

CORVALLIS AREA Metropolitan Planning Organization

777 NW 9th Street, Suite 204C; Corvallis, Oregon 97330
Contact: Steve Dobrinich, sdobrinich@ocwcog.org

TECHNICAL ADVISORY COMMITTEE

Thursday, April 28, 2022

9:00 am - 11:00 am

Via Zoom by clicking [HERE](#)

Passcode: 2022

Via Phone: 1-669-900-9128

Meeting ID: 895 0756 5931

AGENDA

- | | | | |
|----|-------|---|-----------------------|
| 1) | 9:00 | Call to Order and Agenda Review | Chair, James Feldmann |
| 2) | 9:05 | Public Comments | Chair |
| 3) | 9:15 | Minutes of February 24, 2022 (Attachment A) | Chair |
| | | <i>Action: Decision on Minutes</i> | |
| 4) | 9:20 | MTIP/STIP Amendments (Attachment B) | Steve Dobrinich |
| | | <i>Action: Recommend TAC approve amendment #21-24-2038 and forward to Policy Board</i> | |
| 5) | 9:30 | Edits to CAMPO MTIP Document (Attachment C) | Dobrinich |
| | | <i>Action: Information Only</i> | |
| 6) | 9:40 | Review Metropolitan Transportation Improvement Program (MTIP) Project Evaluation Criteria (Attachment D) | Dobrinich |
| | | <i>Action: Review evaluation criteria and forward to Policy Board</i> | |
| 7) | 10:10 | Memorandum of Understanding (MOU) to Receive COVID Stimulus Funds | Dobrinich |
| | | <i>The CAMPO Policy Board approved the MOU template during their February meeting. A couple of the MOUs are in process of being completed. Reach out to staff when ready to receive funding.</i> | |
| | | <i>Action: Information Only</i> | |
| 8) | 10:20 | Other Business and Jurisdictional Updates | Chair |
| | | <ul style="list-style-type: none">• CAMPO Updates<ul style="list-style-type: none">◦ Letter of Support for Benton Area Transit (Attachment E)• Jurisdictional Updates | |
| 9) | 10:45 | Adjournment | Chair |

ATTENDANCE (FOR QUORUM PURPOSES)

TAC Members	Jurisdiction	Attendance
Pat Hare	City of Adair Village	
Lisa Scherf	City of Corvallis	
Chris Workman	City of Philomath	
Gary Stockhoff	Benton County	
Rebecca Houghtaling	Oregon State University	
James Feldmann	Oregon Department of Transportation	
Ex-Officio Members	Jurisdiction	Attendance
Mary Camarata	Oregon Department of Environmental Quality	
Barry Hoffman	Albany Transit System/Linn Benton Loop	
Patrick Wingard	Department of Land Conservation and Development	
Jasmine Harris	US Federal Highway Administration	
Jeremy Borrego	US Federal Transit Administration	
Mark Bernard	ODOT Regional Transit Coordinator	
	Oregon Department of State Lands	

Quorum Requirement: MPO business may be conducted provided a quorum of the members attends. A quorum consists of at least a majority of the voting members. The TAC members may participate telephonically or by other means of electronic communication, provided the meeting is called to order at a meeting place where the public can attend, hear, understand and/or read the comments of the members participating by telephonic or electronic means and the members so participating can fully hear, understand, and/or read the comments of the other members participating in the meeting.

*Meeting facilities are accessible to persons with disabilities. If you will need any special accommodations, Please contact Emma Chavez at least 72 hours prior to the meeting.
Emma can be reached at 541-924-84051. TTY/TTD 711*

**CORVALLIS AREA METROPOLITAN PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE**

Thursday, February 24, 2022

Via Zoom

DRAFT MINUTES

TAC Members	Jurisdiction	Attendance
Pat Hare	City of Adair Village	No
Lisa Scherf	City of Corvallis	Yes
Chris Workman	City of Philomath	Yes
Gary Stockhoff	Benton County	Yes
Rebecca Houghtaling	Oregon State University	Yes
James Feldmann	Oregon Department of Transportation	Yes
Mark Bernard (Ex-Officio)	ODOT	Yes

Guests: Daniel Wood, Rob Upson

Staff: Steve Dobrinich, Jenny Glass, and Emma Chavez

TOPIC	DISCUSSION	DECISION / CONCLUSION
1. Call to Order and Agenda Review		<p>Meeting was called to order at 9:01 by Chair James Feldmann.</p> <p>Added STIP Amendments to the agenda.</p>
2. Public Comments		There were no public comments.

