



## Albany Area Metropolitan Planning Organization

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County •  
Benton County • Oregon Department of Transportation

### Technical Advisory Committee Meeting

Thursday, May 19, 2022

9:00 am to 11:00 am

Via Zoom by clicking [HERE](#)

Phone: 1-669-900-9128

Meeting ID: 840 3846 9814

Password: 2022

Contact: Emma Chavez, echaves@ocwcog.org

### AGENDA

- |    |       |                                                                                                                                                                                                                                                                                                                                                                                           |                      |
|----|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 1) | 9:00  | Call to Order, Agenda Review, and Roll Call                                                                                                                                                                                                                                                                                                                                               | Chair, Janelle Booth |
| 2) | 9:10  | Public Comments                                                                                                                                                                                                                                                                                                                                                                           | Chair                |
| 3) | 9:15  | Approve minutes of April 21, 2022, Meeting (Attachment A)                                                                                                                                                                                                                                                                                                                                 | Chair                |
|    |       | <i>ACTION: Decision on minutes</i>                                                                                                                                                                                                                                                                                                                                                        |                      |
| 4) | 9:20  | AAMPO RTP: Regionally Significant Corridors (Virtual Handout)<br>Staff received feedback from Policy Board                                                                                                                                                                                                                                                                                | Staff                |
|    |       | <i>Action: Discussion on prioritization of corridors</i>                                                                                                                                                                                                                                                                                                                                  |                      |
| 5) | 10:00 | AAMPO MTIP: Evaluation Criteria (Attachment B)<br>Staff are beginning to work on AAMPO's 2024-2027 Metropolitan Transportation Improvement Program (MTIP), which lays out projects to be funded over a 4-year period. Staff are interested in revisiting project evaluation criteria AAMPO has previously used and are proposing alignment of AAMPO and CAMPO project evaluation criteria | Staff                |
|    |       | <i>ACTION: Discussion and feedback regarding AAMPO project evaluation criteria and alignment of AAMPO and CAMPO project evaluation criteria</i>                                                                                                                                                                                                                                           |                      |
| 6) | 10:40 | Jurisdictional Updates/Other Business <ul style="list-style-type: none"><li>• TIP list updates</li><li>• Summer meeting schedule proposal:<br/>June – cancelled<br/>July in-person<br/>August – cancelled<br/>Sept in-person or virtual?</li></ul>                                                                                                                                        | All                  |
| 7) | 10:55 | Adjournment<br>Next meeting: Thursday, July 21 <sup>st</sup>                                                                                                                                                                                                                                                                                                                              | Chair                |

## ATTENDANCE (FOR QUORUM PURPOSES)

TAC Members	Jurisdiction	Attendance
Walt Perry	City of Jefferson	
Janelle Booth (Chair)	City of Millersburg	
Chris Cerklewski (Vice Chair)	City of Albany	
Joe Samaniego	City of Tangent	
Daineal Malone	Linn County	
Gary Stockhoff	Benton County	
James Feldmann	Oregon Department of Transportation	

**Quorum Requirement:** Official action may be taken by the committee when a quorum is present. A quorum shall exist when the majority of voting members of the Committee are present. If a member of the TAC is unable to participate in a TAC meeting, that member may designate an alternate to participate in his/her place. The alternate shall declare their status at the start of the meeting.

- AAMPO Technical Advisory Committee Bylaws, Section 6: Meetings, Subsection F: Quorum

*Meeting facilities are accessible to persons with disabilities. If you will need any special accommodations, please contact Emma Chavez at least 72 hours prior to the meeting. Emma can be reached at 541-924-8405. TTY/TTD 711.*

**Albany Metropolitan Planning Organization  
TAC REMOTE MEEETING  
Thursday April 21, 2022  
9:00 – 11:00 am**

**Staff:** Jenny Glass, Emma Chavez, and Sarah Lindsey

<b>TAC Members</b>	<b>Jurisdiction</b>	<b>Attendance</b>
Walt Perry	City of Jefferson	Yes
Janelle Booth (Chair)	City of Millersburg	Yes
Chris Cerklewski (Vice Chair)	City of Albany	Yes
Joe Samaniego	City of Tangent	Yes
Daineal Malone	Linn County	No
Gary Stockhoff	Benton County	Yes
James Feldmann	Oregon Department of Transportation	Yes
<b>Ex Officio</b>	<b>Jurisdiction</b>	<b>Attendance</b>
Mark Bernard	ODOT	Yes
<b>Guests:</b>	<b>Jurisdiction</b>	
Katie Trebes	Linn and Benton County	Yes

