

Iowa Child Care Cost Survey Worksheet

This is a worksheet to assist you in filling out the attached survey. You will be asked about the following **expenses for the year 2020**. You can fill out as much or as little as you want in the spaces provided.

List expenditures in each of these areas:

	Annual or Monthly Cost
Gross salary/wages for all employees	
On-boarding new staff	
Annual trainings for staff	
Food, beverage, and kitchen supplies	
Educational Supplies and materials	
Health, Safety, and routine care Supplies	
Office Supplies	
Furniture and equipment	
Repairs, maintenance, and renovations	
Professional fees and permits	
Insurance	

List the number of children in each age group that you currently serve:

	Under 24 months	2-year-old	3-year-old	4-year-old	5+-year-old
February 2020 enrollment (pre-Covid)					
December 2020 enrollment					
Receive Child Care Subsidy (CCA)					

List the number of staff in each group that you currently employ:

	Number	Hourly, Monthly, or Annual Average Salary
Director		
On Site Supervisors		
Teaching and Classroom Staff		
Other Staff		

Indicate how COVID-19 has impacted your center:

☐ Additional cleaning material and PPE (personal protective equipment) costs
☐ Additional costs unrelated to cleaning materials and PPE
☐ Loss of income
☐ Increase in income
☐ Center was closed (how many total days _____)

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If you are **quality rated** please fill out as much or as little as you want in the spaces provided.

What QRS level is your center: _____

For each category listed below we will ask you where you earned your points and associated costs.

Where you earned points	Associated costs
Professional Development	
Health and Safety	
Environment	
Family and Community Partnerships	
Leadership and Administration	