3. Minutes of January 27, 2022	<p>Lisa Scherf advised that she sent corrections to the minutes via email. She noted that there was a lot of back and forth in the RTP discussion and specific language to project CB2. She went on to note that the corrections are for a more accurate technical description to what the discussion was.</p>	Consensus to approve the January 27, 2022 meeting minutes with updates.
ADDED AGENDA ITEM: STIP Amendments	<p>Staff Steve Dobrinich provided an overview of the following STIP Amendments received:</p> <p><u>Project Key # and Name: K20688: OR34: Van Buren Bridge (Corvallis)</u></p> <p>Description: Replace bridge due to deterioration.</p> <p>Amendment Number and Description: Amendment Number: 21-24-1900. Advance the 'other' phase to start in 2022.</p> <p>Amendment Type: Adjustment</p> <p>Financial Impact: None</p> <p>Project Sponsor: ODOT</p> <p><u>Project Key # and Name: CWCOCG Transportation Options FFY22-24</u></p> <p>Description: Cascades West Council of Governments (CWCOCG) funding to promote and encourage the use of alternative transportation options during federal fiscal years 2022, 2023 and 2024.</p> <p>Amendment Number: 21-24-1940. Add new project using \$319,320.42 (total cost) split from K21556 and \$158,017.61 (total cost) split from K21817.</p> <p>Notes: K21556 is TDM/rideshare (NW Oregon) (FFY22, 23 & 24). This is a bucket of funds for transferring to TDM projects.</p>	Consensus to approve project #21-24-1940 and project #21-24-1941.

	<p>K21817 is Regional TO Provider Rideshare/TDM FFY22, 23 & 24</p> <p>Amendment Type: Administrative Amendment.</p> <p>Financial Impact: Add \$477,388.03 to new project.</p> <p>Project Sponsor: OCWCOG</p> <p><u>Project Key # and Name: K20688: Transportation Options FFY22 - FFY24 (City of Corvallis)</u></p> <p>Description: Funding to promote and encourage the use of alternative transportation options by the City of Corvallis during federal fiscal years 2022, 2023 and 2024.</p> <p>Amendment Number and Description: Amendment Number 21-24-1941. Add new project using funds split from K21556.</p> <p>Notes: As noted above, K21556 is a bucket of funds for transferring to TDM projects</p> <p>Amendment Type: Administrative Amendment</p> <p>Financial Impact: Add \$164,249.41 to new project</p> <p>Project Sponsor: City of Corvallis</p> <p>Dobrinich advised that project #21-24-1900 does not need any action. Projects 21-24-1940 and #21-24-1941 need to be approved by the TAC and will then go to the Board as an informational update.</p>	
4. FY2023 Unified Planning Work Program (UPWP) Review	<p>Dobrinich reported that TAC members discussed the UPWP in December 2021 and evaluated the projects for the FY2023 work plan. Since then, staff held it's annual work plan review meeting with ODOT, FTA and FHWA, received feedback, and incorporated the comments</p>	Consensus to recommend the FY2023 UPWP to the Board for final approval.

