



CITY OF TRENTON
OFFICE OF THE MAYOR

W. Reed Gusciora
Mayor

Trenton American Rescue Plan (ARP)
CLFRF Funding Application

Funding Sought: Small Business Fund Not-for-Profit Fund

Applicant Information

Full Name or Company/Organization: _____ Date: _____

Address: _____
Street Address Apartment/Unit #

_____ City State ZIP Code

Contact Person: _____ Telephone Number: _____

Email Address: _____

Website Address (if any): _____

SSN or FEIN No.: _____ Desired Funding: \$ _____

DUNS No.: _____ SAM CAGE Code: _____

Is the organization a 501(c)(3) or (c)(4),
not-for-profit? YES NO

If yes, are you (check appropriate box) Religious
Charitable
Scientific
Literary
Educational
Other Describe _____

Briefly describe the purpose of your business or organization (1-2 Sentences Max): _____

Have you received federal COVID relief? YES NO

If yes, what funding have you received and when?

Have you previously applied for other emergency loans or grant funding? YES NO

If yes, have you ever been denied or required to pay back grant funding? (attach narrative if necessary): _____

Have you or your business/organization ever filed for bankruptcy? If yes, describe the status of said filing: _____

Additional Information

- Expenses incurred **before March 3, 2021**, are not eligible for reimbursement.
- Any funding awarded will be received on a reimbursement basis and will only be paid after review of proper receipts or invoices.
- All applicants are required to submit tax returns for 2019 and 2020.
- All applicants must complete the attached W9.
- All applicants must complete the attached contractual agreement.
- The project must meet criteria listed in U.S. Treasury Final Rule attached below in order to qualify.
- All applicants are required to have an active DUNS Number and Sam.gov registration. See URL for more information at <https://sam.gov/content/home>.
- Funding over \$50,000 is subject to quarterly reporting and yearly monitoring detailed in reporting section.
- A project plan is required for all projects. Project plan requirements are detailed in the project and reporting section.

Project and Reporting Requirements

As a recipient of federal ARPA funding, the City must comply with the Treasury Department's *Compliance and Reporting Guidance*. If approved for a grant, applicants (or subrecipients) will be asked to provide the following information for each Contract, Grant, Transfer, or Direct Payment greater than or equal to \$50,000:

- Identifying and demographic information (e.g., DUNS number and location)
- Award number (e.g., Award number, Contract number, Loan number)
- Award date, type, amount, and description
- Award payment method (reimbursable or lump sum payment(s))
- Primary place of performance
- Related project name(s)

- Related project identification number(s) (created by the recipient)
- Period of performance start date
- Period of performance end date
- Quarterly obligation amount
- Quarterly expenditure amount

Project(s)

For each project, the subrecipient will be required to enter the project name, identification number (created by the recipient), project expenditure category (see Appendix 1), description, and status of completion. Project descriptions must describe the project in sufficient detail to provide an understanding of the major activities that will occur and will be required to be between 50 and 250 words.

Expenditures: Once a project is entered, the subrecipient will be required to report on the project's obligations and expenditures. Specifically, subrecipients will be asked to report:

- Current period obligation
- Cumulative obligation
- Current period expenditure
- Cumulative expenditure

Project Status: Once a project is entered, the subrecipient must report on project status each reporting period (quarterly) in four categories:

- Not started
- Completed less than 50 percent
- Completed 50 percent or more
- Completed

Additional formatting for reporting will be provided.

Required Documentation (as applicable)

- For 501(c)(3) or (c)(4) applicants – Form 990 or Form 990-EZ
- Your Letter of Determination from the IRS
- Most recent federal tax return
- Current Business Registration – State of New Jersey
- Business License – City of Trenton
- Proof that your municipal taxes and water bill is current

I certify under penalty of criminal prosecution that the information on this application and any supporting documentation or information is true and complete to the best of my knowledge. I certify that no owner is mayor, a City of Trenton Department Director, City Council member or staff of the City, or a member of their immediate families.

If my application for a grant is approved, I acknowledge I will be required to execute a Grant Agreement.

I certify that I read and understand the conditions of this Loan and understand my responsibilities under these documents.

SIGNATURE _____ DATE _____

PRINT NAME _____

Appendix 1

Expenditure Category	EC ²⁷	Previous EC ²⁸
1: Public Health		
COVID-19 Mitigation & Prevention		
COVID-19 Vaccination [^]	1.1	1.1
COVID-19 Testing [^]	1.2	1.2
COVID-19 Contact Tracing [^]	1.3	1.3
Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, Child care facilities, etc.) ^{^^}	1.4	1.4
Personal Protective Equipment [^]	1.5	1.5
Medical Expenses (including Alternative Care Facilities) [^]	1.6	1.6
Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine) [^]	1.7	1.8
COVID-19 Assistance to Small Businesses [^]	1.8	-
COVID 19 Assistance to Non-Profits [^]	1.9	-
COVID-19 Aid to Impacted Industries [^]	1.10	-
Community Violence Interventions		
Community Violence Interventions ^{^^}	1.11	3.16
Behavioral Health		
Mental Health Services ^{^^}	1.12	1.10
Substance Use Services ^{^^}	1.13	1.11
Other		
Other Public Health Services [^]	1.14	1.12
Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency	-	1.7
2: Negative Economic Impacts		
Assistance to Households		
Household Assistance: Food Programs ^{^^}	2.1	2.1
Household Assistance: Rent, Mortgage, and Utility Aid ^{^^}	2.2	2.2
Household Assistance: Cash Transfers ^{^^}	2.3	2.3

