

Town of East Hartford

LATIN FESTIVAL



SATURDAY | JULY 29 | 12 PM-6 PM

Greetings Future Food Vendor,

The Town of East Hartford would like to welcome you to join us for the Latin Festival **scheduled for Saturday, July 29th from 12 PM—6:00 PM on the East Hartford Town Green (50 Chapman Place)**. According to the 2020 Census Report, East Hartford is ranked as second most diverse town in Connecticut. We expect this event to be one of our biggest family events of the season for everyone as we celebrate our Hispanic Community and embrace our uniqueness and enrichment with crafters, entertainment, carnival games, inflatables, face painting, and many other family-oriented activities.

Food Vendors of all sorts are accepted on a first-come, first-served basis. Spaces are marked on concrete and grass areas at the Town Green. Electricity is not available. Vendors are responsible for providing their own chairs, and canopy tents as well as responsible for securing those tents and all property/ merchandise from wind or inclement weather. Any display, merchandise, or tables/chairs must be within the space perimeters and must not extend into the walkways or another adjacent space. Vendors are required to stay for the full duration of the event and will not be allowed to leave the grounds until after the event has concluded.

Space fees are non-refundable. Full payment must accompany the completed application form (see back for more information). We look forward to reviewing your application and seeing you at the event!



2023 Food Vendor Application

Town of East Hartford
Latin Festival

The Town of East Hartford takes pride in its Vendors and Crafters that participate in all town events. Located on the Town Green, this event has the potential to attract over 2,000 participants making it one of the biggest events of the year! Please take a moment to carefully read and complete this application.

Contact Information

Business Name: _____ Contact Name: _____

Address: _____ City: _____

State: _____ Zip: _____ Daytime Phone: _____ Cell Phone: _____

Email: _____

Booth Information

**Please note all food vendors must have a Town of East Hartford Temporary Food Service License*

Booth Type (Circle): *Tent (10x10 Space)* *Vehicle/ Truck Based*

Foods Offered (Circle Applicable): *Breakfast* *Lunch* *Beverages (Non-Alcoholic)* *Dessert*

Brief Description of Food Menu: _____

Method of Payment

Please note payment must be submitted along with application. Checks must be made out to "Town of East Hartford". Confirmation of payment will be sent via mail & email.

Circle One: *Cash* *Check* *Credit Card (Visa Mastercard Discover)*

Credit Card Number (If Applicable): _____

Expiration Date (Month/ Year): ____ / ____ Name on Card: _____

Booth Spaces Purchased: ____ x \$25.00 = Total Cost: _____

Amount Enclosed: _____

Vendor Agreement

In signing below, I the vendor have agreed to attend the 2023 Latin Festival event on Saturday, July 29 and will comply with all of the event procedures and policies. I understand and accept that under no circumstances will a refund be issued.

Name (Print): _____ Signature: _____ Date: ____/ ____/ ____

Please return this form with payment no later than Monday, July 24th