glass Art - Ages 15-18

Justification

My business has been adversely affected by the COVID outbreak. This proposal is an attempt keep this business healthy and provide hands-on art glass classes for Newberg's youth, prioritizing low income and Latina-X populations.

My ex-wife, Carmen Reynolds, and myself moved Fusion Headquarters Inc, (Founded in 1986) from Portland to Newberg in 1997. We specializing in Glass Fusing which is a technique where colored glass is heated in a kiln and fused together. The process was developed over 2500 years ago but died out around the first century AD when the blow pipe was invented which provided a more efficient way to form glass. In 1981, Bullseye Glass Company in Portland developed sheets of chemically compatible glass that could be stacked and fired together without breaking apart, thus launching a new Kiln Formed Glass movement which featured items that could not be made with a blow pipe. Jewelry, lighting fixture, glass tiles and plates are just some of the items made in the kiln.

I was part of the group of artists that started that movement. I wrote the *Fused Glass Handbook* in 1986, which many refer to as the Fuser's Bible. I traveled extensively teaching workshops and seminars around the world. I wrote regularly for the trade publications, developed many of the ancillary products used for the process and produced Webinars and How To Videos.

I also designed, fabricated and installed Art Glass commissions in Dubai, The Netherlands, China and throughout the US. You can see one of my pieces on the north wall of the Jory Restaurant in the Allison Hotel and Spa. I also did the historic restoration of the Blue Ox Glass Mural in Timberline Lodge.

Fusionheadquarters.com is my on-line store selling kilns, books, videos and an assortment of Hard to Find Glass Fusing Supplies.

All three of these income streams have been adversely affected by COVID and the ripple supply chain issues. I taught many of my classes at our studio in Newberg and I also brought in nationally recognized instructors. About 20% of my students were local with the rest coming from other parts of the country, staying at local hotels and supporting local businesses. Teaching and the resulting sales of supplies accounted for about 35% of my income. Now it is Zero.

Art Glass commissions have always been a now and then activity accounting for about 10% of my income. They have dried up completely. But I still send out proposals in hopes that something will develop.

The on-line store has gone from an average of 65 order per week to around 6. My two part time employees (Fernado Ramiz worked for me for 12 years) have found jobs elsewhere because they need more hour than I can give them. I am now doing all of the work myself, with minimal pay, to keep the business going. Everything goes back into the business.

What Needs to Be done

I need funding to be able to afford to tutor and train an assistant, develop some new educational material and hire some web work to upgrade my on-line store. About a year ago, I had orders

but I couldn't get product. I have since solved those supply chain issues and I now have plenty of inventory, but the customers have moved on to other vendors. Upgrading the web site, launching some new YouTube Videos will revitalize the store. I propose hiring a local assistant that I can train to help with the store, processing orders and teach them about glass fusing. They intern will be able to assist me in teaching classes here at our studio.

Once I have someone to help me teach, I would like to start offering classes to Newberg's youth. Over the years I have taught special classes for Girl and Boy Scouts, school projects and community groups. From a liability standpoint, I really need at least one helper. My 1000 square foot studio can easily accommodate a group of 8 and still keep safe distancing for COVID protection. My goal is to have 100 plus students over a 13 month period. I would host Saturday classes once a month focusing on low income and Latin-X populations.

A key aspect of this plan is linking with my target group. I need to dig deeper, ask questions and connect with those that are already working with Newberg's youth. I will reach out to YOOP, the youth division of YCAP, I will check with the high school and Catalyst, the alternative school. Local churches may also be a valuable resource. This requires spending the time for research and coming up with a solid game plan. Do I provide transportation and meals? How do we choose and communicate before and after with the students? Are vaccines required? These and other details all need to be ironed out.

The youth connection can also carry over into the videos. My market is hungry for creative ways to use Fused Glass. My YouTube channel has almost 3K subscribers worldwide. Over a dozen of my videos have over 1000 views, a couple have over 50,000 views. It is very much a "What Have You Done Lately?" audience. I can never rest on my laurels. They always want new ideas and techniques. The bar is relatively high as far as production value is concerned. They have to be professional videos to get any real traction. Glass shops are looking for way to expand their market reach and working with the youth in their particular area can be a valuable undertaking. I am in a position to design and create educational programs that other can copy and implement. I can do a lot of the heavy lifting for them. Part of the video content will promote my products but some can have the added educational component and broad audience exposure for the City of Newberg for funding the project. I am picturing three 20 minute long videos.

Costs - My budget

Part time Assistant for one year (High School student or Local Resident) -	
\$27,000	
SAIF, Taxes, Unemployment Insurance @ 7% -	\$ 1,900
(After one Year, this should be self-sustaining)	
Web site Upgrade -	\$ 7,750
Upgraded Liability Insurance (I cancelled this when things got slow)-	\$ 6,500
Profession Video Production (work locally) - 60 minutes @ \$300	\$18,000
Workshop costs, rent, supplies, staff - 104 students @ \$150 -	\$15,600
Wages for myself for 11 of the 16 months -- 40 hours per week @ \$25 -	\$48,000
<hr/>	
Total	\$124,750

Time Line

The project will take 16 months to complete. I can start the hiring process as soon as funds are released. It will take three months of planning and training and then we can start teaching the classes. The classes will be completed in one year and one month.

Project Sustainability

There are many long-lasting benefits to my proposal. A chance to learn about and experience glass fusing can profoundly touch these students. It will enrich their lives, expose them to a new art form, develop awareness and understand of the science and physics of the glass fusing process. Understanding kiln firing and how time and temperature are ingredients translates into a broader thinking about things as simple as baking a cake. I have had many students tell me I changed their lives by exposing them to the beauty of glass and the process of designing and making their own glass art. The ripple effects are hard to measure but can be very intense.

It's not uncommon in situation like this to have a small percent of students that really embrace the art form. It wouldn't surprise me if they were three or four students that are really thirsty for more knowledge and experience. So, I'm fully prepared to accommodate and explore options for letting these students continue with glass fusing. I'm not sure of the exact terms, maybe a work exchange for instruction, supplies, studio and kiln time or minor apprenticeships or possibly expansion of funding, I'm not sure at this stage. But that is something I'd like to start preparing for.

The assistant I train will have real life skills ranging from a working knowledge of the glass fusing process, allowing them to create their own products, teach classes or even go to work for a larger art glass studio doing production fusing to how to run a small business. Among other things, they will learn live sales, customer support, marketing, product design and creating a product line, internet sales and shipping and receiving. I have a lot of skills to pass on to someone wanting to learn and grow.

The input to the website and new marketing tools should be more than enough to sustain it through the COVID slump get Fusion Headquarters back into a healthy and profitable enterprise.

ARPA Codes

- 2.9
- 3.2
- 3.3
- 3.4
- 3.5

City of Newberg ARPA Funds

Project Application: Orange Brothers, LLC

Project

Orange Brothers, LLC (Trailer and Company Signage)

Justification

Orange Brothers, LLC, is a minority/Latinx-owned remodeling company in Newberg. Prior to the pandemic, owner Pedro Naranjo spent 15 years working as a framing contractor throughout NW Oregon and moved to Newberg in 2014 with a dream of starting his own remodeling business. Mr. Naranjo began the certification process in 2020, and the process was delayed after the pandemic started when many offices closed to the public. Instead, Mr. Naranjo started working for a different remodeling company before being laid off in the Summer of 2021 because of decreased work orders. More homeowners were completing their own projects during social distancing mandates. Finally, he began working in hotel maintenance with the goal to start his business at a later date.

Mr. Naranjo finished his certification and licensing process in October 2021, but lacks investment funds because of his reduced income during the pandemic. Orange Brothers, LLC, general contractor business services include paint, drywall, laminated floors, door installation, light fixtures, tile, fences, and decks.

With less income, higher costs from supplies and material shortages, and fewer projects completed without appropriate supplies, Orange Brother's capital expansion plan to purchase a hauling trailer and company signage for the company vehicle has been delayed, further reducing efficiency in completing contracted work. However, more remodeling opportunities are arising as people return to work and with higher levels of real estate transactions and home sales and Mr. Naranjo has very limited capacity with only a pickup truck as his hauling vehicle.

Orange Brothers, LLC, requests \$16,000 to purchase a hauling trailer (\$15,000) and to add company signage to the pickup truck (\$1,000). If this project isn't funded by ARPA funds, it will take a year or longer until Mr. Naranjo is able to finance this project independently. Once the funds are received, the trailer and company signage will be acquired and ready for work within an estimated 30 days.

Project Sustainability

Funding the trailer and company signage for Orange Brothers, LLC, is an opportunity for the City of Newberg to directly support a new entrepreneurial Newberg business that is minority-owned. Spanish-speaking business owners could recognize this project as an example of the City's support for diverse entrepreneurial opportunities.

Orange Brothers, LLC, will prioritize and attempt to use local vendors for trailer purchase and signage.

The addition of a trailer for Orange Brothers, LLC, will add momentum for the business and expand capacity for projects. Mr. Naranjo's target market includes remodeling work for local Newberg residents and, eventually, contracts with local organizations and businesses.

Sustainability for this project includes vehicle maintenance and fuel, which is currently within the budget capacity for Orange Brothers, LLC.

ARPA Expenditure Categories (EC)

Code 2.9 - Small Business Economic Assistance
Code 2.12 - Other Impacted Areas (Construction)

PROJECT

Old Town Bar & Grill, Outdoor Seating

JUSTIFICATION***Why***

In response to the COVID-19 public health emergency:

- To adapt to the ongoing COVID-19 pandemic and continued Oregon Health Authority recommendations and restrictions on business operations, and
- To support a business owned by local residents (100%). 50% ownership of the company is by a Newberg resident who is also a Veteran, and
- To support a business that was previously closed and in disrepair. We have made a substantial investment in tenant improvements and have a vested interest in the business succeeding, and,
- To develop additional outdoor dining capacity in Newberg for the Summer of 2022 and to serve the downtown Newberg neighborhood, and
- To develop what is currently an unused and unsightly lot into something aesthetically pleasing, welcoming, and capable of contributing to the local economy, and
- To provide a safer environment for workers performing essential work during the COVID-19 public health emergency, and
- To provide a safer environment for guests wanting to dine in Newberg, and
- To create new permanent jobs in Newberg, and
- To support a business that is welcoming to visitors and locals with diverse ethnic, racial, and cultural backgrounds.

How

By developing outdoor open-air dining in the vacant lot on the south side of Old Town Bar & Grill. A long-term lease secures the lot by Old Town Bar & Grill. The dining area will be open year-round, and Old Town Bar & Grill is open 7-days per week, providing maximum availability to customers.