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>DECISION/ CONCLUSION</b>
1. Call to Order, Agenda Review, and Roll Call		<p><b>Vice Chair Chris Cerklewski called meeting to order at 9:02 am</b></p> <p><b>There were no changes to the agenda.</b></p> <p><b>Jenny conducted the roll call.</b></p>

2. OCWCOG Staffing Changes	<p>Emma just started recently as the Operations Supervisor and Sarah Linsey is the new Administrative Assistant for Cascades West Ride Line and is filling in on taking minutes until a Community and Economic Development Administrative Assistant is hired. Members received an email from Catherine Rohan about her departure. Catherine also reached out to Jenny Glass and requested that she forward her thank you to members. Rohan noted that she learned a lot from AAMPO and she made her personal email available to anyone who would like to reach out to her. The AAMPO planner position has been posted.</p> <p>Barry Hoffman asked when Transportation Manager Nick Meltzer will be returning to work. Glass advised that he will be returning the first week of September and that for now; she and Chavez are the AAMPO main contacts.</p>	
3. Public Comment		<b>There were no public comments.</b>
4. Approve minutes of March 17, 2022		<b>Consensus to approve the March 17, 2022, meeting minutes as presented.</b>
5. OCWCOG Transportation Options	<p>Oregon Cascades West Transportation Options (TO) Coordinator Katie Trebes provided an overview of the TO program for members.</p> <p>Trebes advised that the Oregon Department of Transportation (ODOT) distributes TO funds based on population. COG is a recipient of TO funds and Staff has some required and some optional tasks. Some required tasks include the Get There website platform which helps people rideshare, vanpool, and/or bike pool. Staff also provides educational fliers on transit availability and trainings of public transit use. Another required task is outreach to employers. The program has been supporting bikeshare, including the pedal Corvallis program that is currently going through a reevaluation for its continuation of service. Additional work includes travel training which are available to members of the public. Safe Routes to School support for schools/districts that don't have capacity is another form of TO support. Additional events include the Get There challenge and May Bike Month for which participants may win safety-oriented prizes.</p> <p>Councilor Walt Perry asked how the program helps support the rural areas when the demand is not the</p>	

	<p>same as larger cities like Albany. Trebes answered that ridesharing and vanpooling through the Get There platform are a great option for those areas. Councilor Perry went on to state that it's important to keep the smaller cities and rural areas in mind; including peak travel hours (traffic), shopping, etc. Trebes responded that the more people that sign up to Get There, the more likely they are to connect with options. Shopping is one of the trips that is left out on how we can assist but Staff will take note of that and will work towards a more thoughtful process to include those. The focus has always been more on the commute as it's the low hanging fruit. Glass added that if there are employers that members think Trebes should reach out to; please let staff know.</p> <p>Chair Janelle Booth joined the meeting and began chairing.</p>	
6. STIP Revision	<p>Glass noted that previous AAMPO staff Catherine Rohan did a good job of setting up draft agenda's and the STIP revision memo being presented.</p> <p>Chair booth asked if members had comments on the STIP revision. There were no comments.</p> <p>Glass noted that the amendment includes funds that ATS did not utilize and also additional funding AAMPO received.</p> <p>Staff Emma Chavez noted that this revision is considered a full amendment that requires a thirty-day public comment period, review, and recommendation from the TAC to the Board, and final approval from the Board. Chavez advised that the amendment is out for public review through April 5<sup>th</sup>. This date is after the TAC and Board meetings therefore if the TAC recommends and the Board approves the amendment; it will be contingent upon public comment. If public comment is received; the amendment may be reassessed.</p> <p>Members did not raise any comments or concerns.</p> <p>Councilor Perry moved to forward the STIP amendment as presented to the Board for consideration of approval. Chris Cerklewski seconded the motion. Motion carried.</p>	<p><b>Consensus from the TAC to recommit the STIP Revision for approval by the Policy Board.</b></p>

