

INFECTION CONTROL PLAN - ADULT DAY PROGRAMS

EXPLANATION: This form is provided as a courtesy to Adult Day Program (ADP) facility applicants and licensees. An applicant seeking a license for a new ADP must submit an Infection Control Plan with their initial license application and may choose to either provide the required information on this form or on a separate written submission. This form is provided as a courtesy and its use is voluntary.

A licensee is required to have an Infection Control Plan pursuant to California Code of Regulations (CCR), Title 22, [Section 82095.5](#), Infection Control Requirements. The plan must be in writing and made available upon request to clients onsite, any party responsible for a client, and the California Department of Social Services. The Infection Control Plan shall be included in the Plan of Operation required in CCR Title 22, [Section 82022](#). Any change to the Plan of Operation which affects services to clients shall be reported to the Department within 10 working days pursuant to CCR Title 22, [Section 82061](#). ***All client and employee information on this form must be kept confidential.***

The Infection Control Plan shall be reviewed annually, updated as necessary, and maintained on file at the facility, pursuant to CCR Title 22, [Section 82095.5\(b\)\(1\)\(D\)](#). A licensee or administrator should sign and date the plan to show that it has been reviewed and updated as necessary.

In the case of an emergency as defined in [Government Code Section 8558](#), or a federal emergency for contagious disease is proclaimed or declared, the Emergency Infection Control Plan shall be reviewed and updated as necessary, or whenever new infection control measures are recommended by the federal, state and local public health authorities, or as determined by the Department, until the proclaimed state of emergency is no longer in effect.

Name of Facility and License Number		Administrator of Facility	
Street Address	City	Zip Code	Telephone Number
Alternate Telephone Number (optional)		Email Address	

A. INFECTION CONTROL REQUIREMENTS

1. Specify the plan for meeting the specific infection control requirements of CCR Title 22, Section 82095.5(a).

B. INFECTION CONTROL TRAINING PLAN

1. Infection Control Lead

Staff Member Name	Telephone Number

2. Specify the plan for the Infection Control Lead to be trained by a medical professional, local health official, health department, or other research-based medical authority that provides infection control training that includes enforcement of the Infection Control Plan pursuant to CCR Title 22, Section 82905.5(b)(1)(A)2.
3. Specify the initial training requirements for new facility staff on the Infection Control Requirements. The initial training at a minimum, shall address the requirements of CCR Title 22, Sections 82095.5(a) and (c).

4. Specify the ongoing training requirements for all facility staff on the Infection Control Requirements that shall be provided by the Infection Control Lead. The ongoing training shall address the requirements of CCR Title 22, Sections 82095.5(a) and (c).

5. The licensee shall review the use of infection control procedures in the facility at least annually, if local government public health determines an epidemic outbreak has occurred, or if the review is requested by the local licensing agency pursuant to CCR Title 22, Section 82095.5(b)(1)(D).

Note: Section B.5.a. below is provided as a courtesy as a means for the licensee keep a log of reviews and updates.

5.a. Review and Update History for Infection Control Plan

Reviewed/Updated (Check appropriate box)	Date	Name and Title	Signature
REVIEWED <input type="checkbox"/> UPDATED <input type="checkbox"/>			
REVIEWED <input type="checkbox"/> UPDATED <input type="checkbox"/>			
REVIEWED <input type="checkbox"/> UPDATED <input type="checkbox"/>			
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REVIEWED	<input type="checkbox"/>			
UPDATED	<input type="checkbox"/>			
REVIEWED	<input type="checkbox"/>			
UPDATED	<input type="checkbox"/>			

C. EMERGENCY INFECTION CONTROL PLAN

1. In an emergency, as defined in Government Code section 8558, or federal emergency for contagious disease is proclaimed or declared, specify the requirements of the Emergency Infection Control Plan that includes infection control measures that are not already addressed in the Infection Control Plan, to prevent, contain, and mitigate the associated contagious disease pursuant to CCR Title 22, Section 82905.5(c).
2. Specify the applicable infection control measures recommended by the federal, state and local public health authorities for the contagious disease pursuant to CCR Title 22, Section 82905.5(c)(1).
3. The Emergency Infection Control Plan shall be reviewed and updated as necessary, or whenever new infection control measures are recommended by the federal, state and local public health authorities, or as determined by the Department, until the proclaimed or declared state of emergency is no longer in effect, pursuant to CCR Title 22, Section 82905.5(c)(6):

Note: Section C.3.a. below is provided as a courtesy as a means for the licensee keep a log of reviews and updates.

3.a. Review and Update History for Emergency Infection Control Plan

Reviewed/Updated (Check appropriate box)	Date	Name and Title	Signature
REVIEWED <input type="checkbox"/> UPDATED <input type="checkbox"/>			
REVIEWED <input type="checkbox"/> UPDATED <input type="checkbox"/>			
REVIEWED <input type="checkbox"/> UPDATED <input type="checkbox"/>			
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