Cost

\$75,000

- Architectural design and engineering
- Removal of existing concrete
- Excavation
- Installation of appropriate drainage
- Installation of pavers
- Installation of patio cover
- Installation of suitable barriers and access control to comply with State regulations
- Installation of appropriate utilities to service the new dining area

Duration

Anticipated completion by June 30, 2022.

SUSTAINABILITY

The funding we are requesting pays for design and construction. Revenue from normal business activities will fund the new permanent jobs resulting from the project. Additional cooks, bartenders, and waitstaff will be required to serve the area year-round.

A local contractor and associated professional staff will complete this project.

Additional outdoor dining options in Newberg will provide residents with more options for safely gathering in the face of the ongoing COVID-19 pandemic.

ARPA Expenditure Categories

2.11*, 2.12, 2.0

* *Primary*

January 19, 2022

City of Newberg

Attn: Will Worthey, City Manager Pro-Tem

414 E First Street

Newberg, OR 97132

Dear Mr. Worthey and Budget Committee Members,

Old Town Bar & Grill requests \$75,000 to construct an outdoor open-air dining facility adjacent (Southwest side) of the establishment located at 315 E First Street. This request fits under your giving area for the ARPA grants as the proposed dining area is in response to the COVID-19 pandemic as a mitigation effort, supported by Centers for Disease Control and Prevention guidelines to minimize exposure and provide a safer environment for essential workers.

A new outdoor dining area will provide an additional option for social distancing between patrons, which is proven to minimize the spread of COVID-19. Patrons are less likely to be exposed to COVID-19 outdoors vs. indoors and when physical distance is in place. With a particularly aggressive variant wreaking havoc on small businesses, we are once again seeing the importance of prevention.

The project will have a positive economic impact in Newberg with the anticipated creation of at least four to six permanent jobs. A local contractor will facilitate construction and source materials locally to the extent possible.

The Tree Fort, Inc (doing business as Old Town Bar & Grill) applied for the Restaurant Revitalization Fund, in part, to facilitate this project. Despite the Small Business Administration accepting our application, funding was exhausted, and we did not receive the funds many other restaurants received.

I appreciate your consideration of our request. I will follow up with you next week to answer any questions. Meanwhile, if you have any questions or want to visit the site, please feel free to contact me.



Justin Dillingham

The Tree Fort, Inc
Doing Business As, Old Town Bar & Grill
315 E First Street
Newberg, OR 97132

Enclosure: ARPA Submission

Appendix A – ARPA Submission Format

Project

Enter the project's name. **Sprinkles of Joy Bakery**

Justification

List your justifications here and address the following points where relevant. Try to explain what the issue is. Naturally it must be related to attempts to “respond to the economic and public health impacts of COVID19”.

We are asking for \$15,000 to cover the costs of being closed while being exposed/testing positive from Covid 19. Having to shut the bakery down for an extended amount of time puts a hurt on an already hard/slow month of January. The other half of costs would go to getting supplies/equipment to make homemade donuts at the bakery. As there are no other donut suppliers in Newberg, we are hoping that it improve sales at the bakery overall.

How it addresses one of these issues specifically:

The money would help cover the costs of being closed due to Covid. We would be able to purchase new equipment for making donuts. We would need a donut fryer, tools for frying (donut catcher, thermometers, donut cutters, wire cooling racks, donut glazers).

Why it needs to be done.:

We would have been open, if it wasn't for Covid in our household and having income coming in. Making donuts for the community of Newberg which has been a big ask from locals since we have opened as the only other location that offers them are grocery stores.

What is included in the cost.

**Covering the costs of the overhead like the building and employee livelihood.
For the donuts: donut fryer, tools for frying (donut catcher, thermometers), donut cutters, wire cooling racks, donut glazers**

An estimate (if known) of how long it might take to implement.

**Days, maybe a month, to get the new equipment depending on shipping/supply
We have a recipe for the donuts so it would be as soon as we get the fryer, we could start making them.**

Project Sustainability

List your explanations here around these issues.

How will the project bring long lasting economic recovery benefits to Newberg?

Making donuts in the bakery, in hopes, would bring lasting economic stability in the business. We don't have many breakfast items and it has been a big ask from locals to carry donuts so it would be a positive for both sides.

Are local or minority vendors involved?

We could use locals for ingredients for the glazes like Berry farms, honey and more!

Appendix A – Mental Health / Homelessness

Project

Hire a consultant to guide the city of Newberg on future planning to identify resources, partnerships and programs for persons with mental health crisis and homelessness. - \$15,000 to \$30,000.

Justification

Historically those who suffer from mental health crisis and homelessness in our community have been reported to public safety because of the behavioral or health issues that arise.

In communities like Newberg, police departments are typically the only city services available 24 hrs. a day, which makes police the initial responder by default. While the police department is equipped to handle some incidents, we are not necessarily the most effective at providing the needed resources or wrap around solutions.

The City of Newberg would like to invest a portion of its ARPA funds into studying how a community-based system solution would benefit those in need. We believe these community-based solutions will provide better long-term outcomes for those in crisis by having people with the expertise to take the lead and find positive outcomes.

This project would consist of contracting with a consultant who could best provide a "road map" for our community. The consultant could provide information about how to right size a program for our community, utilizing existing programs inside the county or identifying new entities to invest in and partner with.

Project Sustainability

Identify future resources, partnerships and programs for Mental Health and Homelessness to better guide these folks to a more acceptable outcome.

ARPA expenditure categories (EC):

1.8 Other COVID -19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)

Coding was received using the ARPA list of the compliance and reporting guidelines. The EC table is found in this document as Appendix C.

Its Party Time Catering, Inc.
111 E. 1st Street
Newberg, OR 97132
itspartytimecate@aol.com 503-628-36T

ARPA Grant Request
Refrigerated Trailer

CODE; 2.9

\$ 40,618.00

Its Party Time Catering would love to be able to continue to stay in Newberg but the Covid virus has really hurt our business and it has taken all of our resources to be able to keep our doors open when business does come our way. When we do get events we are very short on refrigeration for the foods and supplies. Pre covid we catered events from 25-5000 guests. I have used up all of my retirement and savings to stay in our building and stay current on our bills.

We have always been very involved with the needs of the Newberg Community and would love to be able to do more things that will help our community but need more refrigeration to be able to continue and to do events for our community. We have been working with the Newberg Police Foundation and the Newberg Police providing "Parties in a bag", for our Seniors over the last 2 years. It has been a way to do a well check on our Seniors who are shut-in and don't get out and also add some joy to their everyday lives. We love helping people in our community.

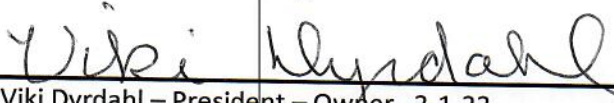
Justification

1. Shortage of inside area for walk-in or refrigerators in our kitchen/building area. So need to have one that can be outside that we can utilize when needed. I have already checked with the health department, and they have approved that it is health department approved.
2. We are badly in need of additional refrigeration for events and our everyday food preparation. Our supply and demand has been very difficult since covid. We are having to run out almost daily to see if our suppliers have the food that we need for the events that we do have. And since our refrigeration is so limited right now we cannot order from the food suppliers that require you to order full cases of the food items.
3. We could also rent it out for events when we are not using.
4. Cost of Trailer and Shipping
5. Delivery time is 4-5 month out just in time for our Catering season and events to ramp back up.

Project Sustainability

1. This would be able to help us and Newberg for any of the events that we will be providing food at. The festivals are always during the VERY hot weather this will ensure that all food is kept at a safe temperature.
2. We are a woman-owned company for 29 years.
3. This refrigerated trailer will last for years and will help us be able to stay in business in the location we are now and not have to move or close.

Thank you for considering:


Viki Dyrdaahl – President – Owner 2-1-22

City of Newberg ARPA Funds Project Application

Executive Summary

In March 2021, the 117th US Congress approved the American Rescue Plan Act (ARPA), resulting in an allocation to the City of Newberg of approximately \$5.3 Million to support local fiscal stability and economic recovery. The City of Newberg (the City) is accepting project proposals to be reviewed by the Budget Committee for funding approval.

All approved projects must follow ARPA contract rules, including project completion by December 31, 2024, with any incurred financial obligations resolved by December 31, 2026. Any funds unused by this date must be returned to the City of Newberg.

Projects approved through private partners or “passthrough” recipients (such as other agencies) are required to carry the same monitoring and reporting steps that the City meets internally and will be asked to enter a formal accountability and reporting agreement with the City, at levels compliant with the City’s yearly federal audit.

The Budget Committee is composed of all City Councilors, including the Mayor, and additionally appointed private citizens, and will hold a series of public meetings beginning in December 2021 and ending by April 30, 2022, to review applications and award funds for qualified projects using a digital dot matrix voting process

Project applications will be placed on Budget Committee Meeting agendas in the order in which they are received by City Manager Pro-Tem Will Worthey at Will.Worthey@NewbergOregon.gov, for a maximum of twelve (12) projects reviewed with maximum approval of eight (8) projects at each meeting until all available ARPA funds are allocated. Project sponsors are encouraged to attend the hybrid meetings to present their projects and answer committee questions for up to five (5) minutes per application. Unapproved project applications may be resubmitted for consideration at later ARPA Budget Committee meetings. For fairness and transparency, project voting outcomes will be retained in compliance with Oregon public meeting law.

Visitor Center ARPA Submission

Project

Visitor Center Updates --- Update the physical space, including paint the walls, purchase a couch, coffee table, rug, two barista tables, credenza, LED strip lights for windows, window decals, and install track lighting.

Justification

The available resources, including event opportunities, accessible to businesses, and local artists, makers, and musicians has been significantly impacted by COVID-19. Dedicated to fostering relationships and acting as a catalyst for a vibrant sustainable local economy, the Visitor Center is a successful partnership between the City of Newberg and the Chamber of Commerce, at the center of the economic development, tourism and community needs.

The Visitor Center is a multi-use resource for local businesses, non-profit organizations, residents, and tourists. By updating the space and increasing visibility we will be better able to offer our resources to local artists, makers, vineyards and musicians for events, as well as make the space available for businesses to utilize for meetings, conferences, presentations, or other workspaces.

Visitors come to Newberg for an experience, and how they perceive the Visitor Center makes an impact on their visit. In order to be a fully utilized, welcoming community and business space, the Visitor Center needs to tell a story of our area; be a representative of what our community has to offer. We have heard from several businesses that this would be a much more utilized space if it were to appear more welcoming and inviting.

