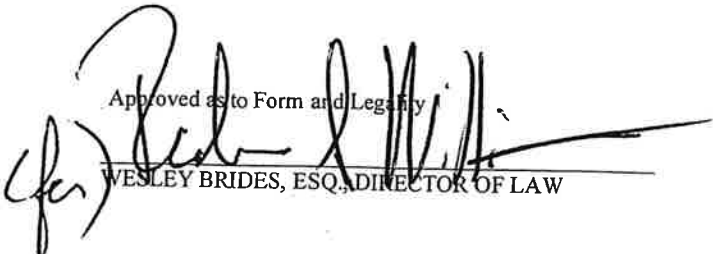


RESOLUTION

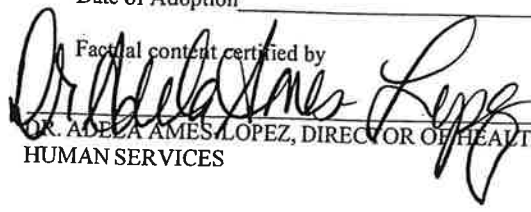
No. 22-105

Approved as to Form and Legality


WESLEY BRIDES, ESQ., DIRECTOR OF LAW

Date of Adoption _____

Factual content certified by


DR. ADELA AMES LOPEZ, DIRECTOR OF HEALTH AND HUMAN SERVICES

Councilman /woman _____

presents the following Resolution:

RESOLUTION AWARDING A CONTRACT THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH N.J.S.A. 19:44 A-20.4 ET SEQ AWARDED TO TRENTON ANIMAL ROCK FOR ANIMAL WELFARE SERVICES FOR A PERIOD OF ONE (1) YEAR FROM APRIL 8, 2022 TO APRIL 7, 2023 FOR THE CITY OF TRENTON, DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF TRENTON HUMANE LAW ENFORCEMENT AND ANIMAL SERVICES IN AN AMOUNT NOT TO EXCEED \$375,000.00- RFP# 2022-07

WHEREAS, the City of Trenton has a need for Animal Welfare Services for the City of Trenton, Department of Health and Human Services, Division of Trenton Humane Law Enforcement and Animal Services for a period of six (6) months from time of award; and

WHEREAS, a request for proposal was advertised on February 15, 2022, by the Purchasing Agent and one (1) proposal was received in the Division of Purchasing on March 2, 2022 and was evaluated by a committee based on criteria that included, experience, understanding of requirements and cost; and

WHEREAS, the sole proposal of Trenton Animal Rock, 716 River Road, Ewing, New Jersey 08628 was deemed to have the necessary qualifications and expertise for the performance of the services at the rates budgeted; and

WHEREAS, funds in an amount not to exceed \$375,000.00 have been certified to be available in the following account number: CY' 2022, 2-01- -40-4030-290 contingent upon the temporary and final adoption of CY'2022 budget. This contract shall be awarded for a period of one (1) year from April 8, 2022 to April 7, 2023.

RESOLUTION

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Trenton, that:

1. The Mayor is hereby authorized to enter into contract a with Trenton Animal Rock, 716 River Road, Ewing, New Jersey 08628 for Animal Welfare Services for a period of one (1) year in an amount not to exceed \$375,000.00 for the City of Trenton, Department of Health and Human Services, Division of Trenton Humane Law Enforcement and Animal Services.
2. This contract is awarded pursuant to the authority set forth in the Local Public Contracts Law at N.J.S.A.40A:11-5.
3. A notice of this action shall be printed once in the official newspaper for the City of Trenton and the Resolution and contract shall remain on file in the City Clerk's Office.

	Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent		Aye	Nay	Abstain	Absent
CALDWELL WILSON					RODRIGUEZ					MCBRIDE				
HARRISON					VAUGHN									
MUSCHAL					WILKINS									

This Resolution was adopted at a Meeting of the City Council of the City of Trenton on _____

President of Council

City Clerk

**CITY OF TRENTON
DEPARTMENT OF FINANCE**

CERTIFICATION OF FUNDS

I, Ronald Zilinski, Acting Chief Financial Officer of the City of Trenton, do hereby certify, to the best of my knowledge and belief, that there are now sufficient funds to Contract with:

Vendor Name: Trenton Animals Rock (TAR)
Address: 1977 N. Olden Avenue, #553
City/State/Zip: Trenton, New Jersey 08618

Purpose: To provide animal rescue and welfare services to improve the well-being of animals in our community through adoption and stabilization of the stray population.

