# Eastern PA CoC FY2022 New Project Preliminary Application (DV Bonus)

## Instructions

### ****Eastern PA Continuum of Care, CoC PA-509**** ****Preliminary Application for DV Bonus****

### ****Instructions:****

### Please complete all required questions within this survey to be considered for funding for new DV Bonus projects within the FY2022 Eastern PA Continuum of Care CoC Application.

### All applications must be submitted via Alchemer by ****5pm on Tuesday, August 30th, 2022.****

### BUDGET: Please note that you will be required to submit a proposed budget as part of this preliminary application. Toward the end of this survey there will be a place for you to upload the proposed budget. Please use the Excel budget template provided with the RFP and provided below.

### You may click “Save and Continue” in the upper right-hand corner at any time to save your responses and return to complete at a later time- a link will be emailed to you to return to your responses. *****HOWEVER, we highly recommend that you work on a hard copy of your responses first prior to entering your responses in Alchemer -- in case of a technical issue we do not want you to lose your work*****.

### Upon submission, a copy of your responses will be emailed to you for your records.

### ****Resources that you may wish to access as you are completing the preliminary application:****

### Excel Budget Template - [DV Bonus RRH or TH-RRH Budget Template](https://mcusercontent.com/691833f4d20a0417787b47dbe/files/19684d78-7160-f475-68d1-e99873a09f37/Eastern_PA_CoC_2022_DV_Bonus_RRH_or_TH_RRH_Project_Budget_Form.xlsx)

### Excel Budget Template - [DV Bonus SSO-CE Budget Template](https://mcusercontent.com/691833f4d20a0417787b47dbe/files/0361ce5f-9499-1349-bb98-7844d1df8f76/Eastern_PA_CoC_2022_DV_Bonus_SSO_CE_Budget_Form.xlsx)

### [Eastern PA CoC 2022 Gaps Analysis](https://pennsylvaniacoc.org/resources/eastern-pa-coc-2022-gaps-analysis)

### Eastern PA 2022 Point in Time Count Data: <https://pennsylvaniacoc.org/2022-point-time-pit-count> and <https://public.tableau.com/app/profile/dma.associates/viz/EasternPACoC2022PITandHICData/EasternPACoC2022PITandHIC>

### [HUD Housing First Assessment Tool](https://www.hudexchange.info/resource/5294/housing-first-assessment-tool/)

### [Continuum of Care regulations at 24 CFR Part 578, Subpart D – Program Components & Eligible Costs.](https://www.law.cornell.edu/cfr/text/24/part-578/subpart-D)

### ****Next Steps:****

### You will be notified if your project has been selected and your final budget amount no later than ****Friday, September 9th****.  At that time, you will receive instructions for submitting the new project application in [e-snaps, HUD’s CoC Program Applications and Grants Management System](https://www.hudexchange.info/programs/e-snaps/). This process will require your organization to be registered with [System for Award Management (SAM)](https://www.sam.gov/SAM/) and have a UEI (Unique Entity ID) Number (Note: The UEI Number replaced the DUNS Number. The Unique Entity ID is assigned automatically to entities when they register on SAM.gov or when they [request a Unique Entity ID](https://www.fsd.gov/gsafsd_sp?id=kb_article_view&sysparm_article=KB0038428&sys_kb_id=3fcba40b1b0a01d40ca4a97ae54bcbd7&spa=1)).

### ****If your project has been selected, there will be a mandatory briefing meeting on Monday, September 12th from 1pm-2:30pm****. This meeting will be recorded. If you are applying for new project funding through this RFP, please save the date for this meeting. Additional details will be sent out when new projects are notified of whether they are selected.

### When possible in the application questions below, the CoC has provided the corresponding esnaps screen. In addition, for esnaps questions with a character limit, the same character limit has been indicated below. Selected applicants can use their preliminary application responses to complete many of the required questions in esnaps.

### ****If I have questions about this who should I contact?**** Send an e-mail to [easterncoc@pennsylvaniacoc.org](mailto:easterncoc@pennsylvaniacoc.org) and staff from Diana T. Myers and Associates (DMA) will get back to you as quickly as possible.