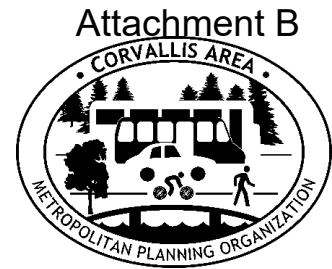
	<p>into the document. Dobrinich moved on to review the document with members.</p> <p>There are five work tasks and a number of sub-tasks. Dobrinich provide an overview of work tasks including:</p> <ul style="list-style-type: none"> • Task 100 – Program Management, 25% effort • Task 200 – Long Range Transportation Planning, 26% effort • Task 300 – Inter-regional Transportation Planning, 18% effort • Task 400 – Transportation Programming, 10% • Task 500 – Special Projects, 21% <p>Dobrinich noted the FY2024-2027 MTIP/STIP development schedule which includes a tentative deadline, and hard deadlines given by ODOT. Dobrinich reviewed the tasks and deadlines.</p> <p>Lisa Scherf asked if in April where there will be a request for 5307 projects from CTS, if that will include a request for 5310 projects from Benton County. Dobrinich responded that that is the case, and he will add that that note.</p> <p>Dobrinich also noted that the document includes a tasks schedule for projects that have a limited task span and also budget information.</p> <p>Staff is requesting the TAC make a recommendation of approval by the Board.</p>	
5. Other Business and Jurisdictional Updates	<p>CAMPO Update – Nick Meltzer will be out of the office until September and Jenny Glass will be assisting MPO staff in his absence.</p> <p>Workman thanked COG staff for stepping in during Meltzer’s absence. He went on to state that with the mask mandate being removed in March, it might be nice to look into holding an in-person meeting hopefully in April.</p> <p>Jurisdictional Updates:</p>	

	<p>Chris Workman for Philomath – The Streetscape Project got submitted. Still need MAC final approval but still on track and on schedule to get the bid out end of May and start construction in the summer. There is a big overlay on Mount Union and south side of Benton View Drive that is scheduled over the summer. That will use the last city grant received last year. The other two street projects are Landmark Drive on the far east end of town. The city has approved a Local Improvement District on that street. Still trying to get a Local Improvement District approved. Council is not liking the idea of having neighbors pay too much into the project and the city will pay more. ARPA funds will help with this project to get sidewalk installed. Starting engineering on 16th street in front of the elementary school. The project includes widening the sidewalk into 17th street.</p> <p>Rebecca Houghtaling for OSU – Washington Way continues to move forward. Still planning on doing waterline replacements. Messaging to the OSU community will take place. Community Hall Slope first phase is almost complete. Getting a lot of permits for projects. OSU has all the permits for Reeser and there is a lot of concrete work going on.</p> <p>Lisa Scherf for Corvallis – Scherf shared a link in the zoom chat for the city's Capital Improvement Program (CIP) which is currently out for public comment. Comments may be submitted to Greg Gescher, Assistant Public Works Director. There has been a reorganization that has taken affect and Gescher has been placed into a position that had been in place in the past. With that update, Jeff McConnel is now taking Gescher's former position. There will also be a new Transportation Division Manager position which will be Lisa Scherff's boss. That position will be posted soon, and they will be the representative to the CAMPO TAC.</p> <p>Resurfacing projects in the current CIP include – Technology Loop will have buffer bike lanes added. They will also improve the NE corner of Technology Loop and Research Way. The second paving project is Fernwood and the third one is 9th Street. Tim bates has been working closely with Meredith Williams and Sara Bronstein on transit facility</p>	
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	<p>improvements on Kings and Monroe that are STIF funded. The city is also working to implement the 11th Street Bikeway which will include bicycle guide signage and three smaller traffic circles. Traffic circles will be used where two neighborhood bikeways intersect -e.g., 11th and Tyler as well as 11th and Beca. These are in the city's workplan.</p> <p>Gary Stockhoff for Benton County – Laurel Beyer and Stockhoff met with the Board of Commissioners to discuss upcoming funding opportunities and potential projects. Highway 20 Community Path and 53rd overpass both came up. Commissioner Malone mentioned the path from Circle to Adair Village. Phase one of the Callapooia Building has been completed. Phase two is underway. There is a twelve week delay due to the supply chain shortage. The community path from Merloy to Pilkington is in conjunction with the ODOT safety improvement project will go to bid late this year or early next year. This morning, Benton County health officials think there is an announcement coming that the mask mandate will end on the 19th of this month.</p> <p>James Feldmann for ODOT – The Community Path grant is coming up again this year as well as SRTS. There will be a presentation on SRTS at the CWACT meeting tonight. ODOT has been anxiously waiting to hear whether or not they will receive funding for signal optimization along Philomath Boulevard between 15th and 53rd.</p> <p>Lisa Scherf- the City will be hiring a full time parking coordinator to implement results from the recently completed parking audit studies.</p>	
6. Adjournment		Meeting adjourned at 9:56 am.

