



**Committee:** Directly to Council  
**Committee Review:** N/A  
**Staff:** Linda McMillan, Senior Legislative Analyst  
**Purpose:** Final action – vote expected  
**Keywords:** Impact, Catholic Charities, Family Services

AGENDA ITEM #5E  
November 16, 2021  
**Introduction/Action**

## SUBJECT

Introduction/Action of Resolution to Amend the FY22 Operating Budget for the Montgomery County Government, Resolution 19-872, Section G, Designation of Entities for Non-Competitive Contract Award Status: Impact Silver Spring, Inc.; Catholic Charities of the Archdiocese of Washington, Inc.; Family Services, Inc.

## EXPECTED ATTENDEES

None

## COUNCIL DECISION POINTS & COMMITTEE RECOMMENDATION

- Introduction/Action.
- An amendment to an approved resolution can be introduced and acted upon in the same Council session and does not require the Council to waive its rules of procedure.

## DESCRIPTION/ISSUE

Resolution 19-872, Section G authorizes non-competitive contract awards. The Chief Administrative Officer (CAO) is recommending amendments to allow the Department of Health and Human Services to modify the purpose statements for current contracts with Impact Silver Spring Inc., Catholic Charities of the Archdiocese of Washington, Inc., and Family Services, Inc. to reflect the work that needs to be done. No new appropriation is required.

## SUMMARY OF KEY DISCUSSION POINTS

- Purpose for Impact Silver Spring funding (\$222,640) is revised from “Provide support for the Neighborhood Opportunity Network Initiative” to “To provide support to residents to access DHHS services and other resources they require to improve their quality of life/community.”
- Purpose for the Catholic Charities funding (\$209,947) is revised from “Provide emergency assistance include Family Support Specialists” to “To provide emergency support services, including case managers.”
- Purpose for Family Services funding (\$100,000) is revised from “Provide support for the Neighborhood Safety Net Services Program to provide critical case management support to residents in Gaithersburg and East County” to “To provide critical case management support to residents in Gaithersburg and East County.”

**Attached:**

Memo from Chief Administrative Officer and  
Resolution to amend Resolution 19-872, Section G

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OFFICE OF THE COUNTY EXECUTIVE

Marc Elrich  
County Executive

Richard S. Madaleno  
Chief Administrative Officer

MEMORANDUM

November 2, 2021

TO: Tom Hucker, President  
County Council

FROM: Richard S. Madaleno, Chief Administrative Officer *Richard Madaleno*

SUBJECT: Decision Memorandum - Amendment to the Fiscal Year 2022 Operating Budget  
Resolution 19-872, Section G, Fiscal Year 2022 Designation of Entities for  
Non-Competitive Contract Award Status

The Department of Health and Human Services (DHHS) is requesting to amend the Fiscal Year (FY) 2022 Operating Budget Resolution 19-872, Section G, and the FY22 Designation of Entities for Non-Competitive Contract Award Status as described below:

Named Entity	Original Purpose	Revised Purpose	Award
Impact Silver Spring, Inc.	Provide support for the Neighborhood Opportunity Network Initiative	To provide support to residents to access DHHS services and other resources they require to improve their quality of life/community	\$222,640
Catholic Charities of the Archdiocese of Washington, Inc.	Provide emergency assistance including Family Support Specialists	To provide emergency support services, including case managers	\$209,947
Family Services, Inc.	Provide support for the Neighborhood Safety Net Services Program to provide critical case management support to residents in Gaithersburg and East County	To provide critical case management support to residents in Gaithersburg and East County	\$100,000

Decision Memorandum – Amendment to FY22 Operating Budget

November 2, 2021

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I have determined that these actions serve a public purpose and are in the public interest. Therefore, I recommend that the Council amend the Miscellaneous Provision in Section G of Resolution 19-872 for the FY22 Designation of Entities for Non-Competitive Award.

RM:dp

Enclosure: Amendment to Section G, FY22 Designation of Entities for Non-Competitive Contract Award

Cc: Raymond L. Crowel, Psy.D., Director, Department of Health and Human Services  
Fariba Kassiri, Deputy Chief Administrative Officer  
Avinash G. Shetty, Director, Office of Procurement  
Jennifer Bryant, Director, Office of Management and Budget  
David Kunes, Chief of Staff to Council President

Resolution No: \_\_\_\_\_  
Introduced: \_\_\_\_\_  
Adopted: \_\_\_\_\_

COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND

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Lead Sponsor: County Council

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SUBJECT: Amendment to Fiscal Year 2022 Operating Budget  
Resolution 19-872, Section G, Fiscal Year 2022 Designation of Entities for  
Non-Competitive Contract Award Status: Impact Silver Spring, Inc.;  
Catholic Charities of the Archdiocese of Washington, Inc.; Family  
Services, Inc.

Background

1. Section 11B-14 (a) (4) of the Montgomery County Code states that “a contract may be awarded without competition if the Chief Administrative Officer makes a written determination that the contract award serves a public purpose and proposed contractor has been identified in a grant or appropriation resolution approved by the Council.” The result of this action is to amend the Fiscal Year (FY) 2022 Designation of Entities for Non-Competitive Contract Award status resolution to include the entities listed below.
2. The Chief Administrative Officer has determined that funding for the contracts with these entities serves a public purpose and that such an expense would be in the public interest.
3. The Department of Health and Human Services will fund the contracts with the entities listed below from existing appropriations for FY22.
4. The Department of Health and Human Services will modify the purpose of an award of a contract to Impact Silver Spring, Inc. in the amount of \$222,640 with a revised purpose: “To provide support to residents to access DHHS services and other resources they require to improve their quality of life/community.”
5. The Department of Health and Human Services will modify the purpose of an award of a contract to Catholic Charities of the Archdiocese of Washington, Inc. in the amount of \$209,947 with a revised purpose of “To provide emergency support services, including case managers.”
6. The Department of Health and Human Services will modify the purpose of an award of a contract to Family Services, Inc., in the amount of \$100,000, with a revised purpose of “To provide critical case management support to residents in Gaithersburg and East County.”

ACTION

The County Council for Montgomery County, Maryland, approves the following action:

The Council approves an amendment to the Designation of Entities for Non-Competitive Contract Award and thereby amends Resolution 19-872, Section G, FY22 Designation of Entities for Non-Competitive Contract Award. The Chief Administrative Officer has recommended this action and stated that this action serves a public purpose and is in the public interest.

The FY22 Designation of Entities for Non-Competitive Contract Award Status resolution is amended to:

1. Revise the purpose of an award to Impact Silver Spring, Inc. in the amount of \$222,640 to read: "To provide support to residents to access DHHS services and other resources they require to improve their quality of life/community."
2. Revise the purpose of an award to Catholic Charities of the Archdiocese of Washington, Inc. in the amount of \$209,947 to read: "To provide emergency support services, including case managers."
3. Revise the purpose of an award to Family Services, Inc. in the amount of \$100,000 to read: "To provide critical case management support to residents in Gaithersburg and East County."

This is a correct copy of Council action.

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Selena Mendy Singleton, Esq.  
Clerk of the Council