

**MEMORANDUM**

April 8, 2021

**TO:** Health and Human Services Committee  
 Planning, Housing and Economic Development Committee

**FROM:** Vivian Yao, Legislative Analyst

**SUBJECT:** **Worksession – Amendment to FY21-26 Capital Improvements Program (CIP) and Supplemental Appropriation to the FY21 Capital Budget, Department of Health and Human Services (DHHS), Emergency Homeless Shelter**

**PURPOSE:** Review and make recommendations on CIP amendment

*Those expected to attend this worksession:*

- Amanda Harris, Chief, Service to End and Prevent Homelessness, DHHS
- Lindsay Lucas, Office of Management and Budget
- Greg Ossont, Deputy Director, Department of General Services

The Joint Health and Human Services (HHS) and Planning, Housing and Economic Development (PHED) Committee will review the County Executive's recommended amendment for Emergency Homeless Shelter project in the DHHS FY21-26 CIP.

The memorandum transmitting the amendment is attached at ©1, the accompanying draft resolution is attached at ©2-3, and the recommended project description form is attached at ©4.

**Emergency Homeless Shelter (\$000)**

<b>(in 000s)</b>	<b>Total</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>FY26</b>	<b>Total 6 years FY21-26</b>
<b>CE Rec. Amend</b>	14,647	5,865	8,657	125	0	0	0	14,647
<b>Council Staff Rec (©5)</b>	14,647	5,587	8,935	125	0	0	0	14,647

*Recommended funding sources: \$5.775 million in federal Community Development Block Grant and \$8.872 million in G.O. Bonds.*

*Supplemental Appropriation request: \$13.647 million*

*No estimated FY22 appropriations.*

**Project Description:** The project includes the acquisition and construction of a two-floor building on 1.26 acres at 11600 Nebel Street to provide congregation, meals, and medical and

case management services. The facility allows for 97-102 beds per floor and includes expanded shower and restroom facilities, dining, food prep, medical exam, multi-purpose, case management and group therapy spaces.

Work is scheduled to be completed by the end of calendar year 2021.

***Project Need:*** The project is needed because County facilities supporting homeless sheltering and associated services are insufficient for the current population and future projection. The current facility that provides these services at Taft Court in Rockville will not be available starting in January 2022.

***Project Costs:*** Executive staff provided an updated cost for the purchase of the facility of \$5.497 million, and the change would reduce federal Community Development Block Grant funding by \$278,000. However, Executive staff explained that \$278,000 would be shifted to cover construction costs for environmental remediation, resulting in increased G.O. Bond funding of that amount.

***Public Comments:*** A public hearing was held on April 6, 2021, and the Council received testimonies from two speakers in support of the project. The Council also received correspondence supporting the expedient completion of the facility to allow recreation facilities being used for homeless sheltering to revert to their original use.

***Council staff recommendation:*** Approve the project with changes in land acquisition and construction expenditure and sources of funding, as reflected on ©5.




OFFICE OF THE COUNTY EXECUTIVE  
ROCKVILLE, MARYLAND 20850

Marc Elrich  
County Executive

MEMORANDUM

March 15, 2021

TO: Tom Hucker President, County Council

FROM: Marc Elrich, County Executive 

SUBJECT: Amendment to the FY21-26 Capital Improvements Program and Supplemental Appropriation #23-S21-CMCG-11 to the FY21 Capital Budget  
Montgomery County Government  
Department of Health and Human Services  
Emergency Homeless Shelter (No. P602103), \$13,647,000

I am recommending a supplemental appropriation to the FY21 Capital Budget and amendment to the FY21-26 Capital Improvements Program in the amount of \$13,647,000 for the Emergency Homeless Shelter (No. P602103). Appropriation for this project will fund acquisition and construction of a facility to provide services for individuals seeking shelter.

This increase is needed because the current facility that provides shelter service, located at Taft Court in Rockville, will no longer be available starting January 2022. And, due to COVID-19, the maximum occupancy at each County shelter has decreased to allow for social distancing and spacing of beds. The facility will provide space for congregation, meal service, medical offices, and case management offices.

I recommend that the County Council approve this supplemental appropriation and amendment to the FY21-26 Capital Improvements Program in the amount of \$13,647,000 and specify the source of funds as GO Bonds and Community Development Block Grant (CDBG).

I appreciate your prompt consideration of this action.

