

# Contra Costa Council on Homelessness

## Recruitment FAQ

9.15.22



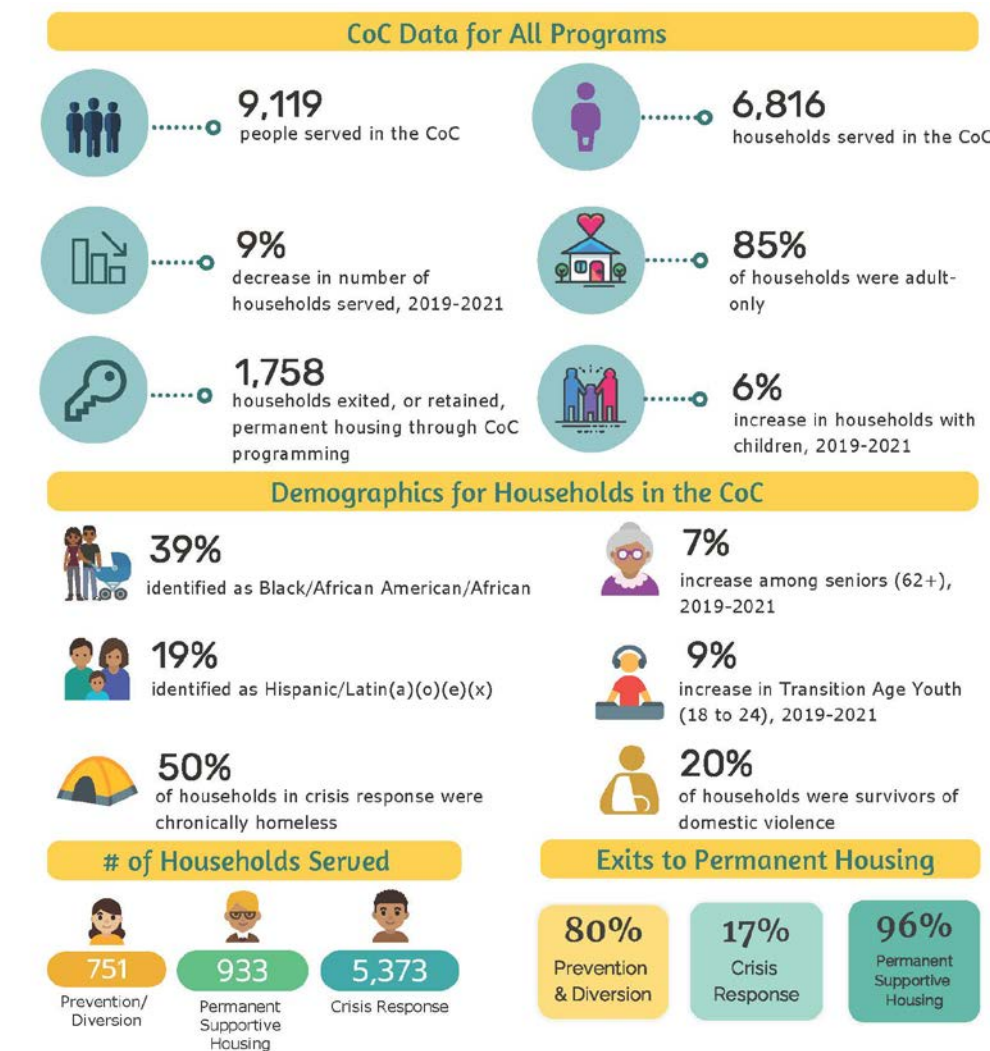
### What is the Council on Homelessness?

The Council on Homelessness works to improve the local response to homelessness in Contra Costa County.

The Council on Homelessness encourages all members of the community to apply for a seat. The Council aims to include members with a broad representation of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, as well as geographical representation within the County. Individuals with lived experience of homelessness and/or the justice system are encouraged to apply.

For more information about the Council on Homelessness and its work supporting and governing the Continuum of Care (CoC), including information about the programs, funding, and performance, go to <https://cchealth.org/h3/#Council>.

### Who Does The CoC Serve?





**What do Councilmembers do?**

Members of the Council on Homelessness:

- Attend required monthly meetings, participate in subcommittees, and attend quarterly General Membership meetings
- Provide advice and input on homeless service operations and development
- Review and prioritize project applications for some funding sources
- Gather and analyze information to determine local needs
- Educate the community and policy makers on issues relating to homelessness
- Measure system performance in addressing homelessness
- Provide guidance on the development and implementation of long-range planning and policy development related to housing and homelessness

Councilmembers will participate in an extensive orientation process and have access to regular trainings, technical assistance, and H3 staff support to help them carry out their responsibilities successfully.

**Who Can Apply?**

All Council members must reside or be employed in Contra Costa County and be willing to sign and abide by the Code of Conduct and Conflict of Interest policy upon being seated as a Council member and annually thereafter.

**What qualities is the Council seeking in an applicant?**

The Council is comprised of 19 seats designated by area of expertise. Applicants must fit the description of the vacant seat they select during the application process (Please see “What seats are open?” below for more information about seats that are currently vacant). Applicants for the Council must also be able to abide by the Conflict of Interest and Code of Conduct policies.