MEMORANDUM

Corvallis Area Metropolitan Planning Organization
777 NW 9th Street, Suite 204C
Corvallis, Oregon 97330



Date: April 21st, 2022
To: CAMPO Technical Advisory Committee and Policy Board
From: Steve Dobrinich, CAMPO Staff
Re: Statewide Transportation Improvement Program (STIP) Amendments

Overview

The purpose of this memorandum is to provide an update on recent and ongoing amendments to the Statewide Transportation Improvement Program (STIP) relevant to the Corvallis Area Metropolitan Planning Organization (CAMPO). A summary table of amendments can be found on the following page.

Background on the STIP and MTIP

The STIP is the Oregon Department of Transportation's capital improvement plan for state and federally-funded transportation projects. The current STIP (FY2021-2024) went into effect October 1, 2020 and expires September 30, 2024. CAMPO acts as the regional coordinator to the STIP helping ensure that amendments and other adjustments are processed appropriately. CAMPO also maintains a Metropolitan Transportation Improvement Program (MTIP) which is consistent with the STIP.

Amendment Types

There are three types of STIP and MTIP amendments processed by CAMPO:

- **Full Amendments:** Require the greatest level of scrutiny including communicating project information to the Policy Board. The Technical Advisory Committee (TAC) determines if significant public outreach is necessary. At a minimum, the item will be reviewed by the TAC and placed on the next Policy Board agenda, which comes with notification requirements. Additional items for consideration include provision of a public comment period (two weeks), holding a public meeting, and any other actions deemed advisable by the TAC.
- **Administrative Amendment:** Require less scrutiny and are usually familiar to local staff members. Administrative amendments are brought to the TAC for discussion and approval. The Policy Board is notified of Administrative Amendments at their next regularly scheduled meeting.
- **Adjustment:** For minor changes, CAMPO staff has the authority to approve adjustments. Adjustments do not require committee approval or public notice.

Additional details on STIP and MTIP amendments can be found in the CAMPO MTIP policy [HERE](#).

Action Requested

- Amendment #: 21-24-2038 -Recommend Policy Board approve amendment (CAMPO TAC)
- Amendment #: 21-24-2038 -Approve amendment (CAMPO Policy Board)

Key Number & Project Name	Project Description	Amendment Number & Description	Amendment Type	Financial Impact	Project Sponsor
K21842: Corvallis Area MPO Planning SFY23	Corvallis area MPO planning funds for Federal fiscal year 2022. Projects will be selected in the future through the MPO process.	<u>Amendment Number 21-24-2038</u> Update project to match annual work plan and increase the project estimate by \$52,622.07, adding funds from statewide MPO planning savings.	Full Amendment (Two week public comment period prior to approval)	Add \$52,622.07 to K21842 for a new total of \$267,538.04	CAMPO

1. Added projects approved by Board

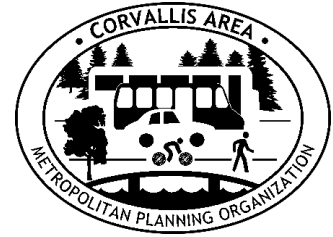
- K22580: CWCOC Transportation Options FFY22-FFY24
- K22581: Transportation Options FFY22-FFY24 (City of Corvallis)

2. Added transit projects missed before

- K22214: FY22 Loop Preventative Maintenance (CAMPO)
- K22218: FY23 Loop Preventative Maintenance (CAMPO)
- K22222: FY24 Loop Preventative Maintenance (CAMPO)

MEMORANDUM

Corvallis Area Metropolitan Planning Organization
777 NW 9th Street, Suite 204C
Corvallis, Oregon 97330



Date: April 21st, 2022
To: CAMPO Policy Board & Technical Advisory Committee
From: Steve Dobrinich, CAMPO Staff
Re: Metropolitan Transportation Improvement Program (MTIP) Project Evaluation Criteria

Purpose

The purpose of this memorandum is to provide an overview of project evaluation criteria used for the last Metropolitan Transportation Improvement Program (MTIP) cycle (FY2021-2024). The criteria discussed applies to Surface Transportation Block Grant (STBG) funding distributed through the Corvallis Area Metropolitan Planning Organization (CAMPO). An overview of the discussion leading to the development of the 2019 evaluation criteria is provided below. Appendix B, taken from the current MTIP (FY2021-2024), provides additional details.

