



Department of Parks & Recreation  
Recreation Division  
101 Field Point Road, Greenwich, CT 06836-2540  
Phone: 203-618-7649 Email: [recreation@greenwichct.org](mailto:recreation@greenwichct.org)



# KAMP KAIRPHREE 2023

**ACTIVITY NUMBER:** 20101

**DESCRIPTION:** Kamp Kairphree is a co-ed day camp for children ages 5 to 12. Regular activities include arts and crafts, sports, canoeing, and board games. One on-site special event will be scheduled per session. Campers will visit Greenwich Point Beach frequently and will take the ferry to Island Beach every Wednesday.

**ELIGIBILITY:** Campers ages 5 – 12. *Proof of age required. Participants must be at least 5 years old by the start date of the intended session and not turning 13 on or before the start date of the intended session.*

**SCHEDULE:** Kamp Kairphree is a 7-week program, offered in 3 sessions, that runs Monday – Friday, 9 a.m. – 4 p.m. rain or shine. We do not have early drop-off hours, and pick-up is at 4 p.m. sharp. Dates and sessions are tentative and subject to change.

<b>Session/Section 1</b>	June 27 – July 14 <i>No Kamp on June 26 or July 4</i>
<b>Session/Section 2</b>	July 17 – July 28
<b>Session/Section 3</b>	July 31 – August 11

**LOCATION:** Kamp Kairphree's headquarters will be located at Riverside Elementary School.

Sites at Greenwich Point Beach are also used. The "Front of the Beach" is the area behind the main concession stand. The "Back of the Beach" is located at the northwest corner of the lake/Eagle Pond.

Kamp is held at Island Beach (Ferry at Arch Street) each Wednesday, weather permitting. Drop off and Pick up are at the Island Beach Ferry Dock on Arch Street on those days. No campers or staff will be at Riverside Elementary School.

## **FEES:**

### Resident (April 1 – May 31) Registration Fee:

Session 1: \$430 first child, \$410 for each additional child in same session

Session 2 or 3: \$330 per session first child, \$310 for each additional child in same session

### Resident after June 1 Registration Fee:

Session 1: \$465 first child, \$445 for each additional child in same session

Session 2 or 3: \$360 per session first child, \$340 for each additional child in same session

### Non-Resident (Begins June 1):

Session 1: \$520 per child

Session 2 or 3: \$400 per session per child

We accept all major credit cards for online registration. There are no refunds and we do not pro-rate fees. There is a \$15 administrative fee for credits and a \$25 fee for any returned checks.

**Camp withdrawal policy:** There are NO refunds and we do not pro-rate fees. Requests for full credit (100% of fee paid) will be considered prior to June 1. June 1 or after, only half credit (50% of fee paid) will be considered. Once camp begins, the credit will also be pro-rated.

## PARTICIPANT INFORMATION:

- All medical information and forms must be submitted online by setting up an account with ePACT (Email to be sent following confirmation of registration). Enrollment is not confirmed, and participants may not attend camp until all medical information and required forms are submitted via completed ePACT profile.
- Lunch and water to last through the day must be brought from home daily.
- Bathing suit, towel, spray on sunscreen must be brought daily.
- Campers are required to wear water shoes at the beach.
- All items brought to camp must be labeled with the child's name.
- Correspondence will be via email. A valid email address for each family is required as part of registration. Notices from the Director will be sent home via email only.
- Please make sure **civiccenter@greenwichct.org** and **kampkairphree@gmail.com** are on your accepted email address list to avoid our messages being filtered into spam folders.
- Each camper will be provided with one Kamp Kairphree t-shirt per session. Shirts must be worn on Wednesday's for Island Beach days.
- Transportation to and from Kamp Kairphree is included in the camp fee. **Campers taking the bus must know the name and location of their bus stop, as well as their address and phone number.**
- Campers will be transported to and from Greenwich Point Beach by bus from Riverside Elementary School.
- **No electronics may be brought to camp. We are not responsible for valuables brought to camp.**
- Camp unit assignments are determined by the campers age at the time of registration. **Unit requests will not be considered.**
- Kamp Kairphree is administered by the Greenwich Parks and Recreation Department, which is a municipal department of the Town of Greenwich, and therefore exempt from licensing with the Office of Early Childhood (OEC) of the State of Connecticut.

## REGISTRATION:

- Online: Opens April 1 – Online registration is available to Greenwich Residents. To register online go to [www.greenwichct.gov/webtrac](http://www.greenwichct.gov/webtrac) and SIGN IN to your account. 2023 residency must be verified before applying for this activity. Visit [www.greenwichct.gov/residency](http://www.greenwichct.gov/residency).
- Mail-in for non-account holders: Begins June 1. Non-account holders: primary family member and all participating family members, over 25 years, must provide identification and proof of address. Participants under 25 years, require a copy of birth certificate, passport, or guardianship.
- Deadline: Registration is limited and available on a first-come, first-served basis. Registration for each section closes prior to each section's start date or when the section has filled. See "registration form- Part B" for each session's registration deadline.

