

## **DRAFT Charter of Library District Advisory Committee**

This is a charter for the Library District Advisory Panel requested by City Council during the May 19, 2021 council meeting. The primary purpose of the Library District Advisory Committee will be to make recommendations to the City Manager and City Council about an Intergovernmental Agreement (IGA) required by statute C.R.S. § 24-90-107(2)(e) to be established between the City of Boulder, Boulder County and the Boulder Library District and advise on the format of community education and engagement on the formation of a library district.

1. The Committee is advisory to City Council. It is not a decision-making body. It as a body or its individual members cannot direct city staff.
2. The Committee will serve as the touchpoint for the community to ensure that anticipated impacts of a library district on community members who reside within the district's proposed boundaries are considered and evaluated prior to a recommendation to the City Manager and City Council.
3. The Committee will make recommendations for community engagement to ascertain the community's support for formation of a library district and to ascertain the community's desires concerning the specific content and decision points in the IGA.
4. The recommendations of the Committee will include an analysis of the recommendations on the establishment of district boundaries and individual tax impacts for racial and economic equities.
5. The Committee shall seek input from city staff before making recommendations to Executive Project Team, City Manager, and City Council.
6. The Committee may allow public comment at meetings and set forth guidelines for public participation during meetings when public comment is permitted.
7. The Committee may operate as a whole or in subgroups.
8. The Committee will make recommendations by:
  - a. consensus
  - b. majority
  - c. may submit majority and minority recommendation
9. Meetings of the Committee shall be no more than \_\_\_\_\_ hours starting at \_\_\_\_\_ pm on \_\_\_\_\_ days on the \_\_\_\_\_ and \_\_\_\_\_ of each month unless alternate times are approved by a majority of the committee members.