Costs included are:

1. Painting – Estimate included for total cost and labor to hire a local, minority owned business, FJ Painting, to paint the Visitor Center.
 - a. \$2,800
2. Costs for purchasing furniture, lights, and window decals. As much as possible, all purchases will be made from local businesses, supporting our local economy.
 - a. Couch: \$720
 - b. Coffee Table: \$260
 - c. Rug: \$200
 - d. Two Barista Tables & Chairs: \$340
 - e. Credenza: \$300
 - f. Five LED Strip Lights for Windows: \$100
 - g. Signage for Windows (Visitor Center Decals): \$500
 - h. Track Lighting: \$150

Total funds: \$5,370

Timeline Estimate:

1. Once the funds are available, the project can be accomplished within 3 - 4 months, to be determined by scheduling, purchasing and procurement.

Project Sustainability

A successful Visitor Center helps vitalize economic development by inviting visitors and then directing them to patronize local area businesses. The sustainability of this project will be the overall boost to the Newberg business community. A vibrant Visitor Center means an increase in traffic through our space. This leads to more people, visitors and locals alike, learning about all the Newberg has to offer. Our Visitor Center has information about local business such as: restaurants, wineries, contractors, insurance and real estate agents and so much more. The more we can do to help promote our local businesses, the more sustainable our business economy will be.

This project will support the local businesses by enhancing the resources and available workspaces to the business community. The Chehalem Valley Chamber of Commerce will be redesigning their membership structure to be more available to smaller businesses, non-profits and local makers, artists, and musicians. By revitalizing the Visitor Center, this can be done in tandem, and in partnership with the changes to the Chehalem Valley Chamber of Commerce membership structure, further benefiting local businesses, community groups and non-profits.

This project will be utilizing a local, minority owned painting company, FJ Painting, and will be sourcing furniture from a locally owned company, Johnson's Furniture.

ARPA Expenditure Categories (EC)

ARPA EC Coding 2.11 – Aid to Tourism, Travel or Hospitality
ARPA EC Coding 2.9 – Small Business Economic Assistance
ARPA EC Coding 2.10 – Aid to Nonprofit Organizations

Appendix A – Federal ARPA EC Coding

1: Public Health	
1.1	COVID-19 Vaccination ^
1.2	COVID-19 Testing ^
1.3	COVID-19 Contact Tracing
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)*
1.5	Personal Protective Equipment
1.6	Medical Expenses (including Alternative Care Facilities)
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19
1.10	Mental Health Services*
1.11	Substance Use Services*
1.12	Other Public Health Services
2: Negative Economic Impacts	
2.1	Household Assistance: Food Programs* ^
2.2	Household Assistance: Rent, Mortgage, and Utility Aid* ^
2.3	Household Assistance: Cash Transfers* ^
2.4	Household Assistance: Internet Access Programs* ^
2.5	Household Assistance: Eviction Prevention* ^
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers*
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)* ^
2.8	Contributions to UI Trust Funds
2.9	Small Business Economic Assistance (General)* ^
2.10	Aid to Nonprofit Organizations*
2.11	Aid to Tourism, Travel, or Hospitality
2.12	Aid to Other Impacted Industries
2.13	Other Economic Support* ^
2.14	Rehiring Public Sector Staff
3: Services to Disproportionately Impacted Communities	
3.1	Education Assistance: Early Learning* ^
3.2	Education Assistance: Aid to High-Poverty Districts ^
3.3	Education Assistance: Academic Services* ^
3.4	Education Assistance: Social, Emotional, and Mental Health Services* ^
3.5	Education Assistance: Other* ^
3.6	Healthy Childhood Environments: Child Care* ^
3.7	Healthy Childhood Environments: Home Visiting* ^
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System* ^

3.9	Healthy Childhood Environments: Other* ^
3.10	Housing Support: Affordable Housing* ^
3.11	Housing Support: Services for Unhoused Persons* ^
3.12	Housing Support: Other Housing Assistance* ^
3.13	Social Determinants of Health: Other* ^
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators* ^
3.15	Social Determinants of Health: Lead Remediation ^
3.16	Social Determinants of Health: Community Violence Interventions* ^
4: Premium Pay	
4.1	Public Sector Employees
4.2	Private Sector: Grants to Other Employers

FJ Painting LLC

1000 S McKern Ct
Newberg, OR 97132 US
(971) 300-3009
fj3paintingllc@gmail.com

Estimate

ADDRESS
Maryl Kunkel
Chehalem Valley
112 N Garfield St
Newberg, Or 97132

ESTIMATE 1013
DATE 01/26/2022

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	Interior Painting	This price is with the Emerald paint	1	2,800.00	2,800.00

let me know which one will you choose

TOTAL

\$2,800.00

Accepted By

Accepted Date



COMING SOON!

New Vision for the Visitor Center



"WINE COUNTRY CLASSY"
WOOD/METAL/LEATHER



CHEHALEM Valley

CHAMBER of COMMERCE

City of Newberg ARPA Funds Project Application

Executive Summary

In March 2021, the 117th US Congress approved the American Rescue Plan Act (ARPA), resulting in an allocation to the City of Newberg of approximately \$5.3 Million to support local fiscal stability and economic recovery. The City of Newberg (the City) is accepting project proposals to be reviewed by the Budget Committee for funding approval.

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ARPA Submission Format

Project

Nurture Newberg- Nurture Newberg Moments

Justification

This project is a three-phases that address current community discord (this is happening everywhere—Newberg is not alone). Anger and unkindness are long-term negative social determinants of health (Barlow et al., 2019; Bruehl et al., 2012; Hossain et al., 2020; Kato et al., 2020). COVID-19 and the isolation that it created has caused people to forget that the "others" they encounter are also humans with feelings and forget to treat them as such (Li et al., 2020). Dr. Dennis Emery, the developer and founder of PAX- The Good Behavior Gam used in Newberg Schools as a classroom management style; and Dr. Anthony Biglan, the author of The Nurture Effect, a long-time Senior Scientist with the Oregon Research Institute (ORI), and the founder of Values to Action) are the lead scientists on this project. Values to Action is the non-profit that will lead the project's three phases.

Phase One—Community members (residents and Newberg Business owners) would work together to create a vision of what they would like to see, hear, and do more of in Newberg and what they would like to see, hear, and do less of in Newberg. The positive vision would be released to the public; the "see less of" would only be viewed by the core team.

A survey that has been approved by the ORI IRB (Institutional Review Board) will be shared in the community that will assess the safety and happiness of those who take the survey.

Phase Two- This phase is designed to help community members remember and look for all the good things that are still happening in Newberg. It gives them a platform (moderated Facebook page and Newspaper) that allows them to publicly thank and call out the person who they witnessed doing an act of kindness or going above the expected behavior for everyone to see. Behavioral science tells us that when people see other people being publicly thanked, they will want this for themselves. The concept is based on The Good Behavior Game. It is intended to overwhelm negative feedback of each other with positive feedback, which will help people feel more positively about the community and their neighbors, much like what it has accomplished in schools (Becker et al., 2013; Troncoso & Humphrey, 2021).

Phase Three- In six months from the beginning of the public release of the survey, people will be invited to retake the survey to see if the public feels more positively about Newberg. After phase three results are in, Values to Action would leave the program and would continue with field staff from a private foundation and community volunteers.

The six-month project with Values to Action will end after the results of the 2nd survey but will continue with The Ford Family Foundation and local volunteers. We will be able to implement at funding.

The cost of the project is \$17,989.00. The project's cost is staff time for ORI and Values to Action. The researchers have donated their time, and we ask the City of Newberg to contribute \$5,000. Private foundations will also be contributing to this project.

We will be able to implement at funding. Please feel free to take the surveys (<https://www.valuestoaction.org/nurture-newberg>) on our website to understand better the information we will be compiling as the Nurture Newberg Moments begin to happen.

Barlow, M.A, Carsten Wrosch, C., Jean-Philippe Guoin, J-P., Ute Kunzmann. U., (2019) [Is anger, but not sadness, associated with chronic inflammation and illness in older adulthood?](#) *Psychology and Aging*, 2019

Becker, K. D., Bradshaw, C. P., Domitrovich, C., & Ialongo, N. S. (2013). [Coaching teachers to improve implementation of the good behavior game.](#) *Administration and Policy in Mental Health and Mental Health Services Research*, 40(6), 482-493.

Bruehl, S., Liu, X., Burns, J. W., Chont, M., & Jamison, R. N. (2012). [Associations between daily chronic pain intensity, daily anger expression, and trait anger expressiveness: an ecological momentary assessment study.](#) *PAIN®*, 153(12), 2352-2358.

Hossain, M. M., Tasnim, S., Sultana, A., Faizah, F., Mazumder, H., Zou, L., ... & Ma, P. (2020). [Epidemiology of mental health problems in COVID-19: a review.](#) *F1000Research*, 9.

Kato, T. A., Sartorius, N., & Shinfuku, N. (2020). [Forced social isolation due to COVID-19 and consequent mental health problems:](#) Lessons from hikikomori. *Psychiatry and clinical neurosciences*.

Li, X., Zhou, M., Wu, J., Yuan, A., Wu, F., & Li, J. (2020). [Analyzing COVID-19 on online social media: Trends, sentiments and emotions.](#) *arXiv preprint arXiv:2005.14464*.

Troncoso, P., & Humphrey, N. (2021). [Playing the long game: A multivariate multilevel non-linear growth curve model of long-term effects in a randomized trial of the Good Behavior Game.](#) *Journal of School Psychology*, 88, 68-84.

Project Sustainability

List your explanations here around these issues.

How will the project bring long-lasting economic recovery benefits to Newberg?

Newberg's recent time in the news has created a negative view of Newberg, affecting the economy because people do not want to come here and do not want to spend their money here. This project will help Newberg regain its positive and friendly demeanor.

Are local or minority vendors involved?

Local people are the driving force behind the project, and United Way and The Ford Family Foundation have an active presence in the community.

The project will be sustained by The Ford Family Foundation and an active group of local community builders and volunteers.

