ESEA Federal Programs Formal Monitoring

Low - Level of Support	Medium - Level Support	High - Level Support
This level of monitoring oversight includes standard procedures that are required of all LEAs operating ESEA programs and evidenced by submissions of required documents through the online grant management system, Grants4ME, and regular contact and support from the district's regional program manager throughout the course of the year.	This level of monitoring oversight includes all of the requirements outlined in Low-Level Monitoring with some additional submission of required documentation during the three submission windows (Fall, Winter, Spring) throughout the year, in Grants4ME.	This level of monitoring oversight includes all of the requirements outlined in Low-Level and Medium-Level Monitoring, the additional submission of required documentation in Grants4ME, and the potential for an on-site review as deemed necessary.

Monitoring Level Factors

- Annual review and update of Comprehensive Needs Assessment (CNA)
- Timely completion and submission of ESEA Consolidated Application for title funding (due August 1st)
- Application Approval (Return for edits less than three times)
- Timely completion and submission of Performance Review (due November 1st)
- Performance Review (Return for edits less than three times)
- Tracking of ESEA funding drawdowns
- All Reimbursement Requests submitted with necessary back-up documentation
- Quarterly Reimbursement Requests
- Allocation amount
- Newly-established LEA and/or Schools (including restructuring)
- Turnover of key personnel (Superintendent, ESEA Coordinator, Business Manager)
- Schools identified under Maine's Model of School Support
- Excess Carryover Funds
- Previous Year's Monitoring Support Level