<p>7. AAMPO RTP: Continuity of Work</p>	<p>Glass noted that Staff developed a memo that on the RTP continuity of work prior to Catherine's departure. Staff met with state and federal partners to discuss the staffing changes and the consequences of the project being delayed. The decision has been made for Staff Glass and Chavez to continue to keep things moving to the best of their ability. Sarah Lindsey is currently assisting with the minute taking admin support as well.</p> <p>Glass went on to advise that during the meeting with state and federal partners, it was noted that if there is a delay; AAMPO would not be able to complete TIP amendments that require larger revisions. Federal partners suggested making a list of projects that could potentially get hung up and ensure they are entered correctly into the TIP/STIP ahead of May 2023 deadline. Glass went on to state that an action item that should be noted on the next agenda is "A list of projects" that could be affected. Staff can commit to doing this for the next TAC meeting.</p> <p>Booth asked for clarification if the potential delay would only be during the period where the deadline is past and until the RTP is approved. Glass stated that that is correct. She went on to note that this will be Nick's priority when he returns to try and complete the update in time or to assist with minimizing the impact if there is a delay.</p>	
<p>8. AAMPO RTP: Regionally Significant Corridors</p>	<p>Chair Booth advised that this is a task that can be completed for the RTP update. She went on to note that Staff received an addition from Linn County of Seven Mile Lane.</p> <p>Glass noted that staff updated the map with the request from Linn County. Glass presented the map which was also in the packet via zoom video. Staff moved on to review the corridors with members.</p> <p>Feedback from Members:</p> <ul style="list-style-type: none"> <li>• Add Seven Mile Lane – Linn County</li> <li>• Remove 34<sup>th</sup> Avenue – City of Albany</li> <li>• Keep Scrael Hill Road (area within AAMPO) – All</li> <li>• Consider if I5 needs to be added (discussed during agenda item 9) – ODOT</li> </ul> <p>Members discussed that there are a lot of corridors listed and there is uncertainty as to whether it is viable to be able to have such a long list or if it needs to be reduced. There was discussion to send the entire list</p>	<p><b>Consensus from the TAC to recommend to the Board the Regionally Significant Corridors list as presented with addition of Seven Mile Lane.</b></p>

	<p>as noted to the Board and have them decide if it needs to be paired down or approved as is.</p> <p>It was also noted that there is uncertainty of what is doable based on funding. It was noted that CAMPO has five corridors and that there had been discussion on trying to keep the number of corridors at a doable number. However, the ideal number is unknown.</p> <p>Members discussed if the TAC should be responsible for creating a prioritized list for the Board or if the Board should give that direction to the TAC. There was a lot of discussion in regard to the number of corridors, what is doable, if there are funding limitations, and whether the TAC should in fact present the entire list to the Board and the Board give guidance on how to move forward.</p> <p>Members agreed to submit the entire list to the Board as presented and with addition to Seven Mile Lane. Staff will forward to the recommendation and will advise the Board of the TACs concerns. IT was noted that many TAC members assist the Board meeting and Staff may need to lean on those members to assist with relaying the information.</p> <p>Walt Perry moved to recommend the RTP Regional corridor list with removal of 34<sup>th</sup> Avenue and addition of Scravel Hill Road within the AAMPO area. Chris Cerklewski seconded the motion. Motion carried.</p>	
9. AAMPO RTP: Goals + Objectives	<p>Chair Booth noted that members are requested to review the goals and objectives and provide feedback to Staff.</p> <p>Glass noted that members should consider if the noted goals are good as is, if any need to be updated or removed, and if there are any additions. Glass noted the goals as they are presented.</p> <p>Booth asked if there were any comments/discussion.</p> <p>Councilor Perry stated that there is no mention of the Intermodal Facility in Millersburg and the heavier traffic it will draw. Perry stated that he believes the facility will create an increase of commercial traffic. Booth replied that she's unsure if a goal needs to be added to this effect. She added that the traffic that the facility will generate is no more than what the paper mill had previously. When talking about the impact of traffic; Old Salem Road was intended to meet the traffic needs. What has changed is residential growth. While</p>	<p><b>Consensus to recommend the goals and objectives as presented to the Board.</b></p>

	<p>the facility impacts things; not so much so on its own but rather due to all the impacts happening in general. Chair Booth went on to ask if there is need for a specific goal or objective due to this matter. Perry stated that there may be a need to redraft goal 3 to capture this concern.</p> <p>Members continued the discussing Perry's concern. They considered redrafting Goal #3 to capture the concern and agreed to not make any changed to the goals and objectives but rather ensure the concern comes up during the transportation modeling process.</p> <p>Chris Cerklewski moved to recommend the regional transportation goals and objectives to the Board. Gary Stockhoff seconded the motion. Motion carried.</p> <p>James Feldmann with ODOT asked if I5 should be added to the AAMPO RTP regional corridors. Members discussed the request and agreed to add the I5 projects but not the study since ODOT has already developed a study of the highway.</p>	
10. Jurisdictional Updates/Other Business	In-person Meetings: members discussed and agreed to meet virtually next month and in-person in June then hold quarterly in-person meetings.	<b>Consensus from the TAC to hold a virtual May meeting and an in-person June meeting.</b>
11. Adjournment	Next meeting; Thursday, May 19 <sup>th</sup> at 9:00 am.	<b>Meeting Adjourned at 10:45 am</b>