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## Preliminary Application

### ****Application****

### 1) Agency Name\*

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### 2) Contact Person\*

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### 3) Phone Number\*

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### 4) Email Address\*

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#### 5) Counties your organization currently serves:\*

[ ] Adams

[ ] Bedford

[ ] Blair

[ ] Bradford

[ ] Cambria

[ ] Carbon

[ ] Centre

[ ] Clinton

[ ] Columbia

[ ] Cumberland

[ ] Franklin

[ ] Fulton

[ ] Huntingdon

[ ] Juniata

[ ] Lebanon

[ ] Lehigh

[ ] Lycoming

[ ] Mifflin

[ ] Monroe

[ ] Montour

[ ] Northampton

[ ] Northumberland

[ ] Perry

[ ] Pike

[ ] Schuylkill

[ ] Somerset

[ ] Snyder

[ ] Sullivan

[ ] Susquehanna

[ ] Tioga

[ ] Union

[ ] Wayne

[ ] Wyoming

#### 6) What type of project are you applying for?\*

( ) Rapid Re-Housing (RRH)

( ) Transitional Housing/ Rapid Re-Housing Joint Component (TH-RRH)

( ) Supportive Services Only - Coordinated Entry (SSO-CE)

### 7) Name of the proposed project (if known):\*

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#### 8) ****Does the geography of the proposed project cover:****\*

( ) Single County

( ) Multiple Counties

( ) RHAB

( ) Entire CoC

#### 9) ****Specifically, which county/ies do you intend to cover?**** Check all that apply. \*

[ ] Adams

[ ] Bedford

[ ] Blair

[ ] Bradford

[ ] Cambria

[ ] Carbon

[ ] Centre

[ ] Clinton

[ ] Columbia

[ ] Cumberland

[ ] Franklin

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[ ] Huntingdon

[ ] Juniata

[ ] Lebanon

[ ] Lehigh

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[ ] Monroe

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[ ] Northampton

[ ] Northumberland

[ ] Perry

[ ] Pike

[ ] Schuylkill

[ ] Somerset

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### 10) If you intend to serve multiple counties, please describe your organization's experience and capacity to implement a multi-county or regional project. If not intending to serve multiple counties, please mark as n/a.\*

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### ****Applicant Experience****

#### 11) Does your organization have experience (either currently or previously) operating projects funded through homeless assistance grants – ESG or CoC?      \*

( ) Yes

( ) No

**Required if #11 Question "Does your organization have experience (either currently or previously) operating projects funded through homeless assistance grants – ESG or CoC?      " is one of the following answers ("Yes")**

### 12) If yes, please describe this experience: \*

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**Required if #11 Question "Does your organization have experience (either currently or previously) operating projects funded through homeless assistance grants – ESG or CoC?      " is one of the following answers ("Yes")**

#### 13) Does your organization have any unresolved monitoring or audit findings for any grants from HUD, the CoC, and/or DCED (including ESG)?\*

( ) Yes

( ) No

**Required if #13 Question "Does your organization have any unresolved monitoring or audit findings for any grants from HUD, the CoC, and/or DCED (including ESG)? " is one of the following answers ("Yes")**

### 14) If yes, please explain:\*

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**Required if #6 Question "What type of project are you applying for?" is one of the following answers ("Supportive Services Only - Coordinated Entry (SSO-CE)")**

### 15) Please describe your involvement and participation in the Eastern PA CoC's Coordinated Entry System. If no involvement or participation, please write n/a\*

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**Required if #6 Question "What type of project are you applying for?" is one of the following answers ("Supportive Services Only - Coordinated Entry (SSO-CE)")**

### 16) Please describe:

### how the Eastern PA CoC's Coordinated Entry System is currently inadequate to address the needs of survivors of domestic violence, dating violence, sexual assault, or stalking;

### how you specifically plan to utilize the funding; and

### how the proposed project addresses inadequacies identified.

### \*

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#### 17) What is your current relationship with the Eastern PA CoC?  Please check any of the following ways you participate in the CoC:  \*

[ ] Refer clients you serve to the CoC’s Coordinated Entry System

[ ] Attend RHAB meetings

[ ] Attend CoC meetings (twice per year)