ARPA Expenditure Categories (EC)

3.13 and 3.16

Appendix A – Federal ARPA EC Coding

1: Public Health	
1.1	COVID-19 Vaccination ^
1.2	COVID-19 Testing ^
1.3	COVID-19 Contact Tracing
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)*
1.5	Personal Protective Equipment
1.6	Medical Expenses (including Alternative Care Facilities)
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19
1.10	Mental Health Services*
1.11	Substance Use Services*
1.12	Other Public Health Services
2: Negative Economic Impacts	
2.1	Household Assistance: Food Programs* ^
2.2	Household Assistance: Rent, Mortgage, and Utility Aid* ^
2.3	Household Assistance: Cash Transfers* ^
2.4	Household Assistance: Internet Access Programs* ^
2.5	Household Assistance: Eviction Prevention* ^
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers*
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)* ^
2.8	Contributions to UI Trust Funds
2.9	Small Business Economic Assistance (General)* ^
2.10	Aid to Nonprofit Organizations*
2.11	Aid to Tourism, Travel, or Hospitality
2.12	Aid to Other Impacted Industries
2.13	Other Economic Support* ^
2.14	Rehiring Public Sector Staff
3: Services to Disproportionately Impacted Communities	
3.1	Education Assistance: Early Learning* ^
3.2	Education Assistance: Aid to High-Poverty Districts ^
3.3	Education Assistance: Academic Services* ^
3.4	Education Assistance: Social, Emotional, and Mental Health Services* ^
3.5	Education Assistance: Other* ^
3.6	Healthy Childhood Environments: Child Care* ^
3.7	Healthy Childhood Environments: Home Visiting* ^
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System* ^

3.9	Healthy Childhood Environments: Other* ^
3.10	Housing Support: Affordable Housing* ^
3.11	Housing Support: Services for Unhoused Persons* ^
3.12	Housing Support: Other Housing Assistance* ^
3.13	Social Determinants of Health: Other* ^
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators* ^
3.15	Social Determinants of Health: Lead Remediation ^
3.16	Social Determinants of Health: Community Violence Interventions* ^
4: Premium Pay	
4.1	Public Sector Employees
4.2	Private Sector: Grants to Other Employers

City of Newberg ARPA Funds Project Application

Executive Summary

In March 2021, the 117th US Congress approved the American Rescue Plan Act (ARPA), resulting in an allocation to the City of Newberg of approximately \$5.3 Million to support local fiscal stability and economic recovery. The City of Newberg (the City) is accepting project proposals to be reviewed by the Budget Committee for funding approval.

All approved projects must follow ARPA contract rules, including project completion by December 31, 2024, with any incurred financial obligations resolved by December 31, 2026. Any funds unused by this date must be returned to the City of Newberg.

Projects approved through private partners or "passthrough" recipients (such as other agencies) are required to carry the same monitoring and reporting steps that the City meets internally and will be asked to enter a formal accountability and reporting agreement with the City, at levels compliant with the City's yearly federal audit.

The Budget Committee is composed of all City Councilors, including the Mayor, and additionally appointed private citizens, and will hold a series of public meetings beginning in December 2021 and ending by April 30, 2022, to review applications and award funds for qualified projects using a digital dot matrix voting process

Project applications will be placed on Budget Committee Meeting agendas in the order in which they are received by City Manager Pro-Tem Will Worthey at Will.Worthey@NewbergOregon.gov, for a maximum of twelve (12) projects reviewed with maximum approval of eight (8) projects at each meeting until all available ARPA funds are allocated. Project sponsors are encouraged to attend the hybrid meetings to present their projects and answer committee questions for up to five (5) minutes per application. Unapproved project applications may be resubmitted for consideration at later ARPA Budget Committee meetings. For fairness and transparency, project voting outcomes will be retained in compliance with Oregon public meeting law.

ARPA Submission Format

Project

United Way of the Mid-Willamette Valley Good360 Gifts in Kind – Yamhill Warehouse

Justification

WHAT WOULD THE FUNDS PROVIDE: As part of our community impact focus, United Way been a Good360 partner for over a decade. Good360, a national program, works with major retailers like Amazon and Walmart to donate any returned or back stock items and distribute them to redistribution partners. Distribution partners offer the donated goods to local nonprofits **at no cost**. United Way of the Mid-Willamette Valley is currently the only Good360 Community Redistribution Partner in Oregon.

A 2960 square foot warehouse in Newberg has been identified as an ideal space to house and distribute the donated goods. The intention is to regularly supply area schools, service providers, faith-based organizations and other groups who hold a current 501(c)3 status with tangible goods as well as serve as a storehouse for the current United Way Good360 Gifts in Kind West Valley Hub located outside Amity. Additionally, the warehouse has an office included in the building and would be the United Way branch headquarters for Yamhill County.

WHAT THIS PROGRAM CAN DO FOR THE COMMUNITY: By providing nonprofit provider groups with these resources allows those entities to allocate funding to other areas by offsetting the cost of goods needed for every day operations. United Way of the Mid-Willamette Valley is committed to providing support to area organizations who directly impact the needs of community – which can range from basic needs items to educational or classroom supplies.

Good360 Gifts in Kind Program is a warehouse driven operation, and therefore requires many hands to assure the successful day-to-day schedule. We work hard to develop relationships with service organizations such as Just Serve, Rotary, high school leadership groups, and other organizations to provide volunteer opportunities for community members to be involved. By offering business level sponsorship opportunities, we can support area philanthropic businesses to invest in a resource that has tangible outcomes and measureable impact directly in their communities.

Project Sustainability

List your explanations here around these issues.

HOW THE PROGRAM IS CURRENTLY FUNDED: Currently, the United Way Good360 Gifts in Kind program is funded directly through operational costs within the United Way budget. We are developing a business sponsorship program to offset these costs, so the program can remain free for nonprofit participants.

The warehouse that has been identified has 2960 sq. ft. of usable space, close to the downtown core and is easily accessible to assure successful distribution. The owner has agreed to fund and complete any reasonable modifications, including but not limited to enlarging a loading door, creating an office space and updating the bathroom to ADA standards prior to occupancy and is preferable to United Way signing a lease.

The funds requested here would be to support two full years of operations for a warehouse of donated items to be distributed throughout Yamhill County. Our estimated time for the program to become supported by local dollars is 3 years and the requested amount of \$200,000 reflects a 2-year operational expenditure.

To date, Amazon has been the lead organization in supporting this program, giving between 10-15 pallets per week at a combined average value of \$62,800 per week. Our partnership with Amazon provides an opportunity to direct the anticipated donated items from the newly constructed Amazon facility in Woodburn into Yamhill County. Additionally, our other partners such as WalMart, Bed Bath & Beyond, Disney Store and LaZBoy Furnishings are poised to increase their donations provided we have the space to accommodate them.

Establishing a warehouse in Newberg provides the much needed anchor to help distribute not only the Amazon items, but several other current and potential partner organizations who would be able to give large quantities of donated good directly to United Way.

ARPA Expenditure Categories (EC)

2.10, 3.1, 3.2, 3.5, 3.8, and 3.11

Appendix A – Federal ARPA EC Coding

1: Public Health	
1.1	COVID-19 Vaccination ^
1.2	COVID-19 Testing ^
1.3	COVID-19 Contact Tracing
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)*
1.5	Personal Protective Equipment
1.6	Medical Expenses (including Alternative Care Facilities)
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19
1.10	Mental Health Services*
1.11	Substance Use Services*
1.12	Other Public Health Services
2: Negative Economic Impacts	
2.1	Household Assistance: Food Programs* ^
2.2	Household Assistance: Rent, Mortgage, and Utility Aid* ^
2.3	Household Assistance: Cash Transfers* ^
2.4	Household Assistance: Internet Access Programs* ^
2.5	Household Assistance: Eviction Prevention* ^
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers*
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)* ^
2.8	Contributions to UI Trust Funds
2.9	Small Business Economic Assistance (General)* ^
2.10	Aid to Nonprofit Organizations*
2.11	Aid to Tourism, Travel, or Hospitality
2.12	Aid to Other Impacted Industries
2.13	Other Economic Support* ^
2.14	Rehiring Public Sector Staff
3: Services to Disproportionately Impacted Communities	
3.1	Education Assistance: Early Learning* ^
3.2	Education Assistance: Aid to High-Poverty Districts ^
3.3	Education Assistance: Academic Services* ^
3.4	Education Assistance: Social, Emotional, and Mental Health Services* ^
3.5	Education Assistance: Other* ^
3.6	Healthy Childhood Environments: Child Care* ^
3.7	Healthy Childhood Environments: Home Visiting* ^
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System* ^

3.9	Healthy Childhood Environments: Other* ^
3.10	Housing Support: Affordable Housing* ^
3.11	Housing Support: Services for Unhoused Persons* ^
3.12	Housing Support: Other Housing Assistance* ^
3.13	Social Determinants of Health: Other* ^
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators* ^
3.15	Social Determinants of Health: Lead Remediation ^
3.16	Social Determinants of Health: Community Violence Interventions* ^
4: Premium Pay	
4.1	Public Sector Employees
4.2	Private Sector: Grants to Other Employers

United Way of the Mid-Willamette Valley
Estimated Budget - Yamhill Good360 Warehouse
 January through December 2022

Ordinary Income/Expense	
Expense	
7000 · Salaries & related expenses	
6600 · Payroll Expenses	73
7104 · 401k Match Accrual	123
7010 · Salaries & wages	74,043
7110 · Emp Insurance	14,386
7200 · Payroll taxes	7,922
Total 7000 · Salaries & related expenses	96,547
8100 · Office Expenses	
8110 · Supplies	1,500
8201 · Telephone & wifi	1,271
8301 · Postage, shipping, delivery	125
Total 8100 · Office Expenses	2,896
8500 · Facility & equipment expenses	
8210 · Lease	40,848
8510 · Repairs/Maint. - Building	
Total 8510 · Repairs/Maint. - Building	40,848
8420 · Utilities	2,229
8520 · Equipment	2,637
Total 8500 · Facility & equipment expenses	4,866
9400 · Other expenses	
8560 · Outside computer services	912
8620 · Marketing & Advertising	1,571
Total 9400 · Other expenses	2,483
Total Expense	147,640

City of Newberg ARPA Funds

Project Application: El Tala Mini Market

Project

El Tala Mini Market – Storefront Renovations and Security

Justification

El Tala Mini Market is a minority/Latinx-owned business on the corner of S River and 99W adjacent to the flagpole entering downtown Newberg. The storefront's location makes it a focal point for first impressions of Downtown Newberg to travelers going west on 99W. Ricardo Ramirez Luna has been the owner of this business for the past 7 years, during which he has made numerous investments in improving the appearance of the storefront, including replacing the roof and painting the exterior. He has also recently partnered with the City of Newberg, Newberg Noon Rotary, and local community members for the installation of an art mural on the western wall of his store building.

Unfortunately, Ricardo's efforts are not reflected by the current state of the storefront. El Tala has been a frequent target of break-ins and property damage. In the past year the glass entrance doors have been destroyed twice; the most recent break-in also resulted in a substantial loss of merchandise. There are currently two large sheets of plywood in place of the shattered door glass. Obviously, this is not a long-term solution; however, reduced sales during the COVID-19 pandemic have forced owner Ricardo to prioritize keeping his shelves stocked and storefront operational. The financial burden of the break-ins compounds an existing need to replace the unreliable and energy inefficient AC unit in the building. The unit broke down in summer of 2021 and resulted in a huge loss of perishable merchandise for El Tala. Ricardo was able to temporarily fix the outdated system; however, with spring and summer months approaching, the need for replacement is unavoidable.