# MEMORANDUM

## **Albany Area Metropolitan Planning Organization**

City of Albany • City of Jefferson • City of Millersburg • City of Tangent • Linn County •  
Benton County • Oregon Department of Transportation

---



**Date:** May 19, 2022  
**To:** AAMPO TAC  
**From:** Catherine Rohan, AAMPO Transportation Planner  
**Re:** **AAMPO MTIP: Evaluation Criteria**

### **Request**

Input and feedback on AAMPO's existing Metropolitan Transportation Improvement Program (MTIP) project evaluation criteria. Thoughts on potential alignment of AAMPO and CAMPO MTIP project evaluation criteria.

### **Background**

Staff have begun working on AAMPO's 2024-2027 MTIP. The MTIP is a listing of surface transportation projects proposed for federal, state, and local funding within a metropolitan area. A MPO is required to prepare a MTIP as a short-range programming document to complement the MPO's long-range Regional Transportation Plan (RTP). MTIPs contain projects with committed or reasonably certain funds.

MTIPs and projects for non-metropolitan areas of the state are combined in the state transportation improvement program (STIP). AAMPO's 2024-2027 MTIP is expected to be completed in January 2023 (see timeline on last page of memo).

AAMPO has existing project evaluation criteria used during the 15-18 and 18-21 MTIP processes, the criteria are listed below. Project evaluation criteria are not included in AAMPO's 21-24 MTIP. CAMPO's project evaluation criteria, also listed below, are newer, having been revised for the 2021-2024 MTIP.

**AAMPO Evaluation Criteria - from AAMPO 15-18 and 18-21 MTIPs**

The project evaluation criteria listed below are used during the development of AAMPO's 15-18 and 18-21 MTIP. No project evaluation criteria are included in AAMPO's 21-24 MTIP. All project types (preservations, modernization, etc.) are evaluated under the same set of criteria.

<b>Criteria</b>			
<b>Goal</b>		<b>Measures</b>	<b>Values</b>
<b>Preservation and Maintenance of Existing Facilities</b>	1a	Pavement rating, or general condition if a non-roadway facility.	Good = 10 Fair = 25 Poor = 50
		<b>Maximum Allowable Points from this Goal</b>	<b>50</b>
<b>Extent of Coverage</b>	2a	Will the project upgrade, refurbish, eliminate gaps in, or mitigate deficiencies in existing transit facilities or transit routes?	Yes = 5 No = 0
	2b	Will the Project upgrade, refurbish, eliminate gaps in, or mitigate deficiencies in existing bicycle and/or pedestrian facilities?	Yes = 5 No = 0
	2c	Will benefits of the project be realized in the entire Urbanized Area?	Primary Arterial = 10 Minor Arterial = 5 Collector = 2
	2d	Will the project improve current or future traffic flow? Consider current Level of Service, Average Daily Traffic and Functional Classification.	Significantly = 10 Moderately = 5 Slightly = 2
	2e	Will the project impact a large number of users?	ADT Range A = 10 pt B = 5 pts C = 2 pts
		<b>Maximum Allowable Points from this Goal</b>	<b>40</b>
<b>Safety Improvement</b>	3a	Does the project address a known safety issue for motorists? Consider safety data available from Regional Transportation Plan, ODOT, and local sources.	Significantly = 15 Moderately = 10 Slightly = 5
	3b	Does the project address a known safety issue for transit users, bicyclists and pedestrians? Consider safety data available from Regional Transportation Plan, ODOT, and local sources.	Significantly = 15 Moderately = 10 Slightly = 5
		<b>Maximum Allowable Points from this Goal</b>	<b>30</b>
		<b>Total Maximum Allowable Points</b>	<b>120</b>

**CAMPO Project Evaluation Criteria - from CAMPO 21-24 MTIP**

The project criteria CAMPO uses to evaluate a project depend on the project type (Preservation or Modernization). CAMPO also opts to set aside up to 10% of the MPO's annual STBG allotment for scoping studies. Scoping study projects are evaluated for funding on a case-by-case basis. Scoping studies help identify state and federal regulatory requirements to complete a project and thereby help applicants deliver projects on track and budget.