The Council prefers applicants with:

- Specific skills, relationships, or resources related to a vacant seat during the application cycle (Please see “What seats are open?” below for more information about seats that are currently vacant).
- Prior board/volunteer or leadership experience in the homelessness or homeless-adjust fields
- Current or past lived experience of homelessness
- Affiliations with organizations or agencies that serve various homeless sub-populations (such as chronic substance use challenges, individuals with serious mental illness, individuals experiencing chronic homelessness persons with HIV/AIDs, veterans, families with children, unaccompanied youth, seniors, and victims of domestic violence (including dating violence, sexual assault, and stalking)
- Connections with government and community-based organizations that are not currently connected to the Council on Homelessness

## Contra Costa Council on Homelessness

### Recruitment FAQ

9.15.22



- Demonstrated knowledge and critical thinking on how to address homelessness in Contra Costa
- Unique expertise, opinions, and viewpoints on homelessness issues
- Past active participation in systems meetings (including Council on Homelessness, Continuum of Care, or Youth Advisory Board meetings) and ability to generate recommendations or thoughts as a result of meeting participation
- Commitment to the Council on Homelessness Guiding Principles and the Housing First approach
- Ability to be an active participation of Council on Homelessness meetings and ability to align with community and CoC values

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#### How long would I serve?

Council on Homelessness members serve for a two-year term, which may be renewed.

#### What is the time commitment?

Council on Homelessness meetings take place the first Thursday of the month from 1 pm – 3 pm online. Continuum of Care meetings take place quarterly. Members of the Council also participate in various subcommittees.

#### Where can I learn more about the Council on Homelessness?

<https://cchealth.org/h3/#Council>

#### Which seats are open?

The following seats are accepting applications:

- **Affordable Housing Developer Representative:** Applicants must work for an affordable housing developer in Contra Costa County. Representative in this position will be asked to share their knowledge of affordable housing development during decision-making processes and share information from the Council on Homelessness with affordable housing developers across the community.
- **Behavioral Health Representative:** Applicants must work in the behavioral health field in Contra Costa County (for example: peer support, clinician, system-level behavioral health planner). Representatives in this position will be asked to share their knowledge of the behavioral health field and serving individuals experiencing homelessness with behavioral health needs during decision-making process. This representative will also be asked to share information from the Council on Homelessness with individuals working in the behavioral health field locally.
- **City Government Representative:** Applicants must work for a city government located in Contra Costa County. Representatives in this position will be asked to share their

## Contra Costa Council on Homelessness

### Recruitment FAQ

9.15.22



knowledge of local city governments during decision-making process and share information from the Council on Homelessness with cities across the community.

- **Educational and Vocational Services Representative:** Applicants must work for an agency providing educational and/or vocational services to individuals experiencing homelessness in Contra Costa County. Representatives in this position will be asked to share their knowledge of educational and vocational services during decision-making process and share information from the Council on Homelessness with educational and vocational services providers across the community.
- **Emergency Solutions Grant (ESG) Program Grantee Representative:** Applicants must work with an agency currently receiving Emergency Solutions Grant funding in Contra Costa County. Representatives in this position will be asked to share their knowledge of the Emergency Solutions Grant and local ESG-funded providers during decision-making process and share information from the Council on Homelessness with ESG-funded providers across the community.
- **Health Care Representative:** Applicants must have a deep connection to the health care field in Contra Costa. Representatives in this position will be asked to share their knowledge of the health care field and serving individuals experiencing homelessness with health care needs during decision-making processes. The representative will also be asked to information from the Council on Homelessness with health care providers across the community.
- **Homeless Service Provider Representative:** Applicants must be providing housing and/or services to individuals experiencing homelessness in Contra Costa County. Representatives in this position will be asked to share their knowledge of the homeless service providers during decision-making processes and share information from the Council on Homelessness with homeless service providers across Contra Costa.
- **Lived Experience Advisor:** Applicants must have current or past lived experience of homelessness. The Lived Experience Advisor will be asked to share their perspective and knowledge while participating in decision-making processes and help amplify the voices of people with lived experience of homelessness in Contra Costa County.
- **Veterans Administration Representative:** Applicants must be an employee of the Veterans Administration. Representatives in this position will be asked to share their knowledge of the Veterans Administration and providing housing/services to veterans experiencing homelessness during decision-making processes and share information from the Council on Homelessness with the Veterans Administration.
- **Workforce Development Representative:** Applicants must have a deep connection to the workforce development field in Contra Costa. Representatives in this position will be asked to share their knowledge of workforce development and share information from the Council on Homelessness with agencies working in workforce development locally.
- **Youth Representative:** Applicants must be between the ages of 17 and 24 and have lived experience of homelessness. The Youth Representative will be asked to share their perspective and knowledge while participating in decision-making processes and help amplify the voices of people with lived experience of homelessness, particularly youth, in Contra Costa County.

## **Contra Costa Council on Homelessness**

### **Recruitment FAQ**

9.15.22



#### **How do I apply?**

If you are interested in applying to become a member of the Council on Homelessness,

- Click here: <https://forms.office.com/g/5KDTTx6vpj> to complete the initial application. Once this is received, you will be sent a link to complete an online application that is required by the County Board of Supervisors.
  - You MUST complete both applications to be considered

If you need accommodations to complete the application, please contact Jaime Jenett, Staff to the Council, by emailing [cchomelesscouncil@cchealth.org](mailto:cchomelesscouncil@cchealth.org) or calling or texting 925-464-0152

We will also have two COH Application Support hours to answer questions and offer help to people who need support filing out their applications.

#### **ONLINE**

Wednesday, September 21st  
2 pm - 3 pm

Register: <https://homebaseccc.zoom.us/meeting/register/tZYrde6rqT8pEtWDBBr78rfzaRZleupH4wm>

#### **IN PERSON**

Tuesday, September 27th  
10 am - 11 am  
2400 Bisso Lane, 2nd floor  
Concord

#### **How long are applications being accepted?**

- Both applications must be received by 5 pm, Friday, September 30, 2022.

#### **When will I know if I got a seat on the Council?**

- We expect to notify people of the status of their applications after November, 3, 2022.

#### **Whom do I contact if I have questions?**

Email: [cchomelesscouncil@cchealth.org](mailto:cchomelesscouncil@cchealth.org)

Phone: 925-464-0152