2019 Update to Evaluation Criteria

In preparation for the FY2021-24 MTIP cycle CAMPO staff engaged in discussions with FHWA staff, ODOT staff, and transportation staff from cities and MPOs across the country on how to best leverage MPO funds through both planning and construction activities. In these conversations, FHWA and ODOT stressed the importance of ensuring projects are completed in the timeframe originally identified, while cities and MPOs in other parts of the state/country have strived to align their financial programming with long range community goals. On top of this, they have streamlined their application and funding process, and provided more transparency to the public.

After discussions with the Technical Advisory Committee (TAC) and Policy Board, CAMPO staff updated the evaluation criteria for the first time since 2004. Goals of the update were to make the application process more efficient and transparent. The updated criteria were designed to adhere to the CAMPO Regional Transportation Plan (RTP), while also considering the need to prioritize preserving the existing system.

Notes from 2019 Evaluation Criteria Discussion

Other notes from 2019 discussion on the evaluation criteria include:

- *There was a discussion on potentially combining modernization and preservation projects into one list, however, the TAC agreed to keep the criteria separate*
- *The general assumption from the TAC and Board was that preservation is a priority, but modernization projects would be evaluated on a case by case basis.*
 - *The TAC agreed to continue to develop two separate lists of projects, with a focus on preservation projects.*
 - *As long as there is a good case for a modernization project, members can and should apply*
- *The TAC and Board agreed that money could be put aside for scoping studies on a case by case basis*
- *The TAC intended to review the criteria again prior to the next cycle to avoid multiple projects scoring the same*

- *There was a desire from ODOT to use a more prescribed format for the project proposals (proposal form)*
 - *TAC members generally felt the CAMPO review process was working well*
 - *TAC members viewed the criteria as a tool to assist in the development of prioritized list*

Action Requested

- Discuss evaluation criteria outlined in Appendix B of the FY2021-24 CAMPO MTIP

Appendix B: Project Selection Criteria for CAMPO's STBG Funds

For the 2021-2024 TIP, changes were made to the evaluation criteria in order to make it easier to evaluate projects and to be more in line with the current Regional Transportation Plan. The updated evaluation criteria were adopted by the Policy Board in May 2019. Clarification on eligibility was also made—historically only projects along arterials and collectors were thought to be eligible and while that is the primary focus of STBG funding, exceptions do exist including corridor programs, recreational trails, pedestrian and bicycle projects, and safe routes to school projects, all which are within the public right of way. The request for projects is copied below.

Project Eligibility + Funding

Projects must be within the Corvallis Area MPO, an identified project in the 2017 CAMPO Regional Transportation Plan (found [here](#)) for the Modernization category, and identified in a local plan for the Preservation category. Projects should generally be located on arterials or collectors. Other projects are eligible as identified by FHWA on their Surface Transportation Block Grant [website](#) and copied below:

In general, STBG projects may not be on local roads or rural minor collectors. There are a number of exceptions to this requirement, such as the ability to use up to 15% of a State's rural suballocation on minor collectors. Other exceptions include: bridge and tunnel projects; safety projects; fringe and corridor parking facilities/programs; recreational trails, pedestrian and bicycle projects, and safe routes to school projects; boulevard/roadway projects largely in the right-of-way of divided highways; inspection/evaluation of bridges, tunnels, and other highway assets; port terminal modifications; and projects within the pre-FAST Act title 23 definition of "transportation alternatives." [23 U.S.C. 133(c)]

Projects will be evaluated and ranked by the Technical Advisory Committee, and made public for comment before final approval by the CAMPO Policy Board.

