



**Committee:** Directly to Council  
**Committee Review:** N/A  
**Staff:** Linda McMillan, Senior Legislative Analyst  
**Purpose:** Final action – vote expected  
**Keywords:** DHCA; MENTOR

AGENDA ITEM #3(C)  
January 11, 2022  
**Introduction/Action**

## SUBJECT

Introduction/Action of Resolution to Amend the FY22 Operating Budget for the Montgomery County Government, Resolution 19-872, Section G, Designation of Entities for Non-Competitive Contract Award Status: Maryland MENTOR, Inc.

## EXPECTED ATTENDEES

None

## COUNCIL DECISION POINTS & COMMITTEE RECOMMENDATION

- Introduction/Action.
- An amendment to an approved resolution can be introduced and acted upon in the same Council session and does not require the Council to waive its rules of procedure.

## DESCRIPTION/ISSUE

Resolution 19-872, Section G authorizes non-competitive contract awards. The Chief Administrative Officer (CAO) is recommending an amendment to authorize the Department of Housing and Community Affairs (DHCA) to enter into a new contract with Maryland MENTOR, Inc. as MentorPrize Inc., which was previously authorized for a contract, legally merged with Maryland MENTOR, Inc. No new appropriation is required.

## SUMMARY OF KEY DISCUSSION POINTS

- The original FY22 Operating Budget Resolution authorized a non-competitive contract (FY22 Community Grant) with MentorPrize Inc. which legally merged with Maryland MENTOR, Inc. on April 7, 2021.
- The amount of the award (\$15,000) is unchanged. The purpose statement is modified from the original, "Recruit adult mentors to form quality relationships with underserved individuals," to "To recruit and train adult mentors for disadvantaged youth in Montgomery County."

### Attached:

Memo from CAO and Resolution to amend Resolution 19-872, Section G

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OFFICE OF THE COUNTY EXECUTIVE


Marc Elrich  
County Executive

Richard S. Madaleno  
Chief Administrative Officer

MEMORANDUM

December 13, 2021

TO: Gabe Albornoz, President  
County Council

FROM: Richard S. Madaleno, Chief Administrative Officer 

SUBJECT: Decision Memorandum - Amendment to the Fiscal Year 2022 Operating Budget Resolution 19-872, Section G, Fiscal Year 2022 Designation of Entities for Non-Competitive Contract Award Status

The Department of Housing and Community Affairs (DHCA) is requesting to amend the Fiscal Year (FY) 2022 Operating Budget Resolution 19-872, Section G, and the FY22 Designation of Entities for Non-Competitive Contract Award Status to add the following award:

Named Entity	Purpose	Award
Maryland MENTOR, Inc.	To recruit and train adult mentors for disadvantaged youth in Montgomery County	\$15,000

This organization, previously known as MentorPrize, Inc., was granted \$15,000 in the Fiscal Year 2022 Operating Budget Resolution 19-872, Section G, Fiscal Year 2022 Designation of Entities for Non-Competitive Contract Award Status for recruiting and training adult mentors to work with disadvantaged youth in Montgomery County. MentorPrize, Inc. legally merged with Maryland MENTOR, Inc. on April 7, 2021.

Adding Maryland MENTOR, Inc. to the list for Non-Competitive grants will allow the funds allotted to MentorPrize, Inc. to serve the originally intended purpose of recruiting and training adult mentors for disadvantaged youth in Montgomery County. No additional appropriation will be required.

I have determined that this action serves a public purpose and is in the public interest. Therefore, I recommend that the Council amend the Miscellaneous Provision in Section G of Resolution 19-872 for the FY22 Designation of Entities for Non-Competitive Award.

RM:cm

Enclosure: Amendment to Section G, FY22 Designation of Entities for Non-Competitive Contract Award

Cc: Aseem Nigam, Director, Department of Housing and Community Affairs  
Fariba Kassiri, Deputy Chief Administrative Officer  
Avinash G. Shetty, Director, Office of Procurement  
Jennifer Bryant, Director, Office of Management and Budget  
Joy Nurmi, Chief of Staff to Council President

Resolution No: \_\_\_\_\_  
Introduced: \_\_\_\_\_  
Adopted: \_\_\_\_\_

COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND

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Lead Sponsor: County Council

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SUBJECT: Amendment to Fiscal Year 2022 Operating Budget Resolution 19-872, Section G,  
Fiscal Year 2022 Designation of Entities for Non-Competitive Contract Award Status:  
Maryland MENTOR, Inc.

Background

1. Section 11B-14 (a) (4) of the Montgomery County Code states that “a contract may be awarded without competition if the Chief Administrative Officer makes a written determination that the contract award serves a public purpose and proposed contractor has been identified in a grant or appropriation resolution approved by the Council.” The result of this action is to amend the Fiscal Year (FY) 2022 Designation of Entities for Non-Competitive Contract Award status resolution to include the entities listed below.
2. The Chief Administrative Officer has determined that funding for the contract with this entity serves a public purpose and that such an expense would be in the public interest.
3. The Department of Housing and Community Affairs will fund the contract with the entity listed below from existing appropriations in FY 2022.
4. The Department of Housing and Community Affairs will add an award to Maryland MENTOR, Inc., in the amount of \$15,000 for the purpose: “To recruit and train adult mentors for disadvantaged youth in Montgomery County.”

ACTION

The County Council for Montgomery County, Maryland, approves the following action:

The Council approves an amendment to the Designation of Entities for Non-Competitive Contract Award and thereby amends Resolution 19-872, Section G, FY22 Designation of Entities for Non-Competitive Contract Award. The Chief Administrative Officer has recommended this action and stated that this action serves a public purpose and is in the public interest.

The FY22 Designation of Entities for Non-Competitive Contract Award Status resolution is amended to:

Add an award to Maryland MENTOR, Inc., in the amount of \$15,000 for the purpose: "To recruit and train adult mentors for disadvantaged youth in Montgomery County."

This is a correct copy of Council action.

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Selena Mendy Singleton, Esq.  
Clerk of the Council