## Make checks payable to: "Town of Greenwich" and mail to:

Kamp Kairphree  
Department of Parks and Recreation  
P.O. Box 2540  
Greenwich, CT 06836-2540

**YOUTH SCHOLARSHIPS:** The Parks and Recreation Department has established a Youth Scholarship Program which provides financial assistance to qualifying residents. Visit our webpage for more information or to register: [www.greenwichct.gov/youthscholarships](http://www.greenwichct.gov/youthscholarships).

**PHOTOS:** The Parks and Recreation Department reserves the right to use program or event photographs including participants in official Town of Greenwich media only (Website, newsletter, flyers and advertisements, Facebook and/or Instagram). Please contact the Recreation Office if you object to the use of photographs of you or your child(ren) in Town media.

**ADDITIONAL CAMP FORMS:** Please review and complete the following pages.

# KAMP KAIRPHREE 2023

## BUS SCHEDULE

Those parents not utilizing our bus transportation must drop off and pick up at Riverside Elementary School M,T,Th,F **and** at Island Beach's ferry dock on Wednesdays.

Please note: **Bus B has an alternate schedule on Wednesdays and runs rain or shine.**

ROUTE A	DEPARTURE	RETURN
W GREENWICH CIVIC CENTER <i>Front of building, not side lot</i>	8:10 a.m.	4:45 p.m.
WESTERN MIDDLE SCHOOL <i>In front of school</i>	8:15 a.m.	4:40 p.m.
SCHUBERT LIBRARY <i>Sidewalk across from front door</i>	8:25 a.m.	4:30 p.m.
ARMSTRONG COURT <i>Center of all buildings</i>	8:30 a.m.	4:25 p.m.
HAMILTON AVE. SCHOOL <i>By playground on side of school</i>	8:35 a.m.	4:20 p.m.
JULIAN CURTIS SCHOOL <i>Front of school in circle</i>	8:45 a.m.	4:15 p.m.

ROUTE B	DEPARTURE	RETURN
COS COB SCHOOL <i>In front circle</i>	8:20 a.m. WED: 8:35 a.m.	4:40 p.m. 4:05 p.m.
NORTH MIANUS <i>In front circle</i>	8:30 a.m. WED: 8:25 a.m.	4:30 p.m. 4:10 p.m.
DUNDEE SCHOOL <i>In front circle</i>	8:35 a.m. WED: 8:20 a.m.	4:25 p.m. 4:15 p.m.
ADAMS GARDEN <i>In front on street/sidewalk</i>	8:40 a.m. WED: 8:15 a.m.	4:20 p.m. 4:20 p.m.
OLD GREENWICH SCHOOL <i>a.m.: Front of school, a.m.: side of school in parking lot</i>	8:55 a.m. WED: 8:05 a.m.	4:05 p.m. 4:30 p.m.

**Location stops and times are subject to adjustment if needed.**

Please be aware that Kamp Kairphree shares bus stops with several other camps in Town. Make sure to put your child on the correct bus!

**\*\* KEEP THIS PAGE FOR YOUR REFERENCE \*\***

# KAMP KAIRPHREE REGISTRATION REQUIREMENTS 2023

**PHYSICAL FORMS WILL BE RETURNED IF ANY PART IS NOT PROPERLY COMPLETED OR IF PAYMENT IS MISSING.**

A complete registration will have:

- 1) All pages of registration form completed and legible
- 2) Proof of residency for current calendar year
- 3) Full payment, **payable to the “Town of Greenwich”**
- 4) Additional for 5 year-olds only– a copy of child’s birth certificate or passport is required.
- 5) Completed ePACT profile with current medical etc (link to ePACT provided following confirmation of registration)

## **REGARDING MEDICALS:**

Medical forms, uploaded to your ePACT profile, must be completed by a licensed medical practitioner, stating that the child has had an examination within the past 3 years. In addition, the immunization records and health history will be reviewed and there must not be any apparent contraindication to participating in camp activities.