<b>PRESERVATION</b>	
<b>Pavement Condition</b> (30 pts)	Fair (30 pts) Poor (15 pts) Good (5 pts)
<b>Bicycle/Pedestrian/Transit Improvement</b> (30 pts)	Improves bicycle facilities (15 pts) Project along high frequency transit route (15 pts)
<b>Safety Improvement</b> (30 pts)	High Crash Location (10 pts) Addresses documented safety issue (10 pts) Improves freight operations on designated route (10 pts)
<b>Project Leverage</b> (10 pts)	Funding this project will leverage other larger opportunities to increase overall project impact (10 pts)
<b>Total</b>	100 pts

<b>MODERNIZATION</b>	
<b>Project Readiness</b> (30 points total)	A scoping study is completed (8 pts) Project is in within existing ROW (8 pts) No extensive environmental permits required (7 pts) Match funding is already identified (7 pts)
<b>Bicycle/Pedestrian/Transit</b> (30 points total)	Improves bicycle facilities (8 pts) Improves pedestrian facilities (8 pts) Improves bus stop (7 pts) Project along transit stop (7 pts)
<b>Safety</b> (30 points total)	High crash location (8 pts) Addresses documented safety issue (8 pts) Upgrades signal system to improve efficiency (7 pts) Improves freight operations on designated route (7 pts)
<b>Intercommunity Impact</b> (10 pts)	Project identifies benefits to multiple communities (10 pts)
<b>Total</b>	100 pts

**Evaluation Criteria Discussion Questions**

1. Where TAC members satisfied with AAMPO's project evaluation criteria used during the 15-18 and 18-21 MTIP development process?
  - a. What did the TAC like about the project evaluation criteria?
  - b. What did the TAC not like about the project evaluation criteria?
2. How did AAMPO approach project evaluation during the 21-24 MTIP development process?
  - a. What aspects of project evaluation during the 21-24 MTIP development process worked well?
  - b. What aspects of project evaluation during the 21-24 MTIP development process could be improved upon?
3. How does the TAC feel about CAMPO's project evaluation criteria?
  - a. What does the TAC like about CAMPO's project evaluation criteria?
  - b. What does the TAC not like about CAMPO's project evaluation criteria?
4. Does the TAC feel it would be beneficial to align AAMPO's project evaluation criteria with CAMPO's project evaluation criteria?

FY 2024-2027 MTIP/STIP Development Schedule			
Year	Month	AAMPO Tasks/Deadlines	ODOT Tasks/Deadlines
2022	April	* Request transit 5307 and 5310 projects from transit agencies, work to draft projects	Finalization of Scoping; Project Selection
	May	* Confirm evaluation criteria	Finalization of Scoping; Project Selection
	June	* Create project solicitation form * If needed: Confirm evaluation criteria	Finalization of Scoping; Project Selection
	July	* Cushion month	Finalization of Scoping; Project Selection
	August	* Cushion month	STIP-FP open for Draft STIP entry
	September	* Call for projects from TAC * Send transit projects, MPO annual planning projects, and STBG bucket projects to ODOT for entry into draft STIP	STIP-FP open for Draft STIP entry
	October	* Present evaluated list of projects to TAC. May eval prior or with group * Compile prioritized project list and post for public review	STIP-FP open for Draft STIP entry
	November	* Review public comments with TAC, edit project list as appropriate * TAC approval to send prioritized list to Policy Board * Policy Board approval of prioritized project list	STIP-FP locked down for changes
	December	* Draft MTIP document * Review MTIP document with TAC and Policy Board	Financial Constraint Occur Draft STIP Prepared for OTC
2023	January	* Policy Board approval of MTIP Document	Draft STIP to OTC
	February	* Cushion month	STIP/MTIP (including AQCD) Public Comment Period
	March	* Send projects from MTIP to ODOT / work with ODOT on project entry if needed	Minor adjustments or project removals to Draft STIP/MTIP based on public input;

			redemonstrate financial constraint
	April		STIP-FP locked down for changes
	May		
	June		Final MTIPs Approved
	July		OTC adopts final 24-27 ST MTIPs signed by Governor STIP to FHWA/FTA
	August		
	September		USDOT approval of final 24-27 STIP