

Glenn County NOW HIRING



Clinical Nurses

Salary Range \$36.02—\$43.78

Plus \$12,000 Hiring/Retention Bonus
Tuition Reimbursement up to \$5,000 per year*

* Eligibility based on Tuition Reimbursement Policy



The Glenn County Public Health Department is a division of the Glenn County Health and Human Services Agency. We are committed to protecting the public through the promotion of individual, community, and environmental health. We offer programs that serve children, mothers, and adults. We offer community-based activities that engage our residents in the planning, evaluation, and implementation of health improvement.



Clinical Nurse

This is a journey-level technical classification. Positions at this level perform the full range of duties as assigned, working independently and exercising judgment and initiative. Duties include the application of technical knowledge within the scope of responsibilities regulated by Registered Nursing regulations. This class is distinguished from the Public Health Nurse series by the licensing requirements and the performance of less complex and more routine duties. Positions at this level receive instruction or assistance as new or unusual situations arise, and are fully aware of the operating procedures and policies of the work unit.

EXAMPLES OF DUTIES

Provides clinical nursing services to clients, including screening, clinical care and public health instruction and education.

Makes referrals to other agencies and/or providers as appropriate.

Collaborates with other agencies to provide effective outreach and referral.

Administers and evaluates pregnancy tests; provides comprehensive counseling, assessment and referral for pregnant and non-pregnant clients.

Conducts immunization and flu vaccination clinics for children and adults on-site and in community settings.

Performs, reads and evaluates TB tests.

Serves as client advocate; coordinates health services with providers as needed.

Participates in case conferences regarding individual client needs and options.

Establishes and maintains client- and program-specific records and data.

Assists clients in accessing health and community services as.

Receives and reviews client referrals from agencies and providers in the community.

Assists in developing community-wide needs assessment activities and public health programs as assigned.

Develops and distributes outreach and health education materials.

Participates in program outreach and public information / publicity activities.

Prepares required reports and records with accuracy and in a timely manner.

Attends various meetings and training sessions as appropriate or required.

Coordinates and/or participates in special programs and projects as assigned.

Performs related duties as assigned.

EXPERIENCE AND TRAINING

Experience:

Two years of responsible nursing experience, preferably including some public / community health experience.

Training:

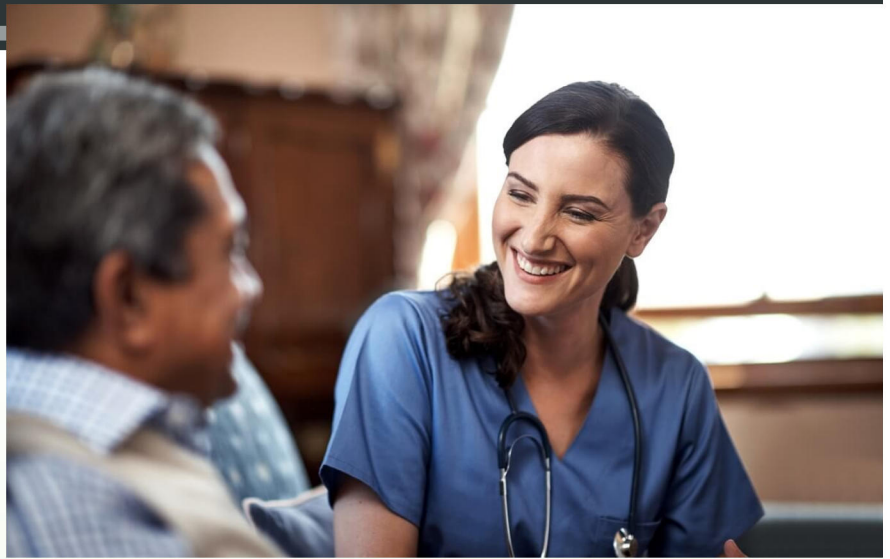
Completion of Registered Nursing Program.

LICENSE OR CERTIFICATE

Possession of, or ability to obtain, a valid California driver's license.

Possession of, or ability to obtain, a valid license as a registered nurse in California.

Possession of, or ability to obtain, certifications in First Aid and CPR.



QUALIFICATIONS

Knowledge of:

Principles and practices of nursing and health care.

Procedures and methods of First Aid and cardiopulmonary resuscitation.

Public health education.

Principles of family planning.

Principles of child development.

Principles and techniques of teaching, counseling, outreach and interviewing.

Methods of medical case recording and report preparation.

Business letter writing and report preparation; English language usage, punctuation, spelling and grammar.

Modern office procedures, practices and technology, including the use of computers for data and word processing.