Evaluation Criteria

The following criteria are proposed for project evaluation in the FY2021-2024 TIP. These criteria are subject to change and approval by the TAC. Projects will be sorted into Preservation and Modernization, and then combined into one overall funding list.

Applicants for funding must demonstrate how their proposed project meets the evaluation criteria identified on the following page.

PRESERVATION	
Pavement Condition (30 pts)	Fair (30 pts) Poor (15 pts) Good (5 pts)
Bicycle/Pedestrian/Transit Improvement (30 pts)	Improves bicycle facilities (15 pts) Project along high frequency transit route (15 pts)
Safety Improvement (30 pts)	Identified High Crash Location (10 pts) Addresses documented safety issue (10 pts) Improves freight operations on designated route (10 pts)
Project Leverage (10 pts)	Funding this project will leverage other larger opportunities to increase overall project impact (10 pts)
Total	100 pts

MODERNIZATION	
Project Readiness (30 points total)	A scoping study is completed (8 pts) Project is in within existing ROW (8 pts) No extensive environmental permits required (7 pts) Match funding is already identified (7 pts)
Bicycle/Pedestrian/Transit (30 points total)	Improves bicycle facilities (8 pts) Improves pedestrian facilities (8 pts) Improves bus stop (7 pts) Project along transit stop (7 pts)
Safety (30 points total)	High crash location (8 pts) Addresses documented safety issue (8 pts) Upgrades signal system to improve efficiency (7 pts) Improves freight operations on designated route (7 pts)
Intercommunity Impact (10 pts)	Project identifies benefits to multiple communities (10 pts)
Total	100 pts

Scoping Studies

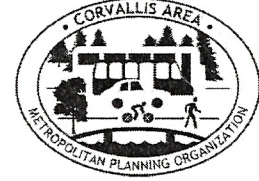
Up to 10% of funds will be used to conduct scoping studies for long range, complex projects identified by CAMPO members. Projects will be evaluated for funding on a case by case basis.

Public Process + Timeline

The technical advisory committee will evaluate projects at their June meeting. The preliminary project list will be open for public comment in July, and the Policy Board will make their final decision in August. Details on the Policy Board and TAC meetings can be found at the CAMPO website: www.corvallisareampo.org. Any questions or additional information can be requested through staff at the contact information listed above.

The public process will consist of a virtual open house that contains a map and description of each project. The virtual open house will be available in both English and Spanish languages. It will be advertised through handouts at established group meetings as well as community destinations. The virtual open house will also be noticed in the newspaper. All handouts and announcements will be bi-lingual.

Corvallis Area Metropolitan Planning Organization
777 NW 9th Street, Suite 204C
Corvallis, Oregon 97330



April 1, 2022

The Honorable Jeff Merkley
The Honorable Ron Wyden

Dear Senator Merkley & Senator Wyden,

The Corvallis Area Metropolitan Planning Organization (CAMPO) is pleased to support Benton Area Transit's proposal for funding to purchase six new buses. This much needed investment is consistent with the goals of regional transportation planning documents adopted for the Corvallis Urbanized Area and would directly support safe and reliable public transportation service in the region.

The Corvallis Area MPO recently went through a process to develop performance measures, in an effort to reduce greenhouse gas emissions (GHGs) and vehicle miles traveled (VMT). After 12 months of engagement with city staff, county staff and elected officials, the plan was adopted in February 2020. Investment in new transit vehicles would directly support this effort and aid in the reduction of GHGs. More recently, CAMPO completed an update to the long-range Regional Transportation Plan (RTP) which emphasizes investment in transit as an important tool for reducing vehicle miles traveled and congestion. The RTP was completed in February 2022 so we applaud Benton Area Transit for moving forward to ensure the long-term viability of their fleet.

Benton Area Transit has a strong record of providing high-quality service and collaborating with other public transportation providers. BAT connects rural and urban Oregonians to essential health services as well as employment, education and commercial centers. BAT has the capacity and experience to acquire new buses and put them into service quickly and efficiently filling a direct need in our region.

CAMPO fully supports this proposal and we urge you to fund this effort.

Sincerely,

Andrew Struthers
Policy Board Chair
Corvallis Area MPO