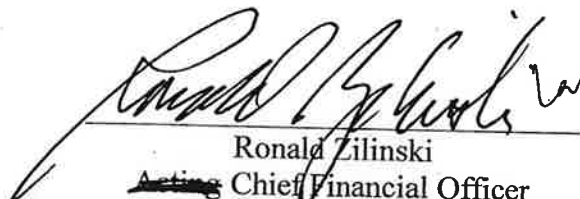

Fund: Trenton Humane Law Enforcement & Animal Services/Health & Human Services

Account Numbers: 2-01- -40-4030-290.

Vendor ID:

Requisition Number:

Amount not to exceed: \$375,000


Ronald Zilinski
~~Acting~~ Chief Financial Officer
3/9/22

Date

W. Reed Gusciora
Mayor



CITY OF TRENTON
DEPARTMENT OF HEALTH & HUMAN SERVICES

Memorandum

Date: March 3, 2022

To: Adam E. Cruz, Business Administrator

From: Dr. Adela Ames-Lopez, MPA, Ed.S, Ed.D, Director Health & Human Services

cc: John Seigle, Administrative Assistant

Re: Animal Welfare BID Award

In regard to RFP2022-07 Animal Welfare Services, for the administration of animal welfare services, the Department of Health and Human Services would like to accept the bid submitted by Trenton Animals Rock (TAR).



It should be noted that Trenton Animals Rock has been the provider of these services in the past and was the only respondent to this bid.

The funding source for this expenditure will be in the Operating Budget Account 2-01--40-4030-290. The terms of the contract will not exceed \$375,000

Cc: Isabel Garcia, Purchasing Agent

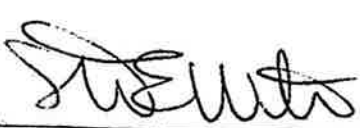
RFP EVALUATION SCORECARD

Reviewers must check one score (0-5) for each criteria. Multiplying the marked score by the multiplier will result in the total points awarded for that criterion

NAME OF BIDDER:	Score Unsatisfactory 0 pts	Score Satisfactory 1 pt	Score Good 2 pts	Score Very Good 3 pts	Score Excellent 4 pts	Score Outstanding 5 pts	Multiplier	Points Awarded (mark score from 0-5 and multiply by multiplier)	Maximum Points Available (5 x multiplier)
RFP TITLE: Animal Welfare Services									
NAME OF REVIEWER: 									
EVALUATION CRITERIA LISTING									
1. Experience and Qualification					4		(x 5)		25
2. Quality of Technical Proposal					4		(x 7)		35
3. Price Proposal				3			(x 3)		15
4. Responsiveness to Scope of Services					4		(x 5)		25
Comments on individual score selections or general comments during review of response: <div style="text-align: right; font-family: cursive; font-size: 1.2em;">  Reviewer </div>									


RFP EVALUATION SCORECARD

Reviewers must check one score (0-5) for each criteria. Multiplying the marked score by the multiplier will result in the total points awarded for that criterion

NAME OF BIDDER: RFP TITLE: Animal Welfare Services NAME OF REVIEWER:	Score Unsatisfactory 0 pts	Score Satisfactory 1 pt	Score Good 2 pts	Score Very Good 3 pts	Score Excellent 4 pts	Score Outstanding 5 pts	Multiplier	Points Awarded (mark score from 0-5 and multiply by multiplier)	Maximum Points Available (5 x multiplier)
EVALUATION CRITERIA LISTING									
1. Experience and Qualification						5	(x 5)		25
2. Quality of Technical Proposal					4		(x 7)		35
3. Price Proposal						5	(x 3)		15
4. Responsiveness to Scope of Services						5	(x 5)		25
Comments on individual score selections or general comments during review of response:									
 Steve White, Police Director									

RFP EVALUATION SCORECARD

Reviewers must check one score (0-5) for each criteria. Multiplying the marked score by the multiplier will result in the total points awarded for that criterion

NAME OF BIDDER: RFP TITLE: Animal Welfare Services NAME OF REVIEWER:	Score Unsatisfactory 0 pts	Score Satisfactory 1 pt	Score Good 2 pts	Score Very Good 3 pts	Score Excellent 4 pts	Score Outstanding 5 pts	Multiplier	Points Awarded (mark score from 0-5 and multiply by multiplier)	Maximum Points Available (5 x multiplier)
EVALUATION CRITERIA LISTING									
1. Experience and Qualification						5	(x 5)		25
2. Quality of Technical Proposal						5	(x 7)		35
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4. Responsiveness to Scope of Services						5	(x 5)		25
Comments on individual score selections or general comments during review of response: <div style="text-align: center; font-family: cursive; font-size: 1.5em; margin-top: 20px;">  </div>									



**CITY OF TRENTON
EVALUATOR'S CERTIFICATION
N.J.A.C. 5:34-4.3(f)**

RFP2022-07

**ANIMAL WELFARE SERVICES FOR THE CITY OF TRENTON, DEPARTMENT OF
HEALTH AND HUMAN SERVICES**

OPENING DATE AND TIME: MARCH 2, 2022 AT 11:00AM

"I hereby certify that I have reviewed the conflict-of-interest standards in the Local Government Ethics Law or the School Ethics Act, as appropriate, and that I do not have a conflict of interest with respect to the evaluation of this proposal. I further certify that I am not engaged in any negotiations or arrangements for prospective employment or association with any of those submitting proposals or their parent or subsidiary organization."