**\*All medical information and forms must be submitted online by setting up an account with ePACT (Email to be sent following confirmation of registration). Enrollment is not confirmed, and participants may not attend camp until all medical information and required forms are submitted via completed ePACT profile.**



# 2023 Activity Program Registration

Email: [recreation@greenwichct.org](mailto:recreation@greenwichct.org)

**\*99999\***

H/H #

<b>Program Name:</b>		<b>Activity #:</b>		<b>Section #:</b>	
Participant's Name:			Gender:		
Birth date:	Age:	School:		Grade:	
Parent/Guardian:					
Address:		Town:	State:	Zip Code:	
Cell Phone:		Email:			
Addition information:					
<b>In Case of Emergency:</b>					
Name:		Phone:		Relationship:	
List any physical restriction:					
Allergies:					

## INDEMNIFICATION AND RELEASE

**THIS IS A LEGALLY BINDING DOCUMENT. DO NOT SIGN IT UNTIL YOU HAVE READ THE CONTENTS HEREOF AND UNDERSTAND THE SAME. IF YOU ARE IN DOUBT, CONSULT AN ATTORNEY PRIOR TO SIGNING THIS DOCUMENT.**

The Undersigned (hereinafter referring to myself, my minor children or charges, my heirs and assigns) hereby agree(s) to assume all risk and bear all responsibility and to indemnify and hold the TOWN OF GREENWICH, its agents, representatives, servants, officers, and employees, harmless from and against any and all claims, demands, suits, proceedings, liabilities, judgments, awards, losses, damages arising out of injuries to any persons or property, including any and all costs and expenses incurred in the defense of such claims, demands, suits and proceedings including court costs and attorneys' fees resulting from, arising out of, or in any way related to or connected with my/our participation in the \_\_\_\_\_ program sponsored by the Town of Greenwich/use of Town of Greenwich property/facilities/apparatus or equipment thereof.

The Undersigned, does forever discharge the Town of Greenwich, its agents, representatives, servants, officers and employees from any and all claims including claims of negligence or carelessness, alleging damages and any and all causes of action which the Undersigned may have or may hereafter have, arising out of, related to, or in any manner connected with injuries or damages the Undersigned may sustain by reason of my participation in the above-described program or use of the Town of Greenwich property, facilities, apparatus or equipment.

The Undersigned, the participant or parent/guardian of the above-named person, who participates in programs organized by the Town of Greenwich Department of Parks and Recreation, assumes all risks and hazards incidental to the conduct of the activity and transportation to and from the activity. I am aware that participating in any recreational program can be a dangerous activity involving many risks of injury. I further understand there is inherent risk associated with the(se) activity(ies) and authorize emergency medical treatment and transportation in my absence.

Dated at Greenwich, Connecticut, this \_\_\_\_\_ day of \_\_\_\_\_ 202\_.

**Signature of Participant:** \_\_\_\_\_  
(or Parent or Guardian for participants under 18 years of age)

Date:	Check#	Receipt#	Proof _	Initials
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The Town complies with all applicable federal and state laws regarding non-discrimination, equal opportunity, affirmative action, and providing reasonable accommodations for persons with disabilities. If you require an accommodation to participate, please contact the Commissioner of Human Services at 203-622-3800 or [Demetria.nelson@greenwichct.org](mailto:Demetria.nelson@greenwichct.org) as soon as possible.

# Town of Greenwich - Department of Parks and Recreation

## KAMP KAIRPHREE 2023 REGISTRATION FORM – Part B

\_\_\_\_\_  
Child's Name (please print)

\_\_\_\_\_  
Preferred Contact Phone

### **PLEASE CLEARLY MARK SESSION(S) ATTENDING**

(We do not split sessions and cannot pro-rate based on attendance. Early Bird Rates apply April & May only.  
Additional sessions may be added without new forms. Prices for sessions added are subject to pre-set fee schedule.)

- ☐ **Session/Section# I:** June 27 - July 14 (no Kamp July 4) *Registration Deadline: 6/9*
- ☐ **Session/Section# II:** July 17 - July 28 *Registration Deadline: 6/30*
- ☐ **Session/Section# III:** July 31 - August 11 *Registration Deadline: 7/14*

I (parent/guardian) \_\_\_\_\_ authorize any licensed medical practitioner to provide any proper emergency treatment in the event of an emergency to my child. I understand that this authorization is given prior to any need for medical care and is given to avoid any unnecessary delay for emergency treatment that the medical practitioner may deem advisable in the exercise of his/her best judgment. I assume a reasonable attempt will be made to contact me. I also authorize the Director/Staff of Kamp Kairphree to arrange for emergency transportation away from the program to the nearest medical facility.

I (parent/guardian) \_\_\_\_\_ understand that my child/ren cannot attend camp until their ePACT profile is marked completed and all required files are uploaded to the ePACT service. There is a deadline for the ePACT profile to be completed.

