

STATE CONTROLLER'S OFFICE
PERSONNEL AND PAYROLL SERVICES DIVISION
P.O. BOX 942850
SACRAMENTO, CA 94250-5878

DATE: November 29, 2022

PAYROLL LETTER #22-025
(Civil Service Only)

TO: All Agencies in the Uniform State Payroll System

FROM: Jil Barraza, Chief
Personnel and Payroll Services Division

RE: BU06 PANDEMIC-RELATED HEALTH AND WELLNESS CONTRIBUTION PAY DIFFERENTIAL

This Payroll Letter is to provide information on the \$2,496 Bargaining Unit 06 Pandemic-Related Health and Wellness Contribution Pay Differential payment. Employees can be identified by CBID designations R06, M06, S06, E97, E98, E99 and M01 CEA positions in class code 7500 tied to BU06. Please refer to the Department of Human Resources (CalHR) [Pay Letter 21-32](#) and [Pay Differential 452](#) for specific information, including eligibility criteria.

The State Controller's Office (SCO) will process a mass payment file on 12/01/2022 with a 12/02/2022 issue date. The payment will issue for the November 2022 pay period for active eligible employees based on employees' 12/01/2022 status in employment history. Employees that separated prior to the 12/01/2022 date are not eligible for a payment.

PLEASE NOTE: This excludes any employees who were on a temporary separation. Please see below for the manual processing of those employees.

SPECIAL PROCESSING INSTRUCTIONS

M01 CEA 7500 class

Agencies identify employees in class code 7500 that are tied to BU 06 and must submit a STD. 674 to request payment of the Earnings ID GHW via Connect HR, 'Premium Pay' dropdown for processing.

New Appointments

Agencies must submit a STD. 674 to request payment of Earnings ID GHW via ConnectHR, 'Premium Pay' dropdown for processing for eligible employees appointed on 12/01/2022.

Leave of Absence

Agencies must identify and request the payment for employees with an on leave status that are eligible per the pay differential.

1. Employees on Industrial Disability Leave, Enhanced Industrial Disability Leave or Military Leave
2. Employees on State Disability Insurance or Non-Industrial Disability Insurance
3. Employees on Regular Leave of Absence

Agencies must submit a STD. 674/674D to request payment of the Earnings ID GHW via ConnectHR, 'Disability Unit Earnings Not Locked on the PAR' dropdown for processing.

For questions regarding eligibility, contact CalHR's Personnel Services Branch, PSB@CalHR.ca.gov.

Please direct other questions as follows:

Contacts:

- Affordable Care Act (ACA) Email acasupport@sco.ca.gov
- [Cal Employee Connect \(CEC\) - Help and Feedback](#)
- California Leave Accounting System (CLAS) Email: Clas@sco.ca.gov
- ConnectHR Email: connecthrhelp@sco.ca.gov
- CS Escalation Email (HR Supervisors and Managers) PPSDOps@sco.ca.gov
- Decentralized Security & ViewDirect Access - (916) 619-7234 or DSA@sco.ca.gov
- HR Suggestions Email (All HR Staff) PPSDHRSuggestions@sco.ca.gov
- Management Information Retrieval System (MIRS) Email PPSDmirs@sco.ca.gov
- [Statewide Customer Contact Center](#) (916) 372-7200

SCO Key Initiatives:

- [Cal Employee Connect Project](#)
- [California State Payroll System Project](#)

JEB:AFB:PMAB