²⁷ Under the final rule to be used starting with April 2022 reports

²⁸ Under the interim final rule to be used in Interim Report and January 2022 Project and Expenditure Report

Expenditure Category	EC²⁷	Previous EC²⁸
Household Assistance: Internet Access Programs**^	2.4	2.4
Household Assistance: Paid Sick and Medical Leave^	2.5	-
Household Assistance: Health Insurance**^	2.6	-
Household Assistance: Services for Un/Unbanked**^	2.7	-
Household Assistance: Survivor's Benefits^	2.8	-
Unemployment Benefits or Cash Assistance to Unemployed Workers**^	2.9	2.6
Assistance to Unemployed or Underemployed Workers (e.g. job training, subsidized employment, employment supports or incentives)**^	2.10	2.7
Healthy Childhood Environments: Child Care**^	2.11	3.6
Healthy Childhood Environments: Home Visiting**^	2.12	3.7
Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System**^	2.13	3.8
Healthy Childhood Environments: Early Learning**^	2.14	3.1
Long-term Housing Security: Affordable Housing**^	2.15	3.10
Long-term Housing Security: Services for Unhoused Persons**^	2.16	3.11
Housing Support: Housing Vouchers and Relocation Assistance for Disproportionately Impacted Communities**^	2.17	-
Housing Support: Other Housing Assistance**^	2.18	3.12
Social Determinants of Health: Community Health Workers or Benefits Navigators**^	2.19	3.14
Social Determinants of Health: Lead Remediation**^	2.20	3.15
Medical Facilities for Disproportionately Impacted Communities^	2.21	-
Strong Healthy Communities: Neighborhood Features that Promote Health and Safety^	2.22	-
Strong Healthy Communities: Demolition and Rehabilitation of Properties^	2.23	-
Addressing Educational Disparities: Aid to High-Poverty Districts^	2.24	3.2
Addressing Educational Disparities: Academic, Social, and Emotional Services**^	2.25	3.3
Addressing Educational Disparities: Mental Health Services**^	2.26	3.4
Addressing Impacts of Lost Instructional Time^	2.27	-
Contributions to UI Trust Funds^	2.28	2.8
Assistance to Small Businesses		
Loans or Grants to Mitigate Financial Hardship^	2.29	2.9
Technical Assistance, Counseling, or Business Planning**^	2.30	-
Rehabilitation of Commercial Properties or Other Improvements^	2.31	-
Business Incubators and Start-Up or Expansion Assistance**^	2.32	-
Enhanced Support to Microbusinesses**^	2.33	-
Assistance to Non-Profits		
Assistance to Impacted Nonprofit Organizations (Impacted or Disproportionately Impacted)^	2.34	2.10
Aid to Impacted Industries		
Aid to Tourism, Travel, or Hospitality^	2.35	2.11
Aid to Other Impacted Industries^	2.36	2.12
Other		
Economic Impact Assistance: Other**^	2.37	2.13
Household Assistance: Eviction Prevention**^	-	2.5
Education Assistance: Other**^	-	3.5
Healthy Childhood Environments: Other**^	-	3.9
Social Determinants of Health: Other**^	-	3.13

Expenditure Category	EC ²⁷	Previous EC ²⁸
3: Public Health-Negative Economic Impact: Public Sector Capacity		
General Provisions		
Public Sector Workforce: Payroll and Benefits for Public Health, Public Safety, or Human Services Workers	3.1	1.9
Public Sector Workforce: Rehiring Public Sector Staff	3.2	2.14
Public Sector Workforce: Other	3.3	-
Public Sector Capacity: Effective Service Delivery	3.4	7.2
Public Sector Capacity: Administrative Needs	3.5	-
4: Premium Pay		
Public Sector Employees	4.1	4.1
Private Sector: Grants to Other Employers	4.2	4.2
5: Infrastructure		
Water and Sewer		
Clean Water: Centralized Wastewater Treatment	5.1	5.1
Clean Water: Centralized Wastewater Collection and Conveyance	5.2	5.2
Clean Water: Decentralized Wastewater	5.3	5.3
Clean Water: Combined Sewer Overflows	5.4	5.4
Clean Water: Other Sewer Infrastructure	5.5	5.5
Clean Water: Stormwater	5.6	5.6
Clean Water: Energy Conservation	5.7	5.7
Clean Water: Water Conservation	5.8	5.8
Clean Water: Nonpoint Source	5.9	5.9
Drinking water: Treatment	5.10	5.10
Drinking water: Transmission & Distribution	5.11	5.11
Drinking water: Lead Remediation, including in Schools and Daycares	5.12	5.12
Drinking water: Source	5.13	5.13
Drinking water: Storage	5.14	5.14
Drinking water: Other water infrastructure	5.15	5.15
Water and Sewer: Private Wells	5.16	-
Water and Sewer: IJJA Bureau of Reclamation Match	5.17	-
Water and Sewer: Other	5.18	-
Broadband		
Broadband: "Last Mile" projects	5.19	5.16
Broadband: IJJA Match	5.20	-
Broadband: Other projects	5.21	5.17
6: Revenue Replacement		
Provision of Government Services	6.1	6.1
Non-federal Match for Other Federal Programs	6.2	-
7: Administrative		
Administrative Expenses	7.1	7.1
Transfers to Other Units of Government	7.2	7.3
Transfers to Non-entitlement Units (States and territories only)	-	7.4