Ability to:

Learn and apply federal, state and local policies, procedures, laws and regulations.

Understand and follow oral and written instructions.

Assist in developing public health programs and activities.

Perform routine clinical nursing duties and responsibilities.

Administer First Aid and CPR.

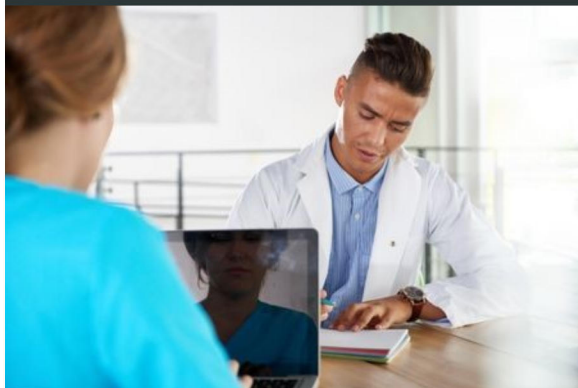
Perform routine medical tests and interpret results.

Operate a variety of standard medical and medical testing equipment

Maintain confidentiality as appropriate.

Prepare and maintain reports, records and logs.

Communicate clearly and concisely, both orally and in writing.



Glenn County was incorporated on March 5, 1891. The County seat, Willows was created March 11, 1891. Glenn County was developed out of the northern portion of Colusa County and named for Dr. Hugh J. Glenn, who was the largest wheat farmer in the state during his lifetime and a man of great prominence in the political and commercial life in California.

Glenn County is located in the northern central valley of California, approximately 75 miles north of Sacramento and 110 miles northeast of the San Francisco Bay Area. It is comprised of approximately 1,315 square miles and is bounded on the east by Butte County; the north by Tehama County; and the west by Mendocino County and on the south by Colusa County. With over 1188 farms and ranches, agriculture remains to be a primary source of Glenn County's economy. The 2020 gross production of agricultural commodities was valued at over 700 million dollars. Major commodities include rice, almonds, prunes, walnuts, corn, alfalfa hay, milk products, cattle, sheep, and apiary products.

There are approximately 475 full-time equivalent employees and a total annual budget of over \$174 million dollars. The County is governed by a five member Board of Supervisors, who each represent a district based on an equal representation of the County's population. Members of the Board of Supervisors serve as the legislative body for Glenn County and provide policy direction for all branches of County government including the County Administrative Officer. Each Board member is elected by the voters in their district to a four year term.

Applications will be accepted until:

Friday, July 22, 2022 at 5:00 p.m.

A complete application packet MUST include:

· **A Glenn County Employment Application**

· Résumé · Cover Letter · Transcripts

To apply for this job opportunity, submit a completed County of Glenn application packet for Employment online at calopps.org or to:

GLENN COUNTY PERSONNEL DEPARTMENT

525 W. Sycamore Street

Willows, CA 95988

Telephone (530) 934-6451 – Fax (530) 934-6452

TDD – No Voice (530) 934-6444

Website: www.countyofglenn.net

THE ABOVE INFORMATION IS GENERAL IN NATURE AND DOES NOT CONSTITUTE AN EXPRESSED OR IMPLIED CONTRACT.

THE COUNTY OF GLENN IS AN EQUAL OPPORTUNITY EMPLOYER.

WE ENCOURAGE MINORITIES, WOMEN AND DISABLED INDIVIDUALS TO APPLY. IN ADDITION, BI-LINGUAL (SPANISH, HMONG, LAOTIAN) INDIVIDUALS ARE ENCOURAGED TO APPLY.

WE ARE COMMITTED TO PROVIDING REASONABLE ACCOMMODATION TO APPLICANTS. QUALIFIED INDIVIDUALS WITH DISABILITIES WHO NEED A REASONABLE ACCOMMODATION DURING THE APPLICATION OR SELECTION PROCESS SHOULD CONTACT THE PERSONNEL DEPARTMENT.

BENEFITS

- 13 paid holidays per year and an additional twenty-four hours of holiday leave.
- 88 hours per year vacation during first two years of services; 128 hours per year years 3 through 12; 168 hours during years 13 through 19; and 208 hours per year after 20 full years of service.
- 96 hours per year of paid sick leave.
- 40 hours bereavement leave.
- The County pays a portion of the CalPERS medical insurance premium for employees.
- \$10,000 County paid term life insurance
- The County offers vision and dental insurance for employees.
- The County coordinates with EDD SDI for short-term disability insurance.
- The County pays the premium on \$5,000 life insurance, Employees have the option of contributing to program.

General Unit Summary of Benefits