Why it needs to be done:

The reduced profit El Tala is seeing during COVID-19 is exacerbated by the property damage it displays. The plywood and old windows make it visually unattractive to those in need of a convenience store purchase. It also creates an unfair reputation of danger and appears as a hub for criminal activity, further reducing the businesses' profits. In addition, the longer it goes unfixed, the more vulnerable it is to future break-ins. The unfortunate circumstances of El Tala are not reflective of the owner Ricardo, Downtown

Newberg, nor the beautiful community mural displayed on the back wall of the building, seen when traveling east on 99W.

What is included:

El Tala Mini Mart, requests **\$63,224.15** to replace the store front windows, entrance door, and outdated AC unit. It also includes replacing broken light fixtures and installation of a much-needed security system.

Breakdown:

- Commercial Door Repair: \$12,040
- Two Pane Insulated Storefront Windows w/Installation: \$21,183.15
- ADT Commercial Security System w/Installation: \$3,746
- New Commercial AC Unit w/Installation & 10 yr. parts warranty: \$20,665
- Led Light Fixtures: \$5,590

If the project is not funded, it will take Ricardo at least two years to finance this project independently. Once the funds are received, the project would be completed in an estimated 2-4 months.

Project Sustainability

Funding this project would discourage and protect against future vandalism, theft, and lost revenue from food spoilage, as well as increase retail activity by making the space safer and more attractive for local and pass-through customers.

Funding these improvements is a one-time investment with lasting benefits for the local and minority-owned business communities. Additionally, maintenance costs will be offset by reduced overhead costs, greater energy efficiency, stronger property security, and increased profitability.

ARPA Expenditure Categories (EC)

Code 2.9 - Small Business Economic Assistance

Code 2.13 - Other Economic Support (Business Security)



City of Newberg ARPA Funds Project Application

Executive Summary

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ARPA Submission Format

Project

Neighborhood Theater Company production of OUR TOWN

Justification

List your justifications here and address the following points where relevant. Try to explain what the issue is. Naturally it must be related to attempts to “respond to the economic and public health impacts of COVID19.”

Community Theater productions were shuttered due to COVID-19 and the government’s response to the pandemic. In that time, Newberg has made national news with a reputation of being an unsafe and unwelcoming space for people of color and members of the LGBTQ+ community due to the school board’s decision to ban Pride and Black Lives Matter flags from being posted in schools under the excuse of being “too political.” Additionally, both Reid and George Fox University were in the national spotlight for a Pride-positive concert, igniting conversation and controversy over George Fox University’s religiously-based discriminatory rules against the full expression of LGBTQIA+ students on campus. These conversations on gender and identity are stirring within the community and we’d love to use the classic, well-known and loved text of *Our Town* to join the conversation.

We feel *Our Town* is the perfect text for our community at this time. While Newberg has felt increasingly divided, it’s true that *Our Town* is the greatest reminder that life, in each of its seemingly ordinary moments, is precious and beautiful. We want to demonstrate to our community that the same experience can be possible for people of all gender identities and sexualities, giving the audience the opportunity to see what Newberg *could be* if we accepted each other--yes, messy sometimes, and not always perfect, but still beautiful, kind, and inclusive.

This re-imagined production of *Our Town*, locally produced with an inclusive cast celebrating queer love, will usher us back into a new era of the important conversations that art can facilitate in a community and hopefully repair Newberg’s reputation as a welcoming and loving town for all.

- How it addresses one of these issues specifically.
 - Provides for the funding of a local performance of OUR TOWN at the Chehalem Cultural Center (in-kind donation already secured: The CCC has generously donated use of their space for rehearsals and performances valued at \$35,000.)
- Why it needs to be done.
 - We need to revitalize live, local theater, pay actors and the production staff, draw tourism to the downtown core, rebuild Newberg’s reputation as both a

safe and loving community for all people and a place to experience high-value theater.

- What is included in the cost?

The production budget is as follows, with a breakdown as accurate as we can achieve at this time. We have received in-kind donations of space from the Chehalem Cultural Center, as well as grants from the Yamhill County Cultural Coalition and the Portland Awesome Foundation.

TITLE	COST	SUMMARY
Director	\$2,000	
Stage Manager	\$2,000	
Assistant Stage Manager	\$800	
House Manager	\$500	
MANAGEMENT		\$8,300
Dramaturg	\$700	
Set Designer	\$500	
Lighting Designer	\$500	
Sound Designer	\$400	
Costume Designer	\$700	
Hair / Makeup	\$500	
DESIGN TEAM		\$3,300
Actor Salary	\$11,000	
Script Rights / Royalties	\$900	
Physical Scripts	\$300	
ACTORS		\$12,200
Light Rental	\$0	Donation
Sound/Microphone Rental	\$0	Donation
Set Materials	\$300	
Costume Materials	\$600	
Prop Materials	\$500	
Hair/Makeup Supplies	\$500	
MATERIALS		\$1,900
TOTAL COST		\$25,700

- An estimate (if known) of how long it might take to implement.
 - Completed August 2022, performances on July 29-31 and August 5-7.

Project Sustainability

List your explanations here around these issues.

- How will the project bring long lasting economic recovery benefits to Newberg?
 - Jump-start new, local theater – restarting its role as an artistic draw for Newberg-area tourism. When a person goes to a play, they go out to dinner before and afterwards for dessert or drinks.
- Are local or minority vendors involved?
 - Newberg and surrounding Yamhill County residents will be cast in acting roles, production staff is local. People of all races, gender identities, abilities, and ages will be considered in the show’s casting, which is unique to this production, and an opportunity to be representative of any community within Newberg. Local vendors will also be featured before the production, as well as intermission, in a festival style, as an opportunity to support small local businesses and non-profits.
- Please describe its sustainability if applicable.
 - Jump-starting a new, local theater production company – with the new theater addition to the CCC, Newberg needs to rebuild its reputation as a place for exceptional theater experiences.

ARPA Expenditure Categories (EC)

Code the correct EC from the ARPA list, as part of the compliance and reporting guidelines. The EC table is found in this document as Appendix A (Federal ARPA EC Coding Categories 1-4).

2.11 Aid to Tourism, Travel and Hospitality

2.12 Aid to other impacted industries: Local, live theater

Appendix A – Federal ARPA EC Coding

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1.10	Mental Health Services*
1.11	Substance Use Services*
1.12	Other Public Health Services
2: Negative Economic Impacts	
2.1	Household Assistance: Food Programs* ^
2.2	Household Assistance: Rent, Mortgage, and Utility Aid* ^
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2.8	Contributions to UI Trust Funds
2.9	Small Business Economic Assistance (General)* ^
2.10	Aid to Nonprofit Organizations*
2.11	Aid to Tourism, Travel, or Hospitality
2.12	Aid to Other Impacted Industries
2.13	Other Economic Support* ^
2.14	Rehiring Public Sector Staff
3: Services to Disproportionately Impacted Communities	
3.1	Education Assistance: Early Learning* ^
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3.15	Social Determinants of Health: Lead Remediation ^
3.16	Social Determinants of Health: Community Violence Interventions* ^
4: Premium Pay	
4.1	Public Sector Employees
4.2	Private Sector: Grants to Other Employers



503-537-2909
fax 503-538-9669
125 South Elliott Road
Newberg, OR 97132
cprdnewberg.org

February 11, 2022

Project: Enhancement of Butler Property in order to hold outdoor events
ARPA Expenditure Categories (EC): 2.9, 2.10, 2.11, 2.12

Justification

Newberg small businesses have long endeavored to realize the needs of the growing community, adapt to the traffic and parking conditions of being situated along a major arterial highway, and to become a destination spot for tourism and visitors, as well as become an attractive and hospitable stop for travelers. In the midst of pursuing these goals, they have suffered financially the past two years from the Coronavirus pandemic, its subsequent lockdowns and restrictive measures.

An advantageous characteristic of Newberg is its potential for cooperation and communication among its proliferation of engaged commercial and civic individuals and entities. In this spirit, civic leaders from Chehalem Park and Recreation District, City of Newberg, Chamber of Commerce, Newberg Downtown Coalition, as well as Newberg Rotary Clubs and various downtown businesses came together as a group to discuss what kind of projects that could strengthen the community and meet these goals.

This group identified the excellent potential that would be produced from enhancing a City-owned parcel known as the Butler Property, located at 411 East 1st Street, across from Newberg City Hall. The property is approximately one-quarter acre, is located central to the downtown core of Newberg, and is adjacent to the Chehalem Cultural District, U.S Post Office, and many of the downtown businesses that have been severely economically affected by the pandemic. This open-space lawn area exists as a passive park and small event area mostly useable during the drier seasons. As such, its use by the community and surrounding businesses is limited.

Supporting entities include Taste Newberg, Newberg Downtown Coalition, and Chehalem Valley Chamber of Commerce. CPRD would also anticipate opportunity to seek support from Newberg Rotary.

Project Details

On behalf of these partnering entities, CPRD requests \$230,000.00 in ARPA funds from the City of Newberg in order to improve this parcel by investing in its development into an all-season multiuse plaza area with a mobile stage. This could serve to provide more useable and attractive open public space for use of area restaurants and businesses. Its potential would



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cprdnewberg.org

increase to become an outdoor public plaza that would be equipped and desirable for locating events, markets, concerts, performances, and gatherings from not only these aforementioned partners, but it could attract new participants as well.

This area will feature permeable pavers to withstand vehicular traffic and provide drainage of rain and run off, making it useable during the shoulder season. The existing grassy area will be enhanced with landscaping and amenities, in order to provide an attractive, all-season open space plaza area that is accessible to all. Amenities could include mobile ADA restrooms, a portable stage, water, electrical services, and public WIFI service. The mobile, modular, portable, outdoor stage would be designed to meet the needs of multiple organizations for a variety of events, potentially providing opportunities for holiday tree lighting, Tunes on Tuesday, political and cultural gatherings, and more. Partnering and complementary agencies and groups could share use of the area and its stage.

Project Sustainability

Chehalem Park & Recreation District is proposing to combine the resources of both public and private entities in order to construct and provide an all-season gathering and event area that is socially, environmentally and economically sustainable. This can position community leaders to stimulate commerce and benefit downtown, local and regional businesses, as well as benefit the community socially and civically.

By having the stage modular in design, it would be a piece of equipment that would be versatile enough to satisfy longterm use, until its demise or replacement.

By the nature and expected frequency of the events which could potentially locate here, such a landscaped outdoor area featuring an outdoor stage could enhance our community and attract visitors to the center of downtown. This would reduce the need for event hosts to relocate and find suitable locations to hold events, thus relieving their burden while increasing accessibility and awareness of events.

