

HOW TO ACCESS MyMC

There are user friendly instructions on the MyMC webpage. The initial User ID is your M#. Your M# is printed below the signature line of your WD&CE faculty contract letter. (If a student, your M# will be on the registration confirmation that you received from Customer Service).

- Go to: <https://mymcprod.montgomerycollege.edu/cp/home/displaylogin>.
- Click on the *Find your My MC ID* link just below the Log in and Password boxes.



The screenshot shows a web browser window displaying the MyMC login page. The page has a purple background and features the Montgomery College logo and MyMC logo at the top. Below the logos is a login form with fields for 'MyMC ID' and 'Password', and a 'Sign In' button. Below the form are links for 'Forgot your password?', 'Find your MyMC ID', 'Claim Your Account', and 'MyMC Help'. A red arrow points to the 'Find your MyMC ID' link. Below the login form is a large banner with the text 'NEW MyMC' and a list of features: 'Improved content and layout', 'Responsive design for your computer, tablet and smart phone', 'Icons to easily find what you need', and 'MyMC usernames and passwords will remain the same'. The banner also includes the text 'And much more!' and a navigation bar with four dots. At the bottom of the page is a footer with links for 'Directories | Maps | Libraries | Careers | Emergency', 'Disclaimer | Privacy Policy | Official Policies & Documents | Title IX | Annual Security Report (Clery Act) PDF | Accessibility Statement', and copyright information: '© 2016, Montgomery College, All rights reserved'. A final line of text states: 'Montgomery College is committed to equal employment opportunity that assures access, equity, and diversity. Further, the College is committed to providing'.

- On the next screen, enter your M#, with a capitol M, into the ID box.

User Login - Internet Explorer provided by Montgomery College

https://mcsib.montgomerycollege.edu/dadnormal_PROD/zwbkwbs_P_ValLogin

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Favorites Suggested Sites Web Slice Gallery

User Login

For help with credit course applications contact 240-567-5000, response@montgomerycollege.edu
For help with WD&CE non-credit applications contact 240-567-5188, wdce@montgomerycollege.edu

Montgomery College Account Management Services

Find My MC ID

Enter your M# and Date of Birth (MMDD) and click **Get My MC ID**.

If you need assistance, please contact the IT Service Desk at 240-567-7222.

M#: ("M" followed by an 8-digit number)

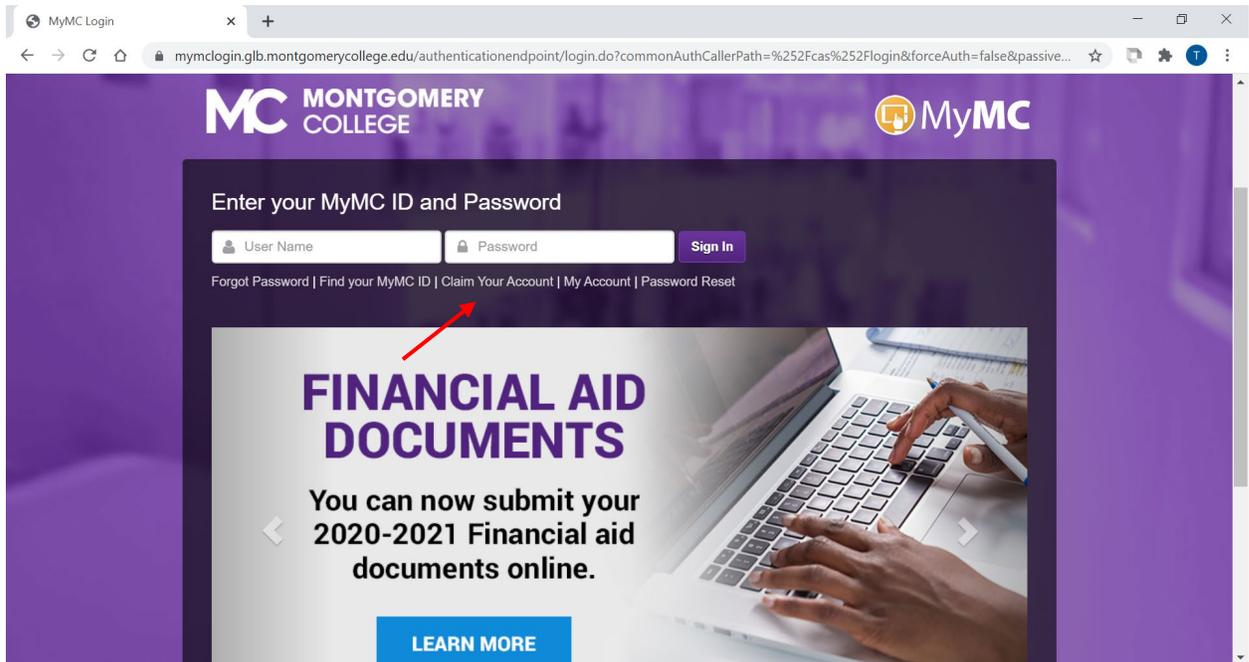
Date of Birth: (MMDD)

RELEASE: 8.6.1

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- Enter your birthdate (DDMMYY format) into the Pin box.
- Click on *Get My MC ID*.
- You will then be issued a new My MC ID that you will use to enter the site. Your pin number will remain your birthdate.

- Once you have your My MC ID, you will need to “Claim Your Account” by clicking on *the Claim Your Account* link just below the Log in and Password boxes.



- Complete the form by inserting your My MC ID and password and check off the acknowledgement box.

Montgomery College - Internet Explorer provided by Montgomery College

https://idm.montgomerycollege.edu/accountClaiming/claimAccount

File Edit View Favorites Tools Help

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Montgomery College Account Management Services

Claim Account

This is a process that you will perform only once in order to activate secure access to Montgomery College computer systems. You will be asked to:

- Validate your identity by providing your My MC ID/Username and MF
- Read and agree to use College computer technology resources according to the terms of the [Acceptable Use of Information Technology Policy \(AUP\)](#)
- Select account security questions and answers for self-service and account management
- Create a new account password

Validate Account Identity

Please enter your My MC ID/Username and MF. Read and confirm that you agree to follow the Montgomery College AUP and click Next to proceed to the next step.

My MC ID/Username:

MF(9 characters including the "M")

I have read and agree to use Montgomery College computer technology resources in accordance with the AUP.

[Next](#)

[Main Menu](#)

Contact IT Helpdesk (240) 567-7222, if you encounter any problems.