

**Secure Rural Schools & Community Self-Determination Act  
 Reauthorized by Public Law 115-141  
 Title II Project Submission Form  
 USDA Forest Service**

\_\_\_\_\_ **Resource Advisory Committee**  
**Project Number** (Assigned by Designated Federal Official):

**Funding Fiscal Year(s):**

<b>2. Project Name:</b>	<b>3a. State:</b> <b>3b. County(s):</b>
<b>4. Project Submitted By:</b>	<b>5. Date:</b>
<b>6. Contact Phone Number:</b>	<b>7. Contact E-mail:</b>

<b>8. Project Location:</b>	
a. National Forest(s):	b. Forest Service District:
c. Location (Township-Range-Section)	

<b>9. Project Goals and Objectives:</b>
---

<b>10. Project Description:</b>
a. Brief: ( <i>in one sentence</i> )
b. Detailed:

<b>11. Types of Lands Involved?</b>
State/Private/Other lands involved? <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Land Status:</b>
If Yes, specify:

<b>12. How does the proposed project meet purposes of the Legislation?</b> (Check at least 1)
<input type="checkbox"/> Improves maintenance of existing infrastructure.
<input type="checkbox"/> Implements stewardship objectives that enhance forest ecosystems.
<input type="checkbox"/> Restores and improves land health.
<input type="checkbox"/> Restores water quality

<b>13. Project Type</b>	
a. Check all that apply: (check at least 1)	
<input type="checkbox"/> Road Maintenance	<input type="checkbox"/> Trail Maintenance
<input type="checkbox"/> Road Decommission/Obliteration	<input type="checkbox"/> Trail Obliteration
<input type="checkbox"/> Other Infrastructure Maintenance (specify):	
<input type="checkbox"/> Soil Productivity Improvement	<input type="checkbox"/> Forest Health Improvement
<input type="checkbox"/> Watershed Restoration & Maintenance	<input type="checkbox"/> Wildlife Habitat Restoration
<input type="checkbox"/> Fish Habitat Restoration	<input type="checkbox"/> Control of Noxious Weeds
<input type="checkbox"/> Reestablish Native Species	<input type="checkbox"/> Fuels Management/Fire Prevention
<input type="checkbox"/> Implement CWPP Project	<input type="checkbox"/> Other Project Type (specify):
b. Primary Purpose (select only 1 from above):	

<b>14. Identify What the Project Will Accomplish</b>
Miles of road maintained:
Miles of road decommissioned/obliterated:
Number of structures maintained/improved:
Acres of soil productivity improved:
Miles of stream/river restored/improved:
Miles of fish habitat restored/improved:
Acres of native species reestablished:
Acres of hazardous fuel treatment
Miles of trail maintained:
Miles of trail obliterated:
Acres of forest health improved (including fuels reduction):
Acres of rangeland improved:
Acres of wildlife habitat restored/improved:
Acres of noxious weeds controlled:
Timber volume generated (mbf):
Jobs generated in full time equivalents (FTE) to nearest tenth. One FTE is 52 forty hour weeks:
People reached (for environmental education projects/fire prevention):
Direct economic activity benefit:
Other:

<b>15. Estimated Project Start Date:</b>	<b>16. Estimated Project Completion Date:</b>
--	---

**17. List known partnerships or collaborative opportunities.**

**18. Identify benefits to communities.**

**19. How does the project benefit federal lands/resources?**

<b>20. What is the Proposed Method(s) of Accomplishment?</b> (check at least 1)	
<input type="checkbox"/> Contract	<input type="checkbox"/> Federal Workforce
<input type="checkbox"/> County Workforce	<input type="checkbox"/> Volunteers
<input type="checkbox"/> Grant	<input type="checkbox"/> Agreement
<input type="checkbox"/> Americorps	<input type="checkbox"/> YCC/CCC Crews
<input type="checkbox"/> Job Corps	<input type="checkbox"/> Stewardship Contract
<input type="checkbox"/> Merchantable Timber Pilot	<input type="checkbox"/> Other (specify):

**21. Will the Project Generate Merchantable Timber?**     Yes         No

<b>22. Anticipated Project Costs</b>
a. Title II Funds Requested:
b. Is this a multi-year funding request? <input type="checkbox"/> Yes <input type="checkbox"/> No

**23. Identify Source(s) of Other Funding:**

**24. Monitoring Plan (provide as attachment)**

- a. Provide a plan that describes your process for tracking and explaining the effects of this project on your environmental and community goals outlined above.
- b. Identify who will conduct the monitoring:
- c. Identify total funding needed to carry out specified monitoring tasks (Worksheet 1, Item k):

**25. Identify remedies for failure to comply with the terms of the agreement.**

If project cannot be completed under the terms of this agreement:

- Unused funds will be returned to the RAC account.
- Other, please explain:

**Project Recommended By:**

**Project Approved By:**

**Chairperson**

**Forest Supervisor**

Resource Advisory Committee

\_\_\_\_\_ National Forest

# Project Cost Analysis Worksheet

## Worksheet 1

Please submit this worksheet with your proposal

Item	Column A Fed. Agency Appropriated Contribution	Column B Requested Title II Contribution	Column C Other Contributions	Column D Total Available Funds
a. Field Work & Site Surveys				
b. NEPA/CEQA				
c. ESA Consultation				
d. Permit Acquisition				
e. Project Design & Engineering				
f. Contract/Grant Preparation				
g. Contract/Grant Administration				
h. Contract/Grant Cost				
i. Salaries				
j. Materials & Supplies				
k. Monitoring				
l. Other - ex Partner Indirect Cost				
m. Project Sub-Total				
n. FS Indirect Costs				
<b>Total Cost Estimate</b>				

NOTES :

**Col. A:** FS costs incurred as part of proposal implementation. Coordinate with FS to identify any FS cost for items in Col. A.

**Col. B:** Title II funding requested to implement the proposal.

**Col. C:** Matching funds being contributed by proponent or third parties. Proposals funded with a Participating Agreement will require a minimum 20% match.

**Col. D:** Sum of columns A, B, and C for each individual row.

**Row A:** Costs associated with project planning, not project implementation, such as assessment of miles of trail needing maintenance. Assessments and planning needed to develop a specific proposal. For Col. B: proponents must request permission in advance to request Title II funds to complete NEPA/CEQA analyses, as this is expected to be completed prior to proposal submission.

**Rows B, C, D, and E:** cost associated with environmental compliance and project design. Proponents must request permission in advance to request Title II funds to complete NEPA/CEQA analyses, as this is expected to be completed prior to proposal submission.

**Row G:** Costs associated with preparation of contract or agreement instruments used to implement the proposal. Contracts used to complete projects have special provisions; contact the FS to identify these early in the process.

**Row G:** Costs associated with administration of contract or agreement instruments used to implement the proposal.

**Row H:** Estimated value of any contracts/agreements used to implement proposal. Contracts/agreements used to complete projects have special provisions; contact the FS to identify these early in the process.

**Row I:** Cost of salaries to implement project

**Row L:** Examples include overhead charges from other partners, vehicles, equipment rentals, travel, etc.

**Row K:** Costs associated with performing monitoring described in Items 24a, 24b, and 24c. Amounts should be similar between Item 24 and Row K.

**Row N:** Forest Service indirect costs, including contracting/grant officer costs if needed.