Chehalem Park and Recreation District, together with the City of Newberg, civic groups, business and community volunteers, propose collaborating to provide this event-ready open area for the Newberg community.

Sincerely,

A handwritten signature in black ink, appearing to read "Kat Ricker", written over a horizontal line.

Kat Ricker, Public Information Director

CC: Don Clements, Superintendent; Casey Creighton, Basic Services Supervisor

Project

Ruddick/Wood Updates & Marketing

Seeking \$120,000 for material updates and marketing expenses

Justification

Since 2013, Ruddick/Wood has served as a cornerstone business in Newberg, with a focus on supporting the local community in various ways. We employ 20 - 35 people at a time, the majority being from Newberg or the surrounding communities in Yamhill County, and many have come from under-represented groups and at-risk communities; we focus on supporting local farms, winemakers, brewers, and distributors; we actively engage outside diners, wine tourists, and locals alike to attract them to downtown Newberg; and utilize various local vendors, contractors, and makers throughout the year. This ethos adds longterm economic stability to our partner businesses, attracts outside economic input, and keeps money circulating in the local economy.

Ruddick/Wood has also established itself as a leading employer in the local market, offering workers the opportunity for healthcare coverage; education benefits; fair wages; and a balanced lifestyle, all uncommon in the restaurant industry.

The COVID pandemic drastically affected our ability to maintain our full service, and forced us to reduce employment; limited our ability to make updates to equipment, furnishings, and workspaces; and limited our budget for marketing and other expenses. ARPA funding would allow us to catch up on some of these overlooked areas, make updates necessary to offer a comfortable and safe environment for guests and employees, and continue to work with other local businesses to serve the community as Newberg continues to grow. The principles on which we operate are not the cheapest route, and having to tackle big expenses out of reduced income threatens to have us make cuts in other places, most likely to some of these other local businesses as we would turn to more commodity markets for goods and supplies.

If selected as a grant recipient, Ruddick/Wood would use the funds to update our patio tables and chairs; replace or refinish our patio benches, planter boxes, flooring, and other worn surfaces; lightly remodel our dining room to allow more light, faster service, and more comfort; replace our indoor chairs; update our point-of-sale system, replace broken or out-of-date lpads, and update and expand our wifi coverage; replace or repair worn and outdated kitchen equipment, and expand our food preparation area; update our water heater; and provide for 12 months of marketing expenses, and purchase of merchandise for retail sale. All these improvements are necessary to stay functional and relevant as the business ages, and guest trends change in a post-COVID world.

If funded, we believe all work could be completed in an 18mo timeframe, which includes time for any necessary permitting and planning.

Ruddick/Wood focuses on local connections and would continue to do so through this process, working with local vendors and contractors as much as possible to keep the economic impact spreading close to home. We actively employ folks from marginalized communities both in house as well as as contractors and vendors, and welcome the opportunity to continue doing so during this rebuilding phase.

ARPA Categories

Ruddick/Wood qualifies under the following sections:

- 2.9 Small Business Economic Assistance (General)
- 2.11 Aid to Tourism, Travel, or Hospitality

CITY OF NEWBERG ARPA APPLICATION

Round III

February 25, 2022

PROJECT: Homeward Bound Pets Humane Society (HBPets)
New Shelter & Office Building – Water Line Project

REQUEST: \$136,000 for a new water line
(Half the estimated cost of \$272,000)

JUSTIFICATION:

HBPets is in dire need of a new shelter and offices in order to provide appropriate care for abandoned and unwanted animals, including those brought to us by the Yamhill County Sheriff's Office from rural Newberg; provide licensing and pet adoption services to the entire county; provide oversight for our Spay/Neuter Clinic and Thrift Store; and provide a safe place for volunteers and staff.

The current shelter and office facilities are over 90 years old and are in great disrepair despite our best efforts. HBPets has spent considerable amounts of its limited resources on maintenance over the 42 years it has owned the facilities. We have reached the point where maintenance is no longer an option. In order to provide a safe environment for our pets, staff, volunteers, and the public, a new facility is crucial.

HBPets serves all of Yamhill County-

- **SHELTER:** HBPets accepts abandoned, lost, and neglected pets from all areas of the county. Our contract with the Yamhill County Sheriff's Office allows animals picked up by deputies to be brought to our facilities for care. All animals receive a well pet visit with the shelter veterinarian. They are spayed/neutered, vaccinated, micro-chipped, and treated for parasites at our clinics. Nearly all our animals originate in Yamhill County; occasionally, we will take dogs from outside the county following natural disasters if we have space.
- **LICENSING:** HBPets provides licensing services to all county residents. Since taking over these responsibilities in March 2020, 6671 licenses have been issued.
- **ADMINISTRATION:** Administrative offices for HBPets are housed with the shelter in order to provided oversight for the shelter, adoptions, and licensing. Oversight is also provided to HBPets' offsite Spay/Neuter Clinic and Thrift Shop. Since opening the Spay Neuter Clinic in September 2017, we have provided over 1457 low cost spay/neuter services to Newberg residents and organizations, including 625 surgeries for Newberg Animal Shelter and Hazel House Cat Rescue in Newberg.

COVID IMPACTS:

During COVID, the demand for our services has changed and the resulting negative economic impact has been great.

- Stray and surrendered animals coming to the shelter have more medical needs, increasing the cost of care as well as the length of stay before being adopted. This has reduced the number of annual adoptions by 34% (447 in 2020, 294 in 2021) and increased the annual expenses by 34% (\$137,955 in 2020, \$185,294 in 2021).
- Cash donations from individuals and businesses to the animal shelter dropped considerably (23% reduction from 2019 to 2020, and an additional 2% reduction from 2020 to 2021.)
- Donations of food have essentially stopped during COVID, increasing our annual food expenses nearly ten-fold (from \$383 to \$3380).
- As households struggle with reduced incomes, demand for low cost spay/neuter services by Newberg residents, Newberg Animal Shelter, and Hazel House Cat Rescue increased significantly - 225 in 2019, 314 in 2020, 741 in 2021.
- Volunteer hours have been reduced dramatically, contributing to the deterioration of the facility.

Although justification for supporting nonprofits through the ARPA rightfully falls under **Negative Economic Impacts (2.10)**, there will also be public health ramifications if HBPets cannot build a new facility and is forced to close its doors. The number of abandoned, neglected, sick, lost, and stray animals in our community will increase and most will have no where to go, causing grave public health concerns.

COSTS:

Entire Project

The cost to build a new facility on our current site with durable, low-maintenance, heavy-duty materials is estimated at \$4,360,000.

Building & Construction*:	\$3,165,000
Engineering, Permits, Admin:	\$ 875,000
Equipment & Furnishings:	\$ 300,000
Rental/Storage during Construction:	\$ 20,000

Water Line Project

* Included in Building & Construction is the Water Line Project. This project consists of running a 10” ductile iron main water line, approximately 470 feet, from Highway 18 to HBPet’s shelter on Loop Rd. in McMinnville. It also includes another 215’ of 6” C900 pipe on site. The scope of work includes:

1. Design and engineering plans by Josh Wells of Westech Engineering. (Completed.)

2. Saw cutting the asphalt in Loop Rd., trenching, laying the pipe, backfilling the trench, repaving and traffic control.
3. Installing a fire vault along with a Double Check Detector Assembly.
4. Installing two fire hydrants, plus two water meters with backflow assemblies.
5. Pressure testing and purification of lines.

Projected cost estimate for permits, engineering and construction of the water line is \$272,000. A grant of \$136,000 from the City of Newberg will cover half the cost of this project. HBPets will seek quotes from three (3) vendors as required for Small Purchases.

To date, we have raised \$1.8 million (\$60,000 in-kind services, the rest in cash), mainly through bequests. This was done even before beginning our capital campaign! These reserves enable HBPets to provide a 100% match to funds from the City of Newberg.

TIMELINE:

We are in the process of finalizing building plans and hope to go out to bid this spring and begin construction immediately. We are planning to kick off our Capital Campaign in early summer.

We anticipate the new shelter to be completed by September 2024. The waterline project should be completed by December 2022.

PROJECT SUSTAINABILITY:

- A new, durable shelter and offices for HBPets will provide long lasting benefits to Newberg and all Yamhill County residents by providing animal shelter, licensing, and spay/neuter services for many years to come. Failure to upgrade the current facilities may put these services in jeopardy.
- Local and/or minority vendors will be used whenever possible.
- Where practical, we will use green/sustainable materials and implement sustainable practices.
- Through our Capital Campaign, we hope to attract new donors, who will convert to monthly/annual donors supporting operations once the new building is completed. These new donors, along with our many dedicated donors and volunteers, will help sustain this organization well into the future.

ARPA Expenditure Category 2.10 Negative Economic Impacts – Aid to Nonprofits

Respectfully Submitted by:

Ronnie Vostinak, Executive Director, Homeward Bound Pets,
executivedirector@hbpets.org

Mary Stern, Capital Campaign Coordinator, Homeward Bound Pets
development@hbpets.org

ARPA Submission Format

Project

Peace Trail Village of tiny homes and wrap-around services for unhoused persons.

Justification

- **How it addresses economic and public health impacts of COVID19**

Houselessness can negatively impact the health of community members experiencing it and public health. According to the 2020 pre-pandemic houseless census in Yamhill county, 1,428 persons were living in shelters, unsheltered locations, or couch surfing. Unhoused persons are at higher risk for environmental hazards and have higher barriers seeking treatment for medical or behavioral health conditions, and this has been especially true of COVID19.

The COVID19 pandemic highlighted and exacerbated the need for housing and behavioral health solutions in our communities. Two 501c3 nonprofits, North Valley Friends Church (NVFC) and Providence Newberg Health Foundation's Better Outcomes thru Bridges Program (BOB), are partnering to meet transitional housing and wrap-around service needs for people in Newberg. Peace Trail Village will consist of 9 tiny homes, each with connection to water, sewer, and electricity and access to a laundry facility (in a 550 ft² addition to the NVFC gymnasium). We also propose 3-4 RV spaces that would allow for short-term stays. NVFC will bring 7 additional houses (two homes arrived in spring 2020) and complete construction on their location, and BOB will provide wrap-around case management for guests in benefit navigation, medical/behavioral health services, and transitioning to permanent housing.

By assisting people into transitional and eventually stable housing, the Village will increase people's economic participation in the city and county economies during the continuing pandemic and after. People in secure housing have better opportunity to increase their employment opportunities. Public health will be improved as Village guests receive medical, behavioral health, and other services they need through our case management and linkages.