1. Will your child need to take any medication during camp hours or carry emergency inhaler/epi-pen?  
☐ YES ☐ NO **\*\*If yes, you will be required to complete additional form**
2. Does your child have any illness that a medical practitioner or our camp directors should be aware of? (i.e., seizures, heart problems, diabetes). Please include any other note you would like the directors to be aware of. (ex: ADHD, peculiar birthmark)  
\_\_\_\_\_  
\_\_\_\_\_
3. SELECT CHILD'S SWIMMING ABILITY:  
☐ NON-SWIMMER ☐ BEGINNER ☐ INTERMEDIATE ☐ ADVANCED
4. I give Kamp Kairphree staff permission to apply sunscreen (provided from home) to my child's exposed areas of skin that include, but are not limited to, the face, ears, shoulders, arms, back, and legs.  
(Circle one) YES / NO  
My Child has allergies to some sunscreens: (Circle one) YES / NO

My child has permission to participate in all activities and accompany his/her counselor on special field trips. I understand that I will be notified in advance of any camp trip or special event. I understand and agree to the aforementioned procedures.

\_\_\_\_\_  
Parent's Name (please print)

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

# Town of Greenwich - Department of Parks and Recreation

## KAMP KAIRPHREE 2023 REGISTRATION FORM – Part C

Child's Full Name (please print)

### TRANSPORTATION

Location stops and times are subject to adjustment if needed.

**CLEARLY SELECT TRANSPORTATION CHOICE FOR BOTH MORNING AND AFTERNOON:**

#### **MORNING (Select one)**

- ☐ NO BUS, PARENT DROP OFF (Riverside Elementary School)
- ☐ BUS A: W GREENWICH CIVIC CENTER, 8:10 a.m.
- ☐ BUS A: WESTERN MIDDLE SCH, 8:15 a.m.
- ☐ BUS A: SCHUBERT LIBRARY, 8:25 a.m.
- ☐ BUS A: ARMSTRONG COURT, 8:30 a.m.
- ☐ BUS A: HAMILTON AVE. SCH, 8:35 a.m.
- ☐ BUS A: JULIAN CURTIS SCH, 8:45 a.m.
- ☐ BUS B: COS COB SCH, 8:20 a.m. (WED: 8:35 a.m.)
- ☐ BUS B: NORTH MIANUS, 8:30 a.m. (WED: 8:25 a.m.)
- ☐ BUS B: DUNDEE SCH, 8:35 a.m. (WED: 8:20 a.m.)
- ☐ BUS B: ADAMS GARDEN, 8:40 a.m. (WED: 8:15 a.m.)
- ☐ BUS B: OLD GREENWICH SCH, 8:55 a.m. (WED: 8:05 a.m.)

#### **AFTERNOON (Select one)**

- ☐ NO BUS, PARENT PICK UP (Riverside Elementary School)
- ☐ BUS A: W GREENWICH CIVIC CENTER, 4:45 p.m.
- ☐ BUS A: WESTERN MIDDLE SCH, 4:40 p.m.
- ☐ BUS A: SCHUBERT LIBRARY, 4:30 p.m.
- ☐ BUS A: ARMSTRONG COURT, 4:25 p.m.
- ☐ BUS A: HAMILTON AVE. SCH, 4:20 p.m.
- ☐ BUS A: JULIAN CURTIS SCH, 4:15 p.m.
- ☐ BUS B: COS COB SCH, 4:40 p.m. (WED: 4:05 p.m.)
- ☐ BUS B: NORTH MIANUS, 4:30 p.m. (WED: 4:10 p.m.)
- ☐ BUS B: DUNDEE SCH, 4:25 p.m. (WED: 4:15 p.m.)
- ☐ BUS B: ADAMS GARDEN, 4:20 p.m. (WED: 4:20 p.m.)
- ☐ BUS B: OLD GREENWICH SCH, 4:05 p.m. (WED: 4:30 p.m.)

#### **NOTE FOR PARENTS:**

**Parent drop off at Riverside Elementary School is at 9 a.m. and pickup is PROMPTLY at 4 p.m.  
WEDNESDAY PARENT PICK-UP AND DROP-OFF IS AT THE  
ISLAND BEACH FERRY DOCK AT 8:50 a.m. UNLESS THERE IS INCLEMENT WEATHER. ALWAYS  
CALL THE KAMP HOTLINE NUMBER FOR DAILY SCHEDULE UPDATES.  
BUS B RUNS ON WEDNESDAY'S SCHEDULE RAIN OR SHINE.**

I, the undersigned, understand that my child should be at his/her bus stop at least 5 minutes prior to the scheduled bus departure in the a.m. and that someone must be at his/her bus stop for pick up at least 5 minutes prior to the scheduled bus return in the p.m. I understand that if I am dropping my child off at RIVERSIDE ELEMENTARY SCHOOL/ISLAND BEACH FERRY DOCK that Kamp Kairphree has a strict Sign In/Out Procedure and a parent or guardian must accompany them into the building.

I understand that the Department of Parks and Recreation does not assume responsibility of my child prior to and after departure of the bus and my child cannot be dropped off unattended at camp prior to 8:50 a.m.

Parent's Name (Please Print)

Parent's Signature