Dr. Dela Ames-Lopez
Print Evaluator's name

3/3/2022
Date Evaluated

Dr. Dela Ames-Lopez
Evaluator's Signature



**CITY OF TRENTON
EVALUATOR'S CERTIFICATION
N.J.A.C. 5:34-4.3(f)**

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C. Alexis Decker
Print Evaluator's name

3/3/22
Date Evaluated

[Signature]
Evaluator's Signature



**CITY OF TRENTON
EVALUATOR'S CERTIFICATION
N.J.A.C. 5:34-4.3(f)**

RFP2022-07

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Steve E. Wilson
Print Evaluator's name

3/3/22
Date Evaluated

Steve E. Wilson
Evaluator's Signature



W. REED GUSCIORA
MAYOR

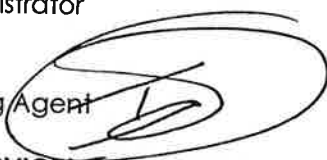
DEPARTMENT OF ADMINISTRATION
DIVISION OF PURCHASING
319 EAST STATE STREET
TRENTON, NJ 08608-1865
(609) 989-3139 PHONE
(609) 989-4260 FAX

ADAM E. CRUZ
BUSINESS ADMINISTRATOR

ISABEL C. GARCIA, QPA
PURCHASING AGENT

To: Dr. Adela M. Ames-Lopez, Director of Health and Human Services

cc: Mr. Adam E. Cruz, Business Administrator
Mr. Arch Liston, Chief of Staff

From: Isabel C. Garcia, QPA, Purchasing Agent 

Subject: **RFP2022-07 ANIMAL WELFARE SERVICES FOR A PERIOD OF ONE (1) YEAR FOR THE CITY OF TRENTON, DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF ANIMAL SHELTER**

Date: March 2, 2022

Please be advised that on March 2, 2022, at 11:00AM the Division of Purchasing received **one (1)** sealed proposal for **RFP2022-07** for Animal Welfare Services for a period of one (1) year for the City of Trenton, Department of Health and Human Services, Division of Animal Shelter.

The sole proposal has been reviewed for procurement by the Purchasing Agent. The proposal is ready to be reviewed and evaluated by the evaluation committee.

The following company submitted a proposal:

Trenton Animals Rock - Grand total amount \$375,000.00
(See attached breakdown of pricing per services)

Please find attached the evaluation score sheet, conflict of interest form, copy of proposal and proposal results.

Please see exceptions provided by Trenton Animal Rock on page 11 of the RFP.

Purchasing will require a recommendation of award memo with a description of the services, proposal #(RFP2022-07) budgeted amount for CY'22, account number, completed MOU waiver, completed certification of funds, copy of Purchasing Agent's memo copy of proposal results and a copy of the RFP.

Attachment

ATTACHMENT D
728-22-80

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Trenton
--------------	-----------------

Name of Vendor	TRENTON ANIMALS ROCK (TAR)
Purpose or Need for service:	ANIMAL WELFARE SERVICES
Contract Award Amount	\$375,000
Term of Contract	ONE YEAR – April 8, 2022 to April 7, 2023
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	FY2022 OPERATING BUDGET ACCT# 2-01- -40-4030-290
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc)	RFP 2022-07
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach any evaluation memoranda or evaluation forms used to evaluate the vendors. If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

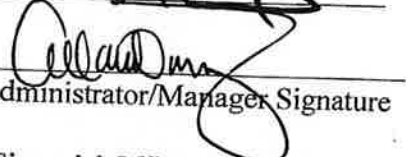
Mayor's Signature



Date

3.18.22

Business Administrator/Manager Signature

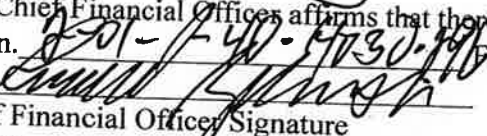


Date

3/15/22

The Chief Financial Officer affirms that there is adequate funding available for this personnel action. 8-01- FY20-4030-290 Funding Source for this action

Chief Financial Officer Signature



I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date

For LGS use only:

☒ Approved () Denied

Date

03/29/2022

Director or Designee, Division of Local Government Services

Number Assigned

428-22-80