

REQUEST FOR PROPOSALS 2022-2023

STATEWIDE SERVICES

SERVING INDIVIDUALS WITH DISABILITIES

DUE DATE: November 14, 2022

OVERVIEW

In March 2019, the Pennsylvania Council on the Arts (PCA) adopted a new strategic plan focused on the role of the arts in community development.

In connection with its planning process, PCA revised its mission for the first time in decades and identified a cross-cutting value for the agency. The new mission is to *Strengthen the cultural, educational, and economic vitality of Pennsylvania communities through the arts* and the cross-cutting value is *diversity, equity, and inclusion (DEI)*. DEI is central and cross-cutting to achieving our goal of *promoting equitable access for all Pennsylvanians to participate fully in a creative life and the diverse forms of arts and culture in the commonwealth*.

The PCA seeks entities/organizations with applicable service experience to help us to establish relationships that strengthen our ability to connect with, better understand the needs of, and to support individuals with disabilities.

This Request for Proposals was developed to support projects that engage and cultivate deeper relationships, strengthen access, and promote the involvement of historically under-resourced and under-represented individuals with disabilities.

AWARD

PCA anticipates approving up to four applicants with non-matching awards of up to \$25,000.

PROJECT LENGTH

Applicants may propose projects with scopes lasting up to 2 years.

ELIGIBILITY

Applicants must be nonprofit, tax-exempt corporations, or a unit of government, providing programming and/or arts services in Pennsylvania.

REVIEW CRITERIA

Community Value

Applicant Demonstrates:

- Project design and implementation plan that supports the strengthening of its community culturally, educationally, and/or economically.
- Project design and implementation plan that involve and are meaningful to the community being served.

Diversity, Equity, and Inclusion Value

Applicant Demonstrates:

- Apart from being audience members or beneficiaries, community members are central to the design of the applicant's work.
- Plans and action-oriented practices toward diversity, equity, inclusion, and access in ways that relevant to your community, including efforts to reach new audiences.

Stewardship Value

Applicant Demonstrates:

- Capacity to carry out programs and projects as planned.
- Appropriate financial planning and oversight practices.

SUBMISSION PROCESS

All questions regarding this process and completed proposals should be submitted to Dana Payne at danpayne@pa.gov



Agency Mission

To strengthen the cultural, educational, and economic vitality of Pennsylvania's communities through the arts.

Overarching Value:

Diversity, Equity, and Inclusion

Promote equitable access for all Pennsylvanians to participate fully in a creative life and in the diverse forms of arts and culture in the commonwealth.

arts.pa.gov

Agency Mission

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PROPOSALS MUST INCLUDE THE FOLLOWING

- Applicant Name
- Applicant Address
- FEIN #
- Contact Name
- Contact Email
- Contact Phone

APPLICATION NARRATIVE (not to exceed **three** pages):

1. Describe your project in appropriate detail, including the design and implementation plan. How will these support the strengthening of your community culturally, educationally, and/or economically?
2. Describe how your project will advance diversity, equity, inclusion and/or access. How will you engage your community as part of the project?
3. Describe your relevant experience with comparable project(s) and demonstrated outcomes, applicable credentials, and financial planning and oversight practices.

ATTACHMENTS:

1. Proposed project budget based on amount requested.
2. Resume(s) of project lead(s) and key team members, as applicable.

APPLICATION REVIEW PROCESS

Proposals will be reviewed by a committee based on the review criteria. Committee recommendations will be presented to staff and the Council, the PCA's governing body. Council will act on recommendations and has final authority in the awarding of grants. Applicants will be notified about the status of their applications. Approved applicants will be notified via an email outlining the next steps in the grant award process.

HOW TO APPLY

STEP 1. THOROUGHLY REVIEW THIS DOCUMENT.

STEP 2. CONTACT Dana Payne at danpayne@pa.gov or 717.525.5544 if you have questions.

STEP 3. SUBMIT VIA EMAIL to danpayne@pa.gov by November 14, 2022.

HARD COPIES ARE NOT REQUIRED.