- **Why it needs to be done.**

Peace Trail Village provides housing first, to help get people off the street and into a safe environment where they can rest and recover. The housing first model is probably the most well-known harm reduction model of care. Combining shelter with case management and wrap-around services provides the best transition and opportunity for success in stable housing. More Newberg residents in stable housing increases economic strength and public health.

The NVCF and BOB partnership will work collaboratively with community partners and serve the entire Newberg community. BOB Outreach Specialists are case managers who develop and implement strategies that improve the health of individuals with behavioral health and multiple social determinants of health needs, most often living unhoused. They use a person-centered and client-led framework when working directly with individuals in the community, meeting clients where they are at. They help clients navigate with resources and healthcare services and connect with community partners to support clients in meeting their goals, including housing screening

and placement; connecting clients and landlords; meeting regularly with clients; co-developing recovery plans; linking people with services to promote connections to stable housing; connecting people with wrap-around support, such as medical providers, addiction recovery outreach, and culturally specific services (when we cannot provide them).

We expect to assist 20 individuals per year living in the Village or its RV spaces with locating and assuring entry to housing (e.g., liaising with potential landlords). The BOB Outreach Specialist will provide wrap-around services through Providence Newberg Medical Center or clinic, case management, referrals, and benefit navigation, especially to Oregon Health Plan as the majority, if not all, Village guests will be below the federal poverty level. BOB will work with guests five days per week and for as long as they stay—one month to one year; this length sets our program apart and increases positive economic and public health outcomes.

- **What is included in the cost?**

Our project total cost of \$695,800 will provide unhoused persons in the City of Newberg with 9 tiny homes and wrap-around services to ensure their health during the COVID19 crisis and improve the public health. These Newberg residents will receive case management services to address any medical or behavioral health concerns and to secure long-term housing.

Costs include construction and installation of the 9 tiny homes and laundry facility, a contractor onsite for the year to coordinate the project and all volunteers (NVFC, Home Builders Association, and Habitat for Humanity have expressed interest), and a BOB Outreach Specialist onsite 5 days/week from July 2022 when guests arrive through December 2024.

- **Implementation Timeline**

The project planning has begun with a site plan (available upon request) and tentative agreement with the City of Newberg on water/sewer. NVFC leadership has approved the project and received support from many neighbors.

With the partnership of the City of Newberg, we expect to begin construction in May 2022 and complete it by May 2023. Providence will hire an Outreach Specialist to begin July 1, 2022 (when we expect 3-5 houses to open for guests) and continue through the project completion date of December 31, 2024.

Project Sustainability

- **How will the project bring long lasting economic recovery benefits?**

Project partners NVFC and BOB out of Providence Newberg have long been working in the community. We have increased this work as result of the COVID19 crisis. A rare positive result of the COVID19 pandemic is the new solutions and funding directed to public health and housing instability. This program strengthens that safety net and provides for a site of temporary housing for unhoused persons that will exist to support community members in need for the long term. Providing the temporary housing and wrap-around, case management services create the best long lasting individual outcomes, which decreases social service involvement and encourages lasting economic recovery.

- **Are local or minority vendors involved?**

Yes, we will use local vendors whenever possible (NVFC has been deeply embedded in this community for 50 years) and will strive to hire minority vendors. We will refer guests to local and minority-led organizations for services. BOB will also seek a bi-lingual Outreach Specialist to work at Peace Trail Village.

- **Please describe its sustainability if applicable.**

There is a tremendous amount of energy in the community for this kind of project. Much of the ongoing costs will be covered by NVFC, which will incorporate Village utility cost into its annual budget and its volunteers will maintain the grounds (e.g., mowing, landscaping, trash removal). BOB brings 3 years of experience partnering with Agape Village tiny homes in Multnomah County, providing similar case management services to their 15 residents. BOB staff also provide housing assessment and case management services for unhoused persons at Newberg motels.

BOB has secured significant funding to provide services in Newberg (including from Albertsons and Austin Family Foundations). It is part of the fundraising plan of Providence Newberg Health Foundation, which is dedicated to the sustainability of the program.

Village guests will benefit from NVFC's free clothing closet and BOB's outreach supplies (e.g., food, transportation, phone cards). We have already developed existing and potential partners in this project: Northside Community Church, Community Wellness Collective, Newberg High School, Winterbloom Landscaping and Design, Habitat for Humanity, Wayside Friends Church, Home Builders Association, and LoveOne. These local community partnerships will better embed the Village in our Newberg community and encourage sustainability.

In addition to our immediate grant request, and as a part of our longer-term strategy to address houselessness and housing insecurity among the most vulnerable in Newberg, we are respectfully asking the City of Newberg to earmark additional \$500,000 to go toward a future supportive housing project. We are submitting this special earmark request, not as Providence, but on behalf of an emerging coalition of community partners (of which Providence is a member) in the early planning stages for a 40-unit supportive housing project within Newberg. This project is slated for construction after 2022. Conversations and planning are moving forward at a steady clip with partners including developers and service providers. We are happy to have follow-up conversations about this project and coalition at the city's request.

ARPA Expenditure Categories (EC)

3.11 Housing Support: Services for Unhoused Persons

3.14 Social Determinants of Health: Community Health Workers or Benefits Navigators

ARPA Submission: Chehalem Valley Brewing Co.

Project

Waste Water Reclamation and Reduction

Project Location:

1040 Industrial Parkway, Suite H
Newberg, OR 97132

Justification

Due to the ongoing economic impact of COVID we have not been able to make necessary improvements to the efficiency and sustainability of Chehalem Valley Brewing. Within the brewing process it is critical to reduce the temperature from boiling to 65F as quickly as possible. The current process results in use of 500 gallons of water per brewing session, all of which runs into the waste water drainage system. This is a waste of natural resources, is not environmentally conscious and increases the burden on the city sewer system.

The proposed project would allow the waste water to be recaptured and re-used to a 98% efficiency. The recapture and re-use of water would save an estimated 50,000 gallons of water annually that currently runs into the sewer system. It represents a commitment from Chehalem Valley Brewing and the City of Newberg to invest in economically and environmentally sustainable projects benefiting local business and the city.

Project Cost Estimate: The Material, Management and Installation cost associated with the project is \$40,300. Pending assessment of permit requirements, the project could total \$44,402.19. Please see tables provided below for detail.

Revised Project Timeline: If the funds requested are fully approved, the project can be completed within 60 days. Partial approval of funds will impact the completion and a new time line will need to be evaluated.

If permitting is required per current permit approval lead-time, the project can be completed within 150 days of funding.

Project Sustainability

This project will benefit multiple local businesses and contribute to the Newberg economy through short-term and long-term job creation.

- 1) Equipment will be purchased from a local Portland manufacturer (PKW)
- 2) Trade work required for installation will be through a local business
- 3) Efficiency and reduced costs in the brewing process will support the addition of a full-time assistant brewer

In addition to economic benefits, the project will have a lasting impact on the use of natural resources.

- 1) At current production volume the project will reduce 50,000 gallons of water consumption and waste annually
- 2) Reduce strain on the sewer system

ARPA Expenditure Categories (EC)

This grant request falls under category 2.9.

Total ARPA Funds Requested: \$44,402.19

Project Cost Estimate:

Project Budget

Project Management	\$1,000.00
Design and Engineering	\$500.00
Equipment/Materials	
10BBL Cold Liquid Tank	\$11,000.00
Process Piping	\$2,800.00
Temperature Control Panel	\$2,200.00
Pump	\$3,000.00
3BBL Caustic Liquid Holding Tank	\$5,000.00
Heating/Cooling Unit	\$9,800.00
Installation	
Plumbing	\$2,500.00
Electrical	\$2,500.00
Project Materials and Installation	\$40,300.00
Permits (see Table II)	\$4,102.19
Total:	\$44,402.19

Table II: Permit Fee Estimate

	<u>Permit</u>	<u>Permit Fee</u>	<u>Plan Review</u>	<u>Total</u>
Mechanical Permit - Furnace	\$1,709.07	\$91.57	\$45.79	\$1,846.43
Mechanical Permit - Ventilation	\$788.81	\$91.57	\$45.79	\$926.17
Plumbing Permit - Gas Piping 1-4 connects	\$655.39	\$91.57	\$45.79	\$792.75
Plumbing Permit - Water Connections (2)	\$43.00	\$43.00	\$21.50	\$107.50
Plumbing Permit - Water/Sanitary/Sewer (100 feet)		\$91.57	\$45.79	\$137.36
Electrical Permit		\$188.00	\$104.00	\$292.00

Chehalem Valley Dance Academy City of Newberg ARPA Application

Project

CVDA Community Class Program and Employee Support

Amount requested for June 2022 - Dec 2024 \$50,000



Justification

CVDA has continued paying all employees for their time without change since Feb 2020. We have maintained a full schedule for our clients and families through the pandemic, online and in person with restrictions. We have put on showcases outdoors, filmed and produced a professional Nutcracker in 2020 and in 2021. We have attended competitions and maintained paying our rent and bills at all (now 3) locations. These funds will support the program as we continue into summer with the addition of free community classes. We will be adding 6 week sessions of free dance classes for a variety of age groups. This will provide income to my employees while also providing a service we do not currently have in the valley. These classes will be open to foster families, local families, teens, and young adults. These programs have been a dream of ours for years and this funding would help make them happen now, while we are still dramatically recovering from the impact of the pandemic on CVDA. We have been operating at a loss for 2 years now with steady interest in classes improving with the mandates dropping soon. ARPA funding will help us with hands at our backs reach more students with dance. We know that dancing improves mental health and physical well being. Our studio is a safe, inclusive, accessible space that is committed to providing high quality dance training in a family friendly environment. This needs to be done so that more kids can dance while they too are recovering from the financial and social emotional impacts of the pandemic.

Included in the cost is employee time to teach their current and new schedule of classes and guarantee that there are no cuts due to low enrollments. This includes providing basic dancewear and footwear for classes for dancers in the free community class session. This project will be up and running with our June session 2022 and will have an annual rotating schedule with a summer session, summer camps, and fall session that rotates with the quarters.

Project Sustainability

The project will bring lasting economic recovery to Newberg by scaffolding a strong downtown business. CVDA has been a generous, visible, and involved community hub for over 25 years. We have grown from a one room studio to 3 locations with a total of 8 studios. We have impacted thousands of students lives and support them as they transition to adulthood. Supporting CVDA with these funds propels us back into the financial space to donate to all of the schools again financially supporting programs, scholarships, and advocacy.

Our employees are diverse! We have men and women, youth and adults with varying ethnic representation and identities.

This program will be sustainable once the first 2 sessions occur because we have previously planned for this project to launch, we just took a massive financial hit before launch.

With this program, CVDA will be able to meet and support upward of 100 local students for no cost to them.

ARPA Expenditure Categories (EC)

1.10 - Mental Health - Local students engaging in a positive, safe, and supportive physical activity with trained instructors.

2.9 - Small Business Economic Assistance - CVDA has been dramatically financially impacted due to COVID-19 restrictions and state and federal mandates

2.12 - Aid to other impacted industries - youth activities have been specifically impacted because of COVID-19 restrictions and state and federal mandates

3.9 - Healthy Childhood Environments Other - providing free dance classes for the community removes financial barriers to students who wouldn't otherwise seek out the activity due to financial limitations

Prepared by Kristen Stoller
Owner/Artistic Director
Chehalem Valley Dance Academy
503.409.2338
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City of Newberg ARPA Funds Project Application

Executive Summary

In March 2021, the 117th US Congress approved the American Rescue Plan Act (ARPA), resulting in an allocation to the City of Newberg of approximately \$5.3 Million to support local fiscal stability and economic recovery. The City of Newberg (the City) is accepting project proposals to be reviewed by the Budget Committee for funding approval.

All approved projects must follow ARPA contract rules, including project completion by December 31, 2024, with any incurred financial obligations resolved by December 31, 2026. Any funds unused by this date must be returned to the City of Newberg.

Projects approved through private partners or “passthrough” recipients (such as other agencies) are required to carry the same monitoring and reporting steps that the City meets internally and will be asked to enter a formal accountability and reporting agreement with the City, at levels compliant with the City’s yearly federal audit.

The Budget Committee is composed of all City Councilors, including the Mayor, and additionally appointed private citizens, and will hold a series of public meetings beginning in December 2021 and ending by April 30, 2022, to review applications and award funds for qualified projects using a digital dot matrix voting process

Project applications will be placed on Budget Committee Meeting agendas in the order in which they are received by City Manager Pro-Tem Will Worthey at Will.Worthey@NewbergOregon.gov, for a maximum of twelve (12) projects reviewed with maximum approval of eight (8) projects at each meeting until all available ARPA funds are allocated. Project sponsors are encouraged to attend the hybrid meetings to present their projects and answer committee questions for up to five (5) minutes per application. Unapproved project applications may be resubmitted for consideration at later ARPA Budget Committee meetings. For fairness and transparency, project voting outcomes will be retained in compliance with Oregon public meeting law.

ARPA Submission Format

Project

New Refrigeration for Coffee Cat Coffeehouse

Justification

I would like to purchase a kitchen refrigeration unit, Grill, and Electrical work within the building so I can expand my offerings at Coffee Cat Coffeehouse. During the time of COVID we had to be creative in ways to continue operating our business. We offered dinner options as well as family size pastry options. We however were limited due to our refrigeration. As we come out of COVID we are now facing price increases that are hard to keep up with leaving us with another choice to make regarding our offerings. Adding a refrigeration unit will allow my business to expand our catering options as we try to recoup revenue lost during COVID. The electrical work and addition of a grill will provide needed repairs that will help us in a much more efficient way. I estimate the cost of the repairs to the electrical, addition of a larger refrigeration unit, and addition of a Panini grill for hot lunch options will cost approximately \$20K.

Project Sustainability

List your explanations here around these issues.

- I believe by adding hot lunch options with a Panini grill we will be able to serve our customers without the increase in pricing. We also believe by adding catering services we are adding to the value of our business, thus offering an economic stability for the years to come.
- As a women owned/operated (myself) and veteran (my husband) owned business we will use local businesses as well and purchase American made as much as possible.

ARPA Expenditure Categories (EC)

2.9 Small Business Economic Assistance (General)

Appendix A – Federal ARPA EC Coding

1: Public Health	
1.1	COVID-19 Vaccination ^
1.2	COVID-19 Testing ^
1.3	COVID-19 Contact Tracing
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)*
1.5	Personal Protective Equipment
1.6	Medical Expenses (including Alternative Care Facilities)
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19
1.10	Mental Health Services*
1.11	Substance Use Services*
1.12	Other Public Health Services
2: Negative Economic Impacts	
2.1	Household Assistance: Food Programs* ^
2.2	Household Assistance: Rent, Mortgage, and Utility Aid* ^
2.3	Household Assistance: Cash Transfers* ^
2.4	Household Assistance: Internet Access Programs* ^
2.5	Household Assistance: Eviction Prevention* ^
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers*
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)* ^
2.8	Contributions to UI Trust Funds
2.9	Small Business Economic Assistance (General)* ^
2.10	Aid to Nonprofit Organizations*
2.11	Aid to Tourism, Travel, or Hospitality
2.12	Aid to Other Impacted Industries
2.13	Other Economic Support* ^
2.14	Rehiring Public Sector Staff
3: Services to Disproportionately Impacted Communities	
3.1	Education Assistance: Early Learning* ^
3.2	Education Assistance: Aid to High-Poverty Districts ^
3.3	Education Assistance: Academic Services* ^
3.4	Education Assistance: Social, Emotional, and Mental Health Services* ^
3.5	Education Assistance: Other* ^
3.6	Healthy Childhood Environments: Child Care* ^
3.7	Healthy Childhood Environments: Home Visiting* ^
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System* ^

3.9	Healthy Childhood Environments: Other* ^
3.10	Housing Support: Affordable Housing* ^
3.11	Housing Support: Services for Unhoused Persons* ^
3.12	Housing Support: Other Housing Assistance* ^
3.13	Social Determinants of Health: Other* ^
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators* ^
3.15	Social Determinants of Health: Lead Remediation ^
3.16	Social Determinants of Health: Community Violence Interventions* ^
4: Premium Pay	
4.1	Public Sector Employees
4.2	Private Sector: Grants to Other Employers



February 28, 2022

Mayor Rick Rogers
Newberg City Hall
414 E. First Street
Newberg, OR 97132

RE: Project Meet & Greet/Newberg Animal Shelter

Dear Mayor Rogers,

As you know, Newberg Animal Shelter is a 501c3 non-profit shelter to house, provide medical treatment including spay and neutering and protect displaced, surrendered and lost animals until we find their forever homes. Our funds are strictly relied on adoptions, fundraisers and donations in order to have the means to provide the care needed for the animals in Newberg/Dundee.

We are just like other business hurt by the after effects of COVID related shutdowns. While we had to remain at the shelter taking care of the homeless animals. We were forced to close our doors and we are still closed to the public with the exception of appointments only. During this time, it has been extremely difficult for potential adopters to have a meet and greet simply because we do not have an outdoor space. When a person or family decide to adopt an animal, it is imperative that there is a meet and greet so the folks can interact with the animal in order to make sure the animal is compatible with not only the people, but also with any current pets they may have in the home. With Newberg Animal Shelter still closed, we feel that the best scenario that could help us is to build an outdoor meet and greet area so we can keep a safe distance under the COVID guidelines and to be able to allow one on one interactions between the interested folks and the animals.

Newberg Animal Shelter has been hit exceptionally hard due to closures, because it has paralyzed us from holding our fundraisers each year. For example, we budgeted \$84,000 for Event Income in 2021 and as of December 1st, we have only earned \$44,562.80 which is almost half of what we budgeted. This money is what we need to operate in order to give the animals the best care we can possibly give. So as you can see we simply do not have the money to build a much needed meet and greet area in order to comply with all the COVID restrictions and in order to keep our staff and the public safe. Not only will this help the Newberg Animal Shelter's immediate needs, but it will also continue on as a safe environment for our animals to interact in a natural environment outside of the building.

I am requesting the City of Newberg to allocate funds to the Newberg Animal Shelter in order to build a Meet & Greet through Code 2.10 - Aid to Non-Profit under the ARPA Submission Format. The estimate that we have received for the fencing and the gates is \$13,946.83. I am attaching the estimate from Town & Country Fencing and Deck at 2135 NE McDonald Lane, Ste. B, McMinnville, OR 97128. This is

the lowest bid that we have received behind Rick's Custom Fencing & Decking. The cost includes the chain link fence and the gates which insures the animals cannot escape once inside. I am also including the rock that is needed to put down inside the enclosure. This rock will come from Crab Tree Rock in Dundee and we will need 3" which equals out to 12 yards of ¾ minus rock. The total cost for the rock is \$245.00. The total for the fencing, gates and gravel comes to \$14,191.83.

I truly thank you for your consideration.

Sincerely,

Leona M. Sandau
Executive Director
Newberg Animal Shelter
1591 S. Sandoz Road
Newberg, OR 97132
(503) 554-9285
leona@newberganimals.com

See attachments:

Town & Country

Fence and Deck

2135 NE McDonald Ln. Ste. B
McMinnville, OR 97128

Estimate

Job Site

Date	Estimate #
10/21/2021	3321

Name / Address

Newberg Animal Shelter
1591 S Sandoz Rd.
Newberg, Or 97132

Description	Qty	Cost	Project
			Total
8ft. tall commercial chain link fence	150	62.86	9,429.00
8ft. x 4ft. swing gate	3	393.75	1,181.25
8ft. x 8ft. double gate	1	848.00	848.00
4ft. wide cedar single swing gate with 1ft. panel on each side of gate	1	452.98	452.98
Option A. Install 8ft. tall sheets of white corrugated metal on existing chain link fence to create barrier	20	34.85	697.00
Option B. 6ft. tall vinyl privacy fence	20	66.93	1,338.60
Thanks for the opportunity!		Total	\$13,946.83

Estimate good for 7 days

www.townandcountryfenceanddeck.com

50% deposit at signing of contract

Phone #	Fax #
503-434-6109	503-434-5002

After contracting any change order issued will have a minimum fee of \$150.00 added to the price.

North Side Outdoor Meet-n-Greet

Phase I – Determine Costs and Funding Needs

(Contractors, businesses and costs TBD in Phase 1)

Get bids for perimeter fencing and gates per design:

- Height of 6' and 8' (get costs for both heights, all materials)
- 4 single gates and 1 set of double gates
- Cost of slats or wood installed in the N1 fence line

Contractors to contact: Town & Country Fence and Deck, Rick's Custom Fencing, & Fence Master.

Get bids for tractor service to grade the sloped area and level (rely on volunteer help?)

Get cost for gravel

Get cost of applying gravel

Get cost of additional stepping stones (Home Depot)

Phase II – Get Funding

Phase III – Prepare Area

1. Grade & prepare the slope
2. Installation of fencing and gates
3. Installation of sod or re-seed

Plan for watering the lawn – sprinkler on timer

Phase IV – Apply Gravel

Apply gravel and stepping stones to:

Customer entry

Walking path

Along front of the building – flowerbed pathway

Phase V – Add Features (cost dependent)

Add park benches and/or picnic table

Create supply area (poop bags, waste container, safety horns and training items)

Provide an area of cover using an awning, shade cloth, pergola or umbrella