ME:ll

Attachment: Amendment to the FY21-26 Capital Improvements Program and Supplemental Appropriation #23-S21-CMCG-11

c: Dr. Raymond L. Crowel, Psy.D., Director, Department of Health and Human Services  
David Dise, Director, Department of General Services  
Jennifer Bryant, Director, Office of Management and Budget

Resolution: \_\_\_\_\_  
 Introduced: March 23, 2021  
 Adopted: \_\_\_\_\_

**COUNTY COUNCIL  
 FOR MONTGOMERY COUNTY, MARYLAND**

Lead Sponsor: Council President at the Request of the County Executive

**SUBJECT:** Amendment to the FY21-26 Capital Improvements Program and Supplemental Appropriation #23-S21-CMCG-11 to the FY21 Capital Budget Montgomery County Government Department of Health and Human Services Emergency Homeless Shelter (No. P602103), \$13,647,000

**Background**

1. Section 307 of the Montgomery County Charter provides that any supplemental appropriation shall be recommended by the County Executive who shall specify the source of funds to finance it. The Council shall hold a public hearing on each proposed supplemental appropriation after at least one week's notice. A supplemental appropriation that would comply with, avail the County of, or put into effect a grant or a Federal, State or County law or regulation, or one that is approved after January 1 of any fiscal year, requires an affirmative vote of five Councilmembers. A supplemental appropriation for any other purpose that is approved before January 1 of any fiscal year requires an affirmative vote of six Councilmembers. The Council may, in a single action, approve more than one supplemental appropriation. The Executive may disapprove or reduce a supplemental appropriation, and the Council may reapprove the appropriation, as if it were an item in the annual budget.
2. Section 302 of the Montgomery County Charter provides that the Council may amend an approved capital improvements program at any time by an affirmative vote of no fewer than six members of the Council.
3. The County Executive recommends the following capital project appropriation increases:

<u>Project Name</u>	<u>Project Number</u>	<u>Cost Element</u>	<u>Amount</u>	<u>Source of Funds</u>
Emergency Homeless Shelter	602103	Planning, Design Supervision	\$956,000	G.O. Bonds
		Land	\$5,775,000	CDBG
		Construction	\$6,916,000	G.O. Bonds
<b>Total</b>			<b>\$13,647,000</b>	

4. This increase is needed because the current facility that provides shelter service, located at Taft Court in Rockville, will no longer be available starting January 2022. And, due to COVID-19, the maximum occupancy at each County shelter has decreased to allow for social distancing and spacing of beds. The facility will provide space for congregation, meal service, medical offices, and case management offices.
5. The County Executive recommends an amendment to the FY21-26 Capital Improvements Program and a supplemental appropriation in the amount of \$13,647,000 for Emergency Homeless Shelter (No. P602103) and specifies that the source of funds will be GO Bonds and Community Development Block Grant (CDBG).
6. Notice of public hearing was given and a public hearing was held.

**Action**

The County Council for Montgomery County, Maryland, approves the following action:

The FY21-26 Capital Improvements Program of the Montgomery County Government is amended as reflected on the attached project description form and a supplemental appropriation is approved as follows:

<u>Project Name</u>	<u>Project Number</u>	<u>Cost Element</u>	<u>Amount</u>	<u>Source of Funds</u>
Emergency Homeless Shelter	602103	Planning, Design Supervision	\$956,000	G.O. Bonds
		Land	\$5,775,000	CDBG
		Construction	\$6,916,000	G.O. Bonds
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Total			\$13,647,000	

This is a correct copy of Council action.

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Selena Mendy Singleton, Esq., Clerk of the Council



# Emergency Homeless Shelter (P602103)

<b>Category</b>	Health and Human Services	<b>Date Last Modified</b>	11/02/20
<b>SubCategory</b>	Health and Human Services	<b>Administering Agency</b>	General Services
<b>Planning Area</b>	Rockville	<b>Status</b>	Planning Stage

	Total	Thru FY19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
<b>EXPENDITURE SCHEDULE (\$000s)</b>											
Planning, Design and Supervision	1,371	-	-	1,371	90	1,156	125	-	-	-	-
Land	5,775	-	-	5,775	5,775	-	-	-	-	-	-
Construction	7,451	-	-	7,451	-	7,451	-	-	-	-	-
Other	50	-	-	50	-	50	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>14,647</b>	-	-	<b>14,647</b>	<b>5,865</b>	<b>8,657</b>	<b>125</b>	-	-	-	-

<b>FUNDING SCHEDULE (\$000s)</b>											
Community Development Block Grant	5,775	-	-	5,775	5,775	-	-	-	-	-	-
G.O. Bonds	8,872	-	-	8,872	90	8,657	125	-	-	-	-
<b>TOTAL FUNDING SOURCES</b>	<b>14,647</b>	-	-	<b>14,647</b>	<b>5,865</b>	<b>8,657</b>	<b>125</b>	-	-	-	-

<b>APPROPRIATION AND EXPENDITURE DATA (\$000s)</b>				
Appropriation FY 21 Request	-		Year First Appropriation	-
Appropriation FY 22 Request	-		Last FY's Cost Estimate	-
Supplemental Appropriation Request	13,647			
Cumulative Appropriation	1,000			
Expenditure / Encumbrances	-			
Unencumbered Balance	-			

## PROJECT DESCRIPTION

This project includes acquisition and construction of a building, or buildings, to provide congregation, meals, and medical and case management services.

## ESTIMATED SCHEDULE

The work is planned to be completed by the end of calendar year 2021.

## PROJECT JUSTIFICATION

The County facilities supporting homeless sheltering and associated services are insufficient for the current population and future projection. And due to COVID-19, the maximum occupancy at each County homeless shelter has decreased to allow for social distancing and spacing of beds. This project will acquire an existing building, or buildings, and retrofit the facility to include space for congregation, meal service, medical offices, and case management offices. The current facility that provides these services, located at Taft Court in Rockville, will no longer be available starting January of 2022. This facility will ensure that a full complement of homeless services are available to the men and women seeking emergency shelter in Montgomery County.

## FISCAL NOTE

Cost estimates are placeholders and will be updated once a particular facility has been identified. FY21 supplemental in Community Development Block Grant for the amount of \$5,775,000, G.O. Bonds for the amount of \$7,872,000.

## COORDINATION

Department of Health and Human Services, Department of General Services



# Emergency Homeless Shelter (P602103)

<b>Category</b>	Health and Human Services	<b>Date Last Modified</b>	11/02/20
<b>SubCategory</b>	Health and Human Services	<b>Administering Agency</b>	General Services
<b>Planning Area</b>	Rockville	<b>Status</b>	Planning Stage

	Total	Thru FY19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
<b>EXPENDITURE SCHEDULE (\$000s)</b>											
Planning, Design and Supervision	1,371	-	-	1,371	90	1,156	125	-	-	-	-
Land	<del>5,775</del> 5,497	-	-	5,497	<del>5,775</del> 5,497	-	-	-	-	-	-
Construction	<del>7,451</del> 7,729	-	-	7,729	<del>7,451</del>	-	<del>7,451</del> 7,729	-	-	-	-
Other	50	-	-	50	-	50	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>14,647</b>	-	-	<b>14,647</b>	<b>5,865</b>	<b>8,657</b>	<b>125</b>	-	-	-	-

	Total	Thru FY19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
<b>FUNDING SCHEDULE (\$000s)</b>											
Community Development Block Grant	<del>5,775</del> 5,497	-	-	5,497	<del>5,775</del> 5,497	-	-	-	-	-	-
G.O. Bonds	<del>8,872</del> 9,150	-	-	9,150	90	<del>8,882</del> 8,935	125	-	-	-	-
<b>TOTAL FUNDING SOURCES</b>	<b>14,647</b>	-	-	<b>14,647</b>	<b>5,587</b>	<b>8,657</b>	<b>125</b>	-	-	-	-

	Total	Thru FY19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
<b>APPROPRIATION AND EXPENDITURE DATA (\$000s)</b>											
Appropriation FY 21 Request	-	-	-	-	-	-	-	-	-	-	-
Appropriation FY 22 Request	-	-	-	-	-	-	-	-	-	-	-
Supplemental Appropriation Request	-	-	-	13,647	-	-	-	-	-	-	-
Cumulative Appropriation	-	-	-	1,000	-	-	-	-	-	-	-
Expenditure / Encumbrances	-	-	-	-	-	-	-	-	-	-	-
Unencumbered Balance	-	-	-	-	-	-	-	-	-	-	-

## PROJECT DESCRIPTION

This project includes acquisition and construction of a building, or buildings, to provide congregation, meals, and medical and case management services.

## ESTIMATED SCHEDULE

The work is planned to be completed by the end of calendar year 2021.

## PROJECT JUSTIFICATION

The County facilities supporting homeless sheltering and associated services are insufficient for the current population and future projection. And due to COVID-19, the maximum occupancy at each County homeless shelter has decreased to allow for social distancing and spacing of beds. This project will acquire an existing building, or buildings, and retrofit the facility to include space for congregation, meal service, medical offices, and case management offices. The current facility that provides these services, located at Taft Court in Rockville, will no longer be available starting January of 2022. This facility will ensure that a full complement of homeless services are available to the men and women seeking emergency shelter in Montgomery County.

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15,497,000

99,150,000

## COORDINATION

Department of Health and Human Services, Department of General Services