



Committee: Directly to Council
Committee Review: N/A
Staff: Linda McMillan, Senior Legislative Analyst
Purpose: Final action – vote expected
Keywords: Housing Initiative Partnership; Legal Aid

REVISED
AGENDA ITEM #4(D)
February 1, 2022
Introduction/Action

SUBJECT

Introduction/Action of Resolution to Amend the FY22 Operating Budget for the Montgomery County Government, Resolution 19-872, Section G, Designation of Entities for Non-Competitive Contract Award Status: Housing Initiative Partnership, Inc. and Legal Aid Bureau, Inc.

EXPECTED ATTENDEES

None

COUNCIL DECISION POINTS & COMMITTEE RECOMMENDATION

- Introduction/Action.
- An amendment to an approved resolution can be introduced and acted upon in the same Council session and does not require the Council to waive its rules of procedure.

DESCRIPTION/ISSUE

Resolution 19-872, Section G authorizes non-competitive contract awards. The Chief Administrative Officer (CAO) is recommending amendments to increase the amount of funding to Housing Initiative Partnership to provide tenant education and support services and to the Legal Aid Bureau to provide tenant support services, including assistance at the District Court. No new appropriation is required.

SUMMARY OF KEY DISCUSSION POINTS

- The County has been partnering with non-profit organizations and Legal Aid to help tenants avoid eviction through education on the eviction process, assistance with applying for COVID rent relief, outreach to tenants, and legal advice and representation on specific cases. Additional funding is needed for these two entities to continue to provide services.

Attached:

Memo from Chief Administrative Officer and
Resolution to amend Resolution 19-872, Section G ©1-4

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OFFICE OF THE COUNTY EXECUTIVE


Marc Elrich
County Executive

Richard S. Madaleno
Chief Administrative Officer

MEMORANDUM

January 27, 2022

TO: Gabe Albornoz, President
Montgomery County Council

FROM: Richard S. Madaleno, Chief Administrative Officer 

SUBJECT: Decision Memorandum - Amendment to the Fiscal Year 2022 Operating Budget Resolution 19-872, Section G, Fiscal Year 2022 Designation of Entities for Non-Competitive Contract Award Status

The Department of Housing and Community Affairs (DHCA) is requesting to amend the Fiscal Year (FY) 2022 Operating Budget Resolution 19-872, Section G, and the FY22 Designation of Entities for Non-Competitive Contract Award Status to add the following awards:

Named Entity	Purpose	Award
Housing Initiative Partnership, Inc.	Provides tenant education and support services	\$108,000
Legal Aid Bureau, Inc.	Provides tenant legal support services, including on-site legal assistance at the District Court of Maryland	\$110,000

These organizations received County funding in both FY20 and FY21 for the provision of the same services to assist Montgomery County tenants faced with eviction, especially those adversely affected by the COVID-19 pandemic. The need for such assistance remains high, and the inclusion of these funds will enable Housing Initiative Partnership, Inc. and Legal Aid Bureau, Inc. to continue to provide important support in FY22.

Funding for these services was included in Department of Housing and Community Affairs' (DHCA) FY22 General Fund appropriation. Adding Housing Initiative Partnership, Inc. and Legal Aid Bureau, Inc. to the list for Non-Competitive Grants will allow the funds available in DHCA's FY22 budget to be allocated for the purpose of continuing to provide much-needed

Decision Memorandum - Amendment to the Fiscal Year 2022 Operating Budget Resolution 19-872, Section G, Fiscal Year 2022 Designation of Entities for Non-Competitive Contract Award Status

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legal and other support to needy Montgomery County tenants.

I have determined that this action serves a public purpose and is in the public interest. Therefore, I recommend that the Council amend the Miscellaneous Provision in Section G of Resolution 19-872 for the FY22 Designation of Entities for Non-Competitive Award.

RSM:cm

Enclosure: Amendment to Section G, FY22 Designation of Entities for Non-Competitive Contract Award

cc: Aseem Nigam, Director, Department of Housing and Community Affairs
Yaakov Weissmann, Assistant Chief Administrative Officer
Avinash G. Shetty, Director, Office of Procurement
Jennifer R. Bryant, Director, Office of Management and Budget
Joy Nurmi, Chief of Staff to Council President

Resolution No: _____
Introduced: _____
Adopted: _____

COUNTY COUNCIL
FOR MONTGOMERY COUNTY, MARYLAND

By: County Council

SUBJECT: Amendment to Fiscal Year 2022 Operating Budget Resolution 19-872, Section G, Fiscal Year 2022 Designation of Entities for Non-Competitive Contract Award Status: Housing Initiative Partnership, Inc. and Legal Aid Bureau, Inc.

Background

1. Section 11B-14 (a) (4) of the Montgomery County Code states that “a contract may be awarded without competition if the Chief Administrative Officer makes a written determination that the contract award serves a public purpose and proposed contractor has been identified in a grant or appropriation resolution approved by the Council.” The result of this action is to amend the Fiscal Year (FY) 2022 Designation of Entities for Non-Competitive Contract Award status resolution to include the entities listed below.
2. The Chief Administrative Officer has determined that funding for the contracts with these entities serves a public purpose and that such an expense would be in the public interest.
3. The Department of Housing and Community Affairs will fund the contracts with the entities listed below from existing appropriations in the General Fund for FY 2022.
4. The Department of Housing and Community Affairs will add awards with Housing Initiative Partnership, Inc. and Legal Aid Bureau, Inc. for the purposes stated below.

ACTION

The County Council for Montgomery County, Maryland, approves the following:

The Council approves an amendment to the Designation of Entities for Non-Competitive Contract Award and thereby amends Resolution 19-872, Section G, FY22 Designation of Entities for Non-Competitive Contract Award. The Chief Administrative Officer has recommended this action and stated that establishing contracts with the entities listed below serves a public purpose and is in the public interest.

The FY22 Designation of Entities for Non-Competitive Contract Award Status resolution is amended to reflect that the Department of Housing and Community Affairs will:

1. Add an award to Housing Initiative Partnership, Inc. in the amount of \$108,000 for the purpose: “Providing tenant education and support services.”
2. Add an award to Legal Aid Bureau, Inc. in the amount of \$110,000 for the purpose: “Providing tenant legal support services, including on-site assistance at the District Court of Maryland.”

This is a correct copy of Council action.

Selena Mendy Singleton, Esq.
Clerk of the Council