[ ] Participate on a Committee/Sub-Committee. Which:: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ] Participate in the planning of the annual point-in-time count

[ ] Provide data for the annual point-in-time count

[ ] Other. Please describe:: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Required if #6 Question "What type of project are you applying for?" is one of the following answers ("Rapid Re-Housing (RRH)","Transitional Housing/ Rapid Re-Housing Joint Component (TH-RRH)")**

### 18) Describe your organization's experience providing housing- emergency-based, transitional, or permanent, to individuals and families fleeing domestic violence. \*

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### 19)

**Describe:  
a) your organization's experience in partnering with persons with lived experience around project design and delivery, and  
b) how you plan to incorporate persons with lived experience into the proposed project design and delivery.**

### \*

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### ****Project Design****

**Required if #6 Question "What type of project are you applying for?" is one of the following answers ("Rapid Re-Housing (RRH)","Transitional Housing/ Rapid Re-Housing Joint Component (TH-RRH)")**

### 20) Provide a general description of your proposed project.  This should include a clear and concise description of the scope of the project and should be consistent with the information that you have provided in other parts of this application. The following information should be included in your description:

### Scope of project.  Please clearly state the following:

### the project type;

### the household type(s) to be served;

### any target subpopulation(s) to be served;

### the number of beds, units, people and households to be served both annually AND at a given point in time.

### How/why the type of housing proposed, including the number and configuration of units, will fit the needs of the project participants.

### Project plan for addressing the identified housing and supportive service needs, including any agencies that you plan to partner/coordinate with to provide additional expertise.  Community partners should be referenced, by name, along with a description of their role in the success of the project and the households served (e.g., employment, transportation, child care)

### Projected project outcomes (outcomes should focus on housing stability, increase in income, connection to mainstream resources and benefits, connection to healthcare, etc.)

### How the CoC Program funding will be used.

### This should include staffing to be provided through the project (for ex., 1 case manager at 40 hours/week, 1 housing locator at 20 hours/week, etc.) and the activities of those staff positions.

### 3,000 character limit (NOTE: HUD's esnaps application limits this question to 3,000 characters, so applicants must address all items above within 3,000 characters) Please respond to all parts of the question (include numbering that corresponds with numbering above).(This question corresponds to esnaps screen 3B question 1)\*

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**Required if #6 Question "What type of project are you applying for?" is one of the following answers ("Rapid Re-Housing (RRH)","Transitional Housing/ Rapid Re-Housing Joint Component (TH-RRH)")**

### 21) Describe how your organization will ensure housing resources are available to households qualifying under any part of Category 4 of the HUD homeless definition.\*

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**Required if #6 Question "What type of project are you applying for?" is one of the following answers ("Rapid Re-Housing (RRH)","Transitional Housing/ Rapid Re-Housing Joint Component (TH-RRH)")**

### 22) Based on experience, describe how your organization has accomplished the following:

### ensured DV survivors experiencing homelessness were assisted to quickly move into safe affordable housing;

### prioritized survivors (as in the process used, e.g. Coordinated Entry, prioritization list, CoC's emergency transfer plan, etc.)

### connected survivors to supportive services; and

### moved clients from assisted housing to housing they could sustain- address housing stability after the housing subsidy ends.

### (please limit your response to 2,000 Characters)\*

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**Required if #6 Question "What type of project are you applying for?" is one of the following answers ("Rapid Re-Housing (RRH)","Transitional Housing/ Rapid Re-Housing Joint Component (TH-RRH)")**

### 23) Please describe:

### a) how your organization has ensured the safety of DV survivors experiencing homelessness. Examples may include

### training staff on safety planning;

### adjusting intake space to better ensure a private conversation;

### conducting separate interviews/intake with each member of a couple;

### working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance;

### maintaining bars on windows, fixing lights in the hallways, etc. for congregate living spaces operated by the applicant;

### keeping the location confidential for dedicated units and/or congregate living spaces set-aside solely for use by survivors; and

### b) how your organization has measured its ability to ensure the safety of DV survivors served in your programs.

### Please limit your response to 2000 characters.\*

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### 24) Please describe:

### your organization's experience in utilizing trauma-informed, victim-centered approaches to meet needs of DV survivors;

### how, if funded, the project will utilize trauma-informed, victim-centered approaches to meet needs of DV survivors by****:****

### prioritizing participant choice and rapid placement and stabilization in permanent housing consistent with participants’ preferences;

### establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;

### providing program participants access to information on trauma, e.g., training staff on providing program participant with information on trauma;

### placing emphasis on the participant’s strengths, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;

### centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;

### delivering opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and

### offering support for parenting, e.g., parenting classes, childcare.

### Please limit your response to 4,000 characters\*

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### 25) How will your organization maximize client choice and autonomy regarding housing and services while maximizing safety and ensuring confidentiality? If you are working with a community partner, please include the partner organization’s role as well.  \*

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**Required if #6 Question "What type of project are you applying for?" is one of the following answers ("Rapid Re-Housing (RRH)","Transitional Housing/ Rapid Re-Housing Joint Component (TH-RRH)")**

### 26) Please describe how your organization assists DV survivors (including DV survivors experiencing homelessness) to meet service needs, such as:

### Child Custody

### Legal Services

### Criminal History

### Bad Credit History

### Education

### Job Training

### Employment

### Physical/Mental Healthcare

### Drug and Alcohol Treatment

### Childcare

### Please limit your response to 2,000 characters  \*

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### 27) Please describe your organization's experience serving and improving outcomes for communities that have been historically marginalized (e.g. people of color, LGBTQ+, people that do not speak English as their primary or first language).\*

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#### 28) Please indicate which of the following requirements you commit to follow:\*

[ ] Use a Housing First approach (see HUD Housing First Assessment Tool for more information on Housing First; linked in instructions above)

[ ] Comply with all CoC policies and HUD regulations and notices. This includes compliance with Fair Housing; Prohibition against involuntary family separation; designate a staff person to ensure children are engaged with educational programming (for projects that serve families); HUD’s Equal Access to Housing Rule and Equal Access in Accordance with Gender Identity Final Rule; and any other terms and conditions within the NOFA.

[ ] Participate in the Eastern PA Coordinated Entry System

[ ] Follow the CoC’s written standards for providing assistance, including minimum case management requirements (linked in instructions above)

[ ] Enter data into HMIS comparable database

[ ] Participate in and attend meetings of the RHAB and CoC

[ ] Programs serving youth and young adults will coordinate with Advocates for Change, the CoC's Youth Action Board (YAB), in order to provide high quality services to youth and young adults.

#### 29) ****Please upload a copy of your proposed budget****, using the Excel template provided. Click "Browse" button to upload the document from your computer. Please upload the document in Excel format.  For a list and description of eligible costs, please refer to the Continuum of Care regulations at [24 CFR Part 578, Subpart D – Program Components & Eligible Costs](https://www.law.cornell.edu/cfr/text/24/part-578/subpart-D).

#### Excel Budget Template - [DV Bonus RRH or TH-RRH Budget Template](https://mcusercontent.com/691833f4d20a0417787b47dbe/files/19684d78-7160-f475-68d1-e99873a09f37/Eastern_PA_CoC_2022_DV_Bonus_RRH_or_TH_RRH_Project_Budget_Form.xlsx)

#### Excel Budget Template - [DV Bonus SSO-CE Budget Template](https://mcusercontent.com/691833f4d20a0417787b47dbe/files/0361ce5f-9499-1349-bb98-7844d1df8f76/Eastern_PA_CoC_2022_DV_Bonus_SSO_CE_Budget_Form.xlsx)

#### \*

\_\_\_\_\_\_\_\_1

\_\_\_\_\_\_\_\_2

## Confirmation Information

### ****Please type the name and title of the responsible party for this application below that will serve as your digital signature.****

### 30) Name of Responsible Party for this Application

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### 31) Title for Responsible Party for this Application

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### 32) Today's Date

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## Thank You!

### Thank you for submitting your preliminary application for Eastern PA CoC FY22 Request for DV Bonus Projects. You will receive an automated